

RUGELEY TOWN COUNCIL

Town Clerk: Mrs Melanie Matthews
E: clerk@rugeleytowncouncil.gov.uk



MINUTES

Minutes of Full Council Meeting held at the Rugeley Town Council Office
7.00pm Wednesday 10th July 2024

PRESENT:

Councillors:-	G Kirkham (Chair)	P Ansell	W Clark
	D Foceac	D Gaye	A Miller
	T Castle	J Hyden	D Jones
	J Leadbeater	R Lewis	D Galaska
	J Parkes		

In attendance:- M Matthews – Interim Clerk
Cllrs Lyons and Hughes – Cannock Chase Council
5 members of the public

Min No	Item	Action
160	Apologies Apologies were received from Cllr Mahon, Hart and Martin Agreed that the apologies be accepted	
161	Declaration of personal & prejudicial interest in any item on the agenda None	
162	To receive any requests for dispensation None	
163	Chair to close the meeting for public session Members of public asked the following: <ul style="list-style-type: none"> For update on Bower Lane regarding speeding and 30mph sign, council will lobby this with county. If the Broadwalk is being investigated again due to new leadership – Cllr Lyons will investigate this 	
164	Chair to re-open the council meeting Re-opened	
165	To consider approving and signing the minutes of the following meetings: Proposal to confirm and accept Full Council 10 th July minutes as true and accurate records. Agreed: Cllr Clark proposed and Cllr Parkes seconded Proposal to confirm and accept Finance and Management 17 th July minutes as true and accurate records. Agreed: Cllr Foceac proposed and Cllr Gaye seconded	

166	Matters arising None	
167	Chair and Vice Chair reports Vice Chair Cllr David Gaye, was invited to the Lea Hall concert night along which was very entertaining and a professional set up of which he recommends.	
Rose Theatre		
168	Rose Chair Report Report covered within the agenda	
169.1	Mixing Desk Proposal to allocate up to £2000 from Renovations and Renewals Ear Marked Reserve to buy one. Agreed: Cllr Kirkham proposed and Cllr Clark seconded	
169.2	Rig Lighting Proposal to use £135 of the remaining £400 of Tech Room Budget to purchase lighting dongle Agreed: Cllr Miller proposed and Cllr Castle seconded	
Community Engagement		
170	Community Chair Report Report covered within the agenda	
171	Remembrance Day Update given	
172	Light Switch On Update given Proposals To allocate itemised budget for Christmas event to the community group to spend if it is agreed by at least 3 councillors and within the remit that is on the map. Agreed: Cllr Hyden proposed and Cllr Gaye seconded To agree to competition for Santas sleigh to be organised by Lucy Agreed: Cllr Kirkham proposed and Cllr Leadbeater seconded The proposal of 1 st draft map and plans mentioned above be agreed Agreed: Cllr Gaye proposed and Cllr Leadbeater seconded	
173	Community Session Proposal to confirm date of community session on 8 th or 15 th January Agreed: Cllr Gaye proposed and Cllr Clark seconded	
174	Transport Working Group Update given	
Finance		
175	Electricity Working party will be creating an action plan at their next working party	
176	Hand Driers Proposal to purchase hand dryers to improve cost Agreed: Cllr Clark proposed and Cllr Jones seconded	

177	Petty Cash Proposal to decrease float further to £100 and if by October this has been successful, the excess £450 to be put into the bank. Agreed: Cllr Kirkham proposed and Cllr Jones seconded	
178.1	Banking Update given	
178.2	CCLA Proposal for Council to transfer an additional £48930.80 to CCLA account. This account to be reviewed the month before each precept payment. Agreed: Cllr Gaye proposed and Cllr Clark seconded	
179.3	Unity Bank	
178.4	Lloyds Proposal to move our day-to-day banking to Unity Trust Bank and open a savings account with Lloyds where the clerk will transfer our remaining funds or any income to the savings account. Each month the clerk will be allowed to transfer the money required for monthly payments and payroll. Agreed: Cllr Gaye proposed and Cllr Leadbeater seconded	
178.5	Signatories on the accounts Proposal to make each account have 8 signatories including Cllrs Kirkham, Gaye, Ansell, Focac, Clark, Hart, Leadbeater and Parkes Agreed: Cllr Clark proposed and Cllr Leadbeater seconded	
179	Bank Reconciliation Proposal to confirm and accept bank reconciliation for August Agreed: Cllr Kirkham proposed and Cllr Leadbeater seconded	
180	Income and Expenditure Proposal to confirm and accept income and expenditure for August Agreed: Cllr Gaye proposed and Cllr Clark seconded	
181	Payments for August and September Proposal to confirm payments for August were accepted and to accept and process payments for September. Agreed: Cllr Leadbeater proposed and Cllr Parkes seconded	
182	Budget for Council Cllrs to email RFO with ideas	
Council		
183	Co-Option Vacancies Proposal for Town Clerk to put advert out on Facebook, notice boards and website with a deadline of 25 th September to be voted on at next Full Council. Lucy to get in touch with people who ticked yes to councillor question to see if they are still interested. Agreed: Cllr Kirkham proposed and Cllr Castle seconded	

184	Water Fountain – Cllr David Gaye Due to further research, item withdrawn	
185	Clerks Report	
185.1	To Do List Update given	
185.2	Waste Savvy Successful meeting with Gemma, County's Waste Savvy Officer. Clerk to approach community groups about items available. Also, we will be holding recycling bins for bras, batteries and electronic shortly. Finally, information coming out shortly about a programme to get people back into work.	
186	Survey Results Council to make results interim and to run for a further 8 weeks to obtain higher number of responses.	
187	Cannock District Council Funding Update given.	
187.1	Proposal To reduce community hub budget from £6000 to £2000. Agreed: Cllr Clark proposed and Cllr Gaye seconded	
187.2	Proposal to allocate £5000 to get window decal displays for empty town shops Agreed: Cllr Castle proposed and Cllr Clark seconded	
187.3	Proposal to allocate £220 to buy 4 x lanterns Agreed: Cllr Parkes proposed and Cllr Leadbeater seconded	
187.4	Proposal to allocate £7000 if more funding becomes available to rent a shop and insurance artefacts Agreed: Cllr Jones proposed and Cllr Galaska seconded	
187.5	Proposal to allocate £4716 for a part time maintenance contractor for a period of 6 months Agreed: Cllr Kirkham proposed and Cllr Leadbeater seconded	
187.6	Proposal to allocate £7000 to purchasing an app if more funding becomes available in December Agreed: Cllr Kirkham proposed and Cllr Ansell seconded	
187.7	Proposal to allocate £10,000 to the renovation of the Rose Theatre bar area. Agreed: Cllr Miller proposed and Cllr Castle seconded	
187.8	Proposal to allocate £4000 to teenage market if more funding becomes available in December Agreed: Cllr Gaye proposed and Cllr Jones seconded	
187.9	Proposal to allocate £2500 to setting up a monthly newsletter and run for 4 months. Agreed: Cllr Jones proposed and Cllr Focac seconded	

187.10	Proposal to allocate £5000 to the set up and running of cinema Agreed: Cllr Miller proposed and Cllr Clark seconded	
Cannock Chase District Council		
188	Chair to open meeting to present District Councillors to update on Rugeley area	
189	Car Parking Cllr Lyons will ask for information	
190	Boundaries Discussion around the need to get 7.5% of residents to want to change the boundaries	
191	Stile Cop Cemetery Will be discussed at District cabinet meeting 2th September. Some upkeep has been delayed due to nesting season. To note the summer house is open.	
192	Mindfulness Garden Cllrs Lyons to obtain quote from Tom Walsh for supply of water	
193	Hagley Field Needs to be transferred onto county section	
194	Pedestrianised Town Centre Cllr Lyons to set up meeting with chief of police	
195	Hagley Caves Listed as Hagley Crypt and would need to get a petition sorted to open.	
Staffordshire County Council		
196	Chair to open meeting to County Councillors to update on Rugeley area Deferred to next meeting	
197	Horse Fair Island Update on agenda	
198	Overgrown Trees Update on agenda	
199	County Strategy Update on agenda	
200	Items for Future Meetings <ul style="list-style-type: none"> • Listed buildings – Lucy MacDonald booked for October Full Council • Review of policy list and timetable • Water • Asset list • Rates list for Rose Theatre 	
201	Date of next meeting The next meeting of the Town Council will be on Wednesday 2 nd October 2024 at 7.00pm	
Exclusion of the Public The public to be excluded because of the likely disclosure of exempt information as defined in Public Bodies (Admissions to Meetings) Act 1960 Section 2.		