

Rugeley Town Council

30 August 2024 (2024 - 2025)

Detailed Budget Summary

All Cost Centres and Codes (Between 01/08/2024 and 31/03/2025)

Income - TC		Last Year 2023 - 2024				Current Year 2024 - 2025								Next Year		Notes
		Receipts		Payments		Receipts				Payments				Receipts	Payments	
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget	
1076	Precept	317,393.00	317,393.00			329,908.00	164,954.00	164,954.00	329,908.00					286,900.00		
1090	Bank Interest	2,500.00	13,852.09			12,000.00	5,091.03	10,182.06	15,273.09					20,000.00		
SUB TOTAL		319,893.00	331,245.09			341,908.00	170,045.03	175,136.06	345,181.09					306,900.00		
		Last Year 2023 - 2024				Current Year 2024 - 2025								Next Year		Notes
Staff Costs - TC		Last Year 2023 - 2024				Current Year 2024 - 2025								Next Year		Notes
		Receipts		Payments		Receipts				Payments				Receipts	Payments	
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget	
4000	Salaries - TC			81,885.00	82,315.41					81,864.00	29,341.15	44,083.29	73,424.44		72,000.00	
4001	PAYE/NIC - TC			23,457.00	20,322.54					22,125.00	5,958.62	11,350.40	17,309.02		17,000.00	
4010	Pension - TC			31,400.00	28,543.16					29,847.00	10,514.59	15,991.44	26,506.03		26,000.00	
SUB TOTAL				136,742.00	131,181.11					133,836.00	45,814.36	71,425.13	117,239.49		115,000.00	
		Last Year 2023 - 2024				Current Year 2024 - 2025								Next Year		Notes
Administration - TC		Last Year 2023 - 2024				Current Year 2024 - 2025								Next Year		Notes
		Receipts		Payments		Receipts				Payments				Receipts	Payments	
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget	
4020	Staff Training - TC			600.00	2,463.80					1,250.00	655.75	1,311.50	1,967.25		2,000.00	
4022	Councillor Training			500.00						750.00		500.00	500.00		500.00	
4025	Mileage			150.00	225.30					150.00	113.50	75.00	188.50		200.00	
4032	Consultant Fees				400.00					1,801.00					500.00	
4070	Chairman's Allowance			500.00	500.00					500.00	60.00	333.36	393.36		500.00	
4080	Stationery / Supplies - TC		134.20	1,200.00	5,576.28					1,200.00	118.87	237.74	356.61		250.00	
4081	Postage Costs			500.00	490.90					336.00	42.45	84.90	127.35		200.00	
4082	Shredding - TC			500.00	187.50					50.00	37.50		37.50		50.00	
4090	Photocopy Costs			1,400.00	1,501.33					1,200.00	709.71	1,419.42	2,129.13		1,500.00	
4095	Telephone & Broadband - TC			900.00	641.82					850.00	560.45	1,120.90	1,681.35		1,680.00	
4100	Misc. Supplies			50.00	-23,967.60					25.00					0.00	
4101	Payroll Administration			1,000.00	947.40					150.00	365.00	730.00	1,095.00		270.00	
4102	Newsletter			5,200.00	2,546.25					3,500.00					4,000.00	
4120	IT & Website - TC			5,100.00	7,270.44					6,000.00	1,305.40	2,610.80	3,916.20		4,500.00	
4125	Finance Software			950.00	2,579.69					1,100.00		1,100.00	1,100.00		1,100.00	
4130	External Audit			1,100.00	1,050.00					1,362.00		1,362.00	1,362.00		1,400.00	
4131	Internal Audit			500.00	286.80					690.00	505.55	1,011.10	1,516.65		1,000.00	
4135	Advertising - TC			700.00												
4150	Bank Charges			970.00	737.49					676.00	227.64	455.28	682.92		750.00	
4170	Election Charges			500.00												
4185	Neighbourhood Plan			85.00												
4190	Donations				147.00											
4200	Insurance			3,800.00						4,200.00	4,225.41		4,225.41		4,500.00	
4230	Public Relations			231.00	30.00											
4250	Memberships & Subscriptions			1,858.00	3,353.30					1,859.00	1,401.00		1,401.00		1,000.00	
4515	Legal Fees			4,515.00						1,500.00					1,000.00	
4571	Licence Fee				94.50					750.00					0.00	
SUB TOTAL			134.20	34,515.70	8,768.90					29,899.00	10,328.23	12,352.00	22,680.23		26,900.00	
		Last Year 2023 - 2024				Current Year 2024 - 2025								Next Year		
Premises and Maintenance - TC		Receipts		Payments		Receipts				Payments				Receipts	Payments	

Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
4160	Capital Expenditure - TC			3,413.00											
4210	Repairs & Maintenance - TC			5,549.00	2,518.98					1,961.00	1,029.99	2,059.98	3,089.97		2,000.00
4215	Intruder & Fire Alarms - TC			1,539.00	1,302.30					2,000.00	471.45	942.90	1,414.35		1,500.00
4240	Rates - TC		180.00	2,000.00	2,242.81					2,500.00	785.81	1,571.62	2,357.43		2,000.00
4260	Electricity - TC		14.36	7,700.00	11,720.10					10,500.00	1,665.03	6,330.00	7,995.03		10,000.00
4265	Water - TC			725.00	2,086.31					349.00	112.56	350.00	462.56		500.00
SUB TOTAL			194.36	90,926.00	89,870.50					17,310.00	4,064.84	11,254.50	15,319.34		16,000.00

Last Year 2023 - 2024					Current Year 2024 - 2025					Next Year	
Receipts		Payments			Receipts		Payments			Receipts	Payments

Income - Community

Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
1080	Grants & Donations	1,000.00	989.90			500.00	500.00		500.00					0.00	0.00
1100	Charter Fair						690.00		690.00					750.00	750.00
1110	Christmas Market Income	1,750.00	401.67			1,786.00		1,190.64	1,190.64					0.00	0.00
1115	Artisan Market Income	5,000.00	1,655.13			5,000.00		0	0					0.00	0.00
1116	Car Boot Income		153.10		10.00	250.00		0	0		10.00		10.00	0.00	0.00
SUB TOTAL		10,250.00	5,090.63		10.00	7,536.00	2,056.54	1,190.64	3,247.18		10.00		10.00	750.00	750.00

Last Year 2023 - 2024					Current Year 2024 - 2025					Next Year	
Receipts		Payments			Receipts		Payments			Receipts	Payments

Community Engagement

Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
4030	Charter Fair			3,000.00	3,328.00					5,000.00	3,734.44		3,734.44		4,500.00
4045	Kings Coronation			8,000.00	8,930.64										
4050	Remembrance Events			1,100.00	600.00					1,500.00		1,500.00	1,500.00		1,500.00
4060	Christmas Light Costs			50,000.00	44,146.77					50,000.00	22,891.28	27,108.72	50,000.00		45,000.00
4061	Christmas Events			10,100.00	6,352.74					15,000.00		10,000.00	10,000.00		10,000.00
4065	Artisan Market Costs			5,000.00	2,160.00					5,000.00	325.50		325.50		375.00
4180	Grants			4,000.00						4,000.00	3,815.46	184.54	4,000.00		7,500.00
4196	Community Initiatives			2,450.00											0.00
SUB TOTAL				83,650.00	65,518.15					80,500.00	30,766.68	38,793.26	69,559.94		68,875.00

Last Year 2023 - 2024					Current Year 2024 - 2025					Next Year	
Receipts		Payments			Receipts		Payments			Receipts	Payments

Income - RT

Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
1500	Bar Sales	17,704.00	22,671.79		9.67	24,000.00	11,235.23	22,470.46	33,705.69					50,000.00	50,000.00
1505	Coffee Bar Sales	560.00	897.00				161.16		161.16					200.00	200.00
1512	Pop up / Drive in Cinema	1,750.00	1,402.67			1,900.00		200	200					15,000.00	15,000.00
1515	Pantomime	11,500.00	10,963.00			7,500.00	1,470.00	10,000.00	11,470.00					11,000.00	11,000.00
1530	Commercial Hire	36,257.00	35,437.30			42,437.00	20,158.50	40,317.00	60,475.50					50,000.00	50,000.00
1540	Private Hire	2,000.00												0.00	0.00
1545	PRS Tariff	1,000.00	461.78			750.00	188.61	377.22	565.83					750.00	750.00
1550	Tech Hire	6,200.00	5,901.25			6,903.00	3,900.50	7,801.00	11,701.50					8,000.00	8,000.00
1551	Stage Ext/ Mic/ Projector Hire	3,300.00	1,545.84			2,054.00	1,196.67	2,393.34	3,590.01					3,000.00	3,000.00
1555	Ticket Sales	27,000.00	10,418.33			20,000.00								0.00	0.00
1560	Fringe Festival Fundraising	188.00												0.00	0.00
SUB TOTAL		107,459.00	89,728.96		9.67	105,544.00	38,310.67	83,559.02	121,869.69					137,950.00	137,950.00

Last Year 2023 - 2024					Current Year 2024 - 2025					Next Year	
Receipts		Payments			Receipts		Payments			Receipts	Payments

Staff Costs - RT

Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget
4002	PAYE / NIC - RT			14,950.00	15,846.15					17,480.00	4,934.73	9,869.46	14,804.19		18,500.00
4004	Salaries - RT			52,121.00	58,911.01					59,482.00	19,162.95	38,325.90	57,488.85		63,000.00

Having less call outs

Look into switching supplier

Can't plan this

More stalls wanting to come to next year

Are we going to relieve this?

Survey results say happy with costing

RBL don't want as much involvement next year

Setting up new contract with cheaper supplier

60/40 on survey that public are happy with amount spent

Traders Licence for the year

Do a bit more for the community

Survey results want bar open more

Requests for cinema on surveys

Keeping in commercial hire

This goes on pantomime or pop up cinema

Annual pay rise and reduced toil

4005	Casual Wages		12,200.00	12,372.86					15,135.00	6,057.42	16,114.84	18,172.26	30,000.00	Survey wants cinema and bar open more		
4012	Pension - RT		19,527.00	20,457.59					22,272.00	6,808.48	13,616.96	20,425.44	23,000.00	Pension is going down 1% and toil coming down		
SUB TOTAL			98,798.00	107,587.61					114,369.00	36,963.58	73,927.16	110,890.74	134,500.00			
Administration - RT		Last Year 2023 - 2024				Current Year 2024 - 2025								Next Year		
Code	Title	Receipts		Payments		Receipts				Payments				Receipts	Payments	
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget	
4021	Staff Training - RT			460.00						250.00	704.25	1,408.50	2,112.75	1,200.00	Staff are behind on training	
4083	Stationery / Supplies - RT			1,535.00	2,048.17					1,000.00	405.77	811.54	1,217.31	750.00	Seems more reasonable	
4084	Shredding - RT			300.00	412.50					50.00	112.50		112.50	50.00	Maintenance of machine	
4085	Postage Costs - RT			90.00	21.40					50.00				25.00	Due to 23/24	
4091	Printer costs -RT			150.00	18.99					75.00	19.99	39.98	59.97	40.00	Found cheaper ink cartridges	
4096	Telephone & Broadband - RT			1,000.00	641.87					850.00	221.72	443.44	665.16	750.00		
4103	Payroll - RT			89.00						50.00				810.00	Payroll admin needs to be split between council and Rose	
4121	IT & Website - RT			400.00	143.47					400.00	761.98	1,523.96	2,285.94	2,000.00	Split needs looking into and Website didn't change as planned	
4136	Advertising - RT			200.00						100.00				1,000.00	Survey results are for more advertising	
4525	Catering and Refreshments			1,500.00	523.04					500.00	116.22	232.44	348.66	500.00		
4580	Rugeley Fringe Frestival			3,000.00										0.00		
SUB TOTAL			8,724.00	3,809.44						3,325.00	2,342.43	4,459.86	6,802.29	7,125.00		
Theatre Activities		Last Year 2023 - 2024				Current Year 2024 - 2025								Next Year		
Code	Title	Receipts		Payments		Receipts				Payments				Receipts	Payments	
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget	
4520	Bar Purchases			7,500.00	8,665.67					10,500.00	3,070.52	6,141.04	9,211.56	20,000.00	Survey results want bar open more	
4530	Sum Up Transaction Fee									250.00	184.25	368.50	552.75	1,000.00	More bar sales	
4531	Pop Up Cinema			1,560.00	272.51					1,000.00		150.00	150.00	1,000.00	Suvery wants more cinemas	
4535	Pantomime			11,032.00	9,000.00					11,500.00		9,500.00	9,500.00	10,500.00	We struggled to keep same price for last 3 years	
4540	Stocktake			293.00	324.00					200.00	135.00	135.00	270.00	150.00	Do we need external stock take?	
4545	Tech Room			307.00						400.00		266.64	266.64	400.00		
4575	Reimbursement of tickets			25,000.00	8,130.50					4,000.00				0.00	Hirers using their own ticket source now	
SUB TOTAL			45,692.00	26,392.68						27,850.00	3,389.77	16,561.18	19,950.95	33,050.00		
Premises and Maintenance - RT		Last Year 2023 - 2024				Current Year 2024 - 2025								Next Year		
Code	Title	Receipts		Payments		Receipts				Payments				Receipts	Payments	
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget	
4161	Capital Expenditure - RT			550.00	1,048.71										1,000.00	Need a mixing desk
4211	Repairs & Maintenance - RT		60.22	18,880.00	39,049.25					7,500.00	4,887.12	9,774.24	14,661.36	5,000.00	If Cannock funding used for major improvements	
4214	Intruder & Fire Alarms - RT			2,650.00	1,029.50					2,500.00	471.45	942.90	1,414.35	2,000.00	Having less call outs	
4216	Waste Collection			3,300.00	2,066.78					2,500.00	610.50	1,221.00	1,831.50	2,000.00	Need to look into different contract	
4217	Window Cleaning			330.00	225.00					300.00	50.00	100.00	150.00	150.00	Reduced to quarterly	
4241	Rates - RT			6,000.00	5,894.44					7,000.00	2,357.44	4,714.88	7,072.32	7,500.00	Inflation	
4261	Electricity - RT		43.07	23,200.00	35,160.34					31,000.00	4,995.10	18,000.00	22,995.10	25,000.00		
4266	Water - RT			1,845.00	1,473.87					800.00	248.05	696.00	944.05	1,000.00		
4560	License Fee - RT				1,908.84										0.00	
4570	Marriage, Music, Premises Licence			1,564.00	919.50					1,000.00	167.76		167.76	500.00	Not having marriage licence anymore	
SUB TOTAL			103.29	137,333.47	133,573.90					52,600.00	13,787.42	35,449.02	49,236.44	44,150.00		
Summary		Last Year 2023 - 2024				Current Year 2024 - 2025								Next Year		
		Receipts		Payments		Receipts				Payments				Receipts	Payments	
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Total	Budget	Actual	Forecast	Total	Budget	Budget	
TOTAL		437,602.00	426,496.53	636,381.17	566,721.96	454,988.00	211,369.26	261,799.76	473,169.02	459,689.00	147,467.31	264,222.11	411,689.42	445,600.00	445,600.00	