



Rugeley Town Council

Minutes of Annual Meeting held at the Rugeley Town Council Office
7.00pm Wednesday 1st May 2024

PRESENT:

| | | | |
|---------------|-------------------|----------|----------|
| Councillors:- | G Kirkham (Chair) | P Ansell | W Clark |
| | D Foceac | K Hart | R Lewis |
| | I Pyke | A Miller | J Parkes |
| | D Gaye | | |

In attendance:- M Matthews – RFO
2 members of the public

| Min No | Item | Action |
|--------|---|--------|
| 1 | Election of Chair <i>Proposed: Cllr Hart Secoded: Cllr Miller</i> Agreed Cllr Kirkham to be Chair | |
| 2 | Welcome to new councillors Cllrs Hyden, Lewis and Parkes welcomed | |
| 3 | Thanks to outgoing councillors Acknowledged of service and commitment of councillors who had resigned earlier this year – Angi Cooney, Chris Green, Ian Hodgson, Paul Sparkes, Neil Stanley and the sad passing of Mike Davey | |
| 4 | Election of Vice Chair <i>Proposed: Cllr Hart Secoded: Cllr Pyke</i> Agreed Cllr Gaye now be Vice Chair | |
| 5 | Apologies Apologies were received from Cllrs Hughes and Lees Agreed that the apologies be accepted | |
| 6 | To note the Minutes from Annual Meeting held on 14th June 2023 Noted | |

Signed:

Date:

| | | |
|------------------|---|---|
| <p>7</p> | <p>To consider the committee structure of the Town Council and creation of a Staffing Committee</p> <ul style="list-style-type: none"> • Rose Committee • Community Engagement Committee • Planning Committee • Finance and Management Committee <p><i>Proposed: Cllr Kirkham Seconded: Cllr Gaye</i> Agreed to move staffing committee to confidential section after the staffing situation has been reviewed. Rest of committee structure agreed.</p> | |
| <p>8</p> | <p>To elect members to the following Committees and Working Groups</p> <ul style="list-style-type: none"> • Rose Committee - 9 • Community Engagement Committee - 9 • Planning Committee -9 • Finance and Management Committee -9 | |
| <p>9</p> | <p>To elect/confirm representatives on outside bodies</p> <ul style="list-style-type: none"> • The Old Chancel, Rugeley • Staffordshire Parish Councils Association • School Governors • Cannock Chase Standards Committee • Healthwatch Advisory Public Board Meetings • National Association of Local Councils • Mental Health representative <p>Agreed councillors to email M Matthews if they want to represent any body.</p> | <p>Cllrs to email MM if wish to represent a body</p> |
| <p>10</p> | <p>Email Addresses Noted that Cllrs reminded that only Town Council email addresses should be used for council business and any use of a private email address is affected by GDPR legislation</p> | |
| <p>11</p> | <p>General Power of Competence (Localism Act 2011, s.1) Council not in election year so adoption still stands</p> | |
| <p>12</p> | <p>Calendar of Meetings for 2024/25 Noted</p> | |

The meeting closed at 7.10 pm

Signed:

Date: