

Timetable for Approval – Budget/ Rates/ Grants



September

- Councillors to put forward resident ideas at committee meetings
- Theatre Manager and Director to send proposed rates increase to Clerk/ RFO
- Councillors not on relevant committees to email ideas to Clerk/ RFO
- Finance and Management committee to agree an ideal precept percentage increase if any
- RFO to prepare initial draft budget so a baseline is drawn to help decide which new ideas are to be added.

October

- RFO to spend time costing up ideas and creating a presentation
- Presentation shown at committee meetings where each idea costings will be shown and how they will effect the budget. Councillors to vote whether idea gets added to budget or not.
- Rose committee to vote on new rates for hirers
- Finance and Management committee vote for recommendation to approve at Full council.

November

- Budget to be presented to Full council
- If Finance and Management recommended approval , then vote to approve at Full council
- If Finance and Management didn't recommend approval, for any alterations to be discussed and taken back to committees.
- Grant applications deadline 30th November

December

- If approved at Full Council, precept request to be sent to Cannock Chase District Council
- If not approved to go to Full Council to get approval
- Grant applications made available to councillors to view and officers to score accordingly.

January

- Final month to approve budget if not done so already
- Rose new rates to be implemented as of 1st January
- Grants get authorised and paid