



Rugeley Town Council

Minutes of the Finance and Management Committee held in the Council Chamber
at 7.30pm Wednesday 20th April 2022.

COUNCILLORS: D. Gaye G. Grant
R Hughes
N. Stanley (Chair)

ALSO PRESENT: K. Roberts – Responsible Finance Officer

Min No	Item	Action
1	Apologies	
1.1	Apologies were received from Cllrs Cooney, Dipple, Hodgson, Martin and Szklarczyk.	
2	Declarations of Interest	
2.1	None	
3	To receive any requests for dispensation	
3.1	None were received.	
4	Chair to close meeting for public session	
4.1	No members of the public were in attendance.	
5	Chair reopened the Meeting	
6	Minutes	
6.1	The minutes of the Finance and Management Committee held on 16 th March 2022 were approved. <i>Proposed: Cllr Hughes; Seconded: Cllr Gaye</i> The minutes were accepted as a true and correct record.	
7	Matters Arising	
7.1	All Matters had been dealt with or were on the agenda.	
8	Payments	
8.1	It was proposed that all payments recorded to 20 th April 2022 and on the creditors list be approved.	

	<i>Proposed: Cllr Grant; Seconded: Cllr Hughes</i> The payments were approved and signed and are attached to the minutes.	Payments attached to the minutes.
9 9.1	Income and Expenditure Report Cllrs noted the bar costs in the Rose Theatre and recommended that the Rose Committee look at bar prices.	
9.2	The Income and Expenditure reports for March 2022 were proposed for approval. <i>Proposed: Cllr Gaye; Seconded: Cllr Hughes</i> It was agreed to approve the income and expenditure reports for March 2022.	Reports attached to the minutes.
10 10.1	Bank Reconciliations It was proposed that the Bank Reconciliations for March 2022 be approved. <i>Proposed: Cllr Hughes; Seconded: Cllr Grant</i> It was agreed to approve the Bank Reconciliations.	Reports attached to the minutes.
11 11.1	Approval of Creditors Cllrs considered proposing the approved creditors to Full Council for their meeting on 4 th May 2022. The exception to this would be Amazon. <i>Proposed: Cllr Hughes; Seconded: Cllr Grant</i> It was agreed to propose to Full Council the list of approved creditors with the exception of Amazon.	Clerk to place on May Full Council agenda
12 12.1	Scheme of Delegation It was proposed that the draft Scheme of Delegation be proposed for approval by Full Council. <i>Proposed: Cllr Gaye; Seconded: Cllr Grant</i> It was agreed to propose to Full Council to approve the Scheme of Delegation.	Clerk to place on May Full Council agenda
13 13.1	Outstanding Invoices The outstanding invoices to the Council were noted.	
14 14.1	Date of Next Meeting The date of the next meeting is Wednesday 18 th May 2022.	

There being no further matters the meeting concluded at 8:10pm

Signed:



Finance and Management Committee

Date: 18th May 2022

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