



Rugeley Town Council

Minutes of the Finance and Management Committee held in the Council Chamber at 7.30pm
Wednesday 15th May 2024

COUNCILLORS: K Hart (Chair) D Gaye G Kirkham
J Parkes
ALSO PRESENT: Melanie Matthews – Interim Clerk
Cllr W Clark

30	Election of Chair <i>Proposed: Cllr Hart; Seconded: Cllr Parkes</i> Agreed for Cllr Hart to be elected chair	
31	Election of Vice Chair <i>Proposed: Cllr Hart; Seconded: Cllr Gaye</i> Agreed for Cllr Hughes to be elected vice chair	
32	Apologies Apologies received from Cllr Pyke Agreed to accept apologies	
33	Declaration of Personal & Prejudicial interest in any item on the agenda None	
34	To receive any requests for dispensation None	
35	Chair to close meeting for public session. No public in attendance	
36	Chair to reopen the council meeting Reopened	
37	Minutes <i>Proposed: Cllr Gaye ; Seconded: Cllr Kirkham</i> Agreed that the minutes of the Finance and Management Committee held on 17 th April 2024 be signed as a true and correct record	
38	Matters Arising None	

Signed:
Date:

39	<p>Payments <i>Proposed: Cllr Parkes; Seconded: Cllr Kirkham</i> Agreed that the list of payments to 15th May be paid</p>	
40	<p>Income and Expenditure Reports <i>Proposed: Cllr Gaye; Seconded: Cllr Hart</i> Agreed that the income and expenditure reports for April be accepted</p>	
41	<p>Bank Statements <i>Proposed: Cllr Hart; Seconded: Cllr Gaye</i> Agreed that the bank statements and reconciliation be accepted for April</p>	
42	<p>Assets Report M Matthews did not have time to comply, to be moved to next meeting</p>	June Agenda
43	<p>Finance Report M Matthews said that Cllr Hart was been a great help in starting the prep for audit. Her focus now is going to be audit and AGAR completion</p>	
44	<p>CCDC Funding Share Cllrs received an email that went into detail funding requirements for 24/25, any ideas to be sent to M Matthews to put forward to full council</p>	
45	<p>Email <i>Proposed: Cllr Kirkham; Seconded: Cllr Hart</i> Agreed to move to plan 1 for councillors email accounts</p>	
46	<p>LDD Group <i>Proposed: Cllr Kirkham; Seconded: Cllr Hart</i> Agreed that LLD accounting is to be given back to LDD group</p>	
47	<p>Items to be considered at future meetings</p> <ul style="list-style-type: none"> - Council banking options - Electricity Update - Water 	
48	<p>Date of Next Meeting The next meeting of the Finance and Management Committee will be Wednesday 19th June 2024 Noted</p>	
49	<p>Exclusion of the Public To move that the public be excluded because of the likely disclosure of exempt information as defined in Public Bodies (Admissions to Meetings) Act 1960 Section 2</p>	

The meeting was closed at 8.07pm