

RUGELEY TOWN COUNCIL

Town Clerk: Mrs Melanie Matthews
E: clerk@rugeleytowncouncil.gov.uk



Councillors are summoned to a **Full Council Meeting** of Rugeley Town Council which will be held at the Council Chamber, Rugeley at **7.30pm on Wednesday 5th June 2024**, when the following business will be transacted.

Recording, including filming, audio-recording, taking photographs and using other social media platforms is permitted at council meetings which are open to the public – however, anyone wishing to do so must inform a member of staff prior to the meeting.

The press and public are invited to attend the meeting.

Melanie Matthews

Melanie Matthews
Interim Town Clerk

AGENDA

97	Apologies To receive any apologies (through the Clerk in accordance with Standing Orders)	
98	Welcome new councillors	
99	Declaration of personal & prejudicial interest in any item on the agenda Members should notify Monitoring officer within 28 days if not already declared.	
100	To receive any requests for dispensation	
101	Chair to close the meeting for public session Members of the public are invited to address the Council on any issue over which it has a power	
102	Chair to re-open the council meeting	
103	To consider approving and signing the minutes of the following meetings:- <ul style="list-style-type: none"> - 1st May - Annual Meeting - 1st May - Full Council - 8th May - Extraordinary Full Council - 16th May - Parish Assembly 	All Attached

104	Matters arising	
105	To note the minutes of the following committee meetings <ul style="list-style-type: none"> • Rose Committee – 8th May 2024 • Community Engagement Committee – 8th May 2024 • Finance and Management Committee – 15th May 2024 	All attached
106	Chair and Vice Chair reports	
107 107.1 107.2 107.3 107.4 107.5 107.6 107.7 107.8 107.9	Clerks Report <ul style="list-style-type: none"> - TLC Connectors - CCDC Funding - Mindfulness Garden - Artisan Market - Internal Audit and AGAR - Banking - Clerks Annual Leave - HR Organisation - Away Day 	Clerks Report Internal Audit and AGAR attached CCDC Funding Documents attached
108	Charter Fair Cllr Hart to give report	
109	Rose Theatre Operational Review Cllr Miller to give update	
110	Items for Future Meetings <ul style="list-style-type: none"> • Listed buildings • Internal auditor visit – July • Review of policy list and timetable - July • Electricity 	
111	Date of next meeting The next meeting of the Town Council will be on Wednesday 3 rd July 2024 at 7.30pm	
112	Exclusion of the Public The public to be excluded because of the likely disclosure of exempt information as defined in Public Bodies (Admissions to Meetings) Act 1960 Section 2.	
113	To receive any requests for dispensations	
114	To consider approving and signing the confidential minutes of the following council meetings:- <ul style="list-style-type: none"> • 1st May - Full Council • 8th May – Extraordinary Full Council • 21st May – Extraordinary Full Council 	Attached
115	Matters arising	
116	To note the minutes from the following confidential committee meetings:- Finance and Management Committee – 15 th May 2024	All attached