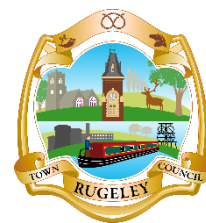


FINANCE & MANAGEMENT COMMITTEE

Interim Town Clerk: Mrs Melanie Matthews
E: clerk@rugeleytowncouncil.gov.uk



Councillors are summoned to **Finance and Management Committee** which will be held at the Council Chamber, Rugeley at **7.30pm on Wednesday 15th May 2024** at which the following business will be transacted.

The press and public are welcome to attend.

Melanie Matthews

Mrs M Matthews
Interim Town Clerk

AGENDA

30	Election of Chair To receive nominations for the role of Chair and to elect to this position for 2024/25	
31	Election of Vice Chair To receive nominations for the role of Vice Chair and to elect to the position for 2024/25	
32	Apologies To receive any apologies (through the Clerk in accordance with Standing Orders)	
33	Declaration of Personal & Prejudicial interest in any item on the agenda <i>(Note members should notify Monitoring officer within 28 days if not already declared)</i>	
34	To receive any requests for dispensation	
35	Chair to close meeting for public session. Members of the public are invited to address the Council on any issue over which it has a power	
36	Chair to reopen the council meeting	
37	Minutes To approve the Minutes of Finance and Management Committee held on Wednesday 17 th April 2024	Attached
38	Matters Arising Cllrs to consider updates on matters arising from the previous minutes not on the agenda	
39	Payments Cllrs to consider approval of the payments received to 15 th May 2024	To follow
40	Income and Expenditure Reports	Attached

	<ul style="list-style-type: none"> • Cllrs to receive breakdown of expenditure for 23/34 that exceeded by 50% • Cllrs to receive income and expenditure for April 	
41	Bank Statements <ul style="list-style-type: none"> • Cllrs to be updated on bank reconciliation that were to be investigated from last meeting • Cllrs to receive bank reconciliations to April minus CCLA due to not receiving the statement 	Attached
42	Assets Report Cllrs to receive list of current assets and discuss how we are going to check condition	To Follow
43	Finance Report RFO to do verbal report at meeting	
44	CCDC Funding Share Cllrs to discuss the UKSPF funding for 24/25	
45	Email Cllrs to discuss email options	Attached
46	LDD Group Cllrs to discuss whether we want to continue looking after LDD group accounts	
47	Items to be considered at future meetings <ul style="list-style-type: none"> - Council banking options - Electricity Update - Air conditioning 	
48	Date of Next Meeting The next meeting of the Finance and Management Committee will be Wednesday 19 th June 2024	
49	Exclusion of the Public To move that the public be excluded because of the likely disclosure of exempt information as defined in Public Bodies (Admissions to Meetings) Act 1960 Section 2	
50	Apologies To receive any apologies (through the Clerk in accordance with Standing Orders)	
51	Declaration of Personal & Prejudicial interest in any item on the agenda <i>(Note members should notify Monitoring officer within 28 days if not already declared)</i>	
52	To receive any requests for dispensation	
53	Minutes To approve the confidential minutes of the Finance and Management Committee held on Wednesday 17 th April 2024	Attached
54	Casual theatre staff wages review	Attached
55	Staffing Clerk to give verbal report on staffing at meeting	