

Rugeley Town Council

Minutes of Full Council Meeting held at the Rugeley Town Council Offices 7.30pm Wednesday 2nd November 2022.

PRESENT:

Councillors:

P Ansell A Cooney
M Davey R Dipple
D Gaye G Grant
C Panter-Hood C Martin

K Tait-Green N Stanley (Chair)

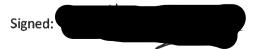
G Turner

Also Present:

H Goodreid (Town Clerk)

Min No	Item	Action
93	Apologies	71001011
93.1	Apologies were received from Cllrs Green, Gunner, Hodgson, Hughes, Lyons and Pyke.	
94	Declaration of Personal & Prejudicial interest	
94.1	None	
95	To receive requests for any dispensation	
95.1	None	
96	Chair to close meeting for public session	
96.1	No members of public were in attendance.	
97	Chair to reopen the council meeting	
98	To consider approving and signing council minutes	
98.1	It was proposed to accept the minutes of the Full Council Meeting held on 4 th October 2022.	
	Proposed: Cllr Dipple; Seconded: Cllr Cooney	
	The minutes were agreed.	
99	Actions Arising	
99.1	Cllrs were advised that we are waiting for quotes for the hearing loop solution in the Council Chamber.	

100	To note the minutes from the following council meetings:	
100.1	Rose Committee 13 July 2022	
100.2	Extraordinary Rose Committee 20 July 2022	
100.3	Community Engagement Committee 13 July 2022	
100.4	Planning Committee 20 July 2022	
100.5	Finance and Management Committee 28 September 2022	
	These were noted.	
101 101.1	Town Centre Matters Clirs received a report which gave answers to the various questions raised around delivery drivers through the town centre etc. Points were raised in the meeting around if barriers were going to be installed and opportunity to encourage businesses to change their address to show deliveries to rear of premises.	
101.2	It was noted that Staffs County Council were not in favour of barriers as they require maintenance and repairs, and they are struggling to repair the concrete bollards around town. Police won't prosecute the delivery van drivers as they do not have the staff. Police were also against gates / barriers as this impeded emergency access into town. It was noted that SCC are actively looking at applying for powers for the enforcement of moving traffic offences.	
102	Chase Pride	
102.1	Cllrs noted the email from Chase Pride which advised that it is unlikely that the event would come to Rugeley as location and logistics were problematic. The 2023 event was being planned for Hednesford.	
103	Warm Bank / Big Knit	
103.1	Cllrs considered a report to promote the Rose Theatre as a Warm Hub on a Wednesday. It was proposed that this would include the following:	
	Free teas and coffees	
	Afternoon teas at a cost of £3.50 per head	
	Knitting groups	
	Films in the theatre for older residents and those with or caring	
	for someone with dementia	
	Possible Citizens Advice advisor	
.03.2		Theatre Manager
.05.2	Proposed: Clir Cooney; Seconded: Clir Ansell	and Development Manager to
	The motion was agreed	develop this
.04	Rugeley Rifle Club request for Funding	
	Cllrs received a report on a recent request for funding from this group.	
.04.1		
.04.1	It was agreed to contact the group and suggest that they made an	Town Clerk to
04.1		Town Clerk to contact organisation.



Full Council Meeting

105 105.1	Disciplinary and Grievance Procedure It was proposed that the Town Clerk keep the suggested changes but reorganise the policy so that the elements of Grievance and Disciplinary are clearly separated. Proposed: Clir Stanley; Seconded: Clir Ansell The motion was agreed	Policy to come back to December Full Council meeting
106 106.1	Financial Regulations Cllrs were asked to accept the changes to the Financial Regulations with the omission of the words 'or Committee' from section 5.5(c). A named vote was asked for. Proposed: Cllr Davey; Seconded: Cllr Gaye	
	FOR Clir Davey Clir Gaye Clir Martin Clir Martin Clir Panter-Hood Clir Stanley Clir Tait-Green Clir Turner	
106.2	Cllrs proposed to accept the changes to the Financial Regulations as written. Proposed: Cllr Cooney; Seconded; Cllr Ansell The motion was accepted	Town Clerk to place amended Financial Regs on the website
107 107.1	Chairs and Vice Chairs Report There had been no events this month.	
108 108.1	Exclusion of Public The public were excluded from the meeting because of the likely disclosure of exempt information as defined in Public Bodies (Admissions to Meetings) Act 1960 Section 2.	
109 109.1	Staffing Matters It was proposed to accept the Town Clerk job description as amended by the Staffing Panel. It was further proposed that an advert be placed in with Indeed, SLCC, SPCA, Facebook and the website as soon as possible. Proposed: Cllr Dipple; Seconded: Cllr Panter-Hood The motion was agreed	
109.2	It was proposed that the Town Clerk bring back a more detailed staffing report to the December Full Council. It was further proposed to remove the retainer payment for the theatre technician. Proposed: Clir Cooney; Seconded; Clir Dipple The motion was agreed	
110 110.1	Date of Next Meeting The date of the next meeting was confirmed as being 7 th December 2022	

The meeting finished at 8.30pm.

Signed:



Full Council Meeting

Page 3 of 3