

Signed: [REDACTED]



# Rugeley Town Council

Minutes of Full Council Meeting held at the Rugeley Town Council Offices  
7.30pm Wednesday 2<sup>nd</sup> November 2022.

PRESENT:

Councillors:

P Ansell	A Cooney
M Davey	R Dipple
D Gaye	G Grant
C Panter-Hood	C Martin
K Tait-Green	N Stanley (Chair)
G Turner	

Also Present:

H Goodreid (Town Clerk)

Min No	Item	Action
<b>93</b> 93.1	<b>Apologies</b> Apologies were received from Cllrs Green, Gunner, Hodgson, Hughes, Lyons and Pyke.	
<b>94</b> 94.1	<b>Declaration of Personal &amp; Prejudicial interest</b> None	
<b>95</b> 95.1	<b>To receive requests for any dispensation</b> None	
<b>96</b> 96.1	<b>Chair to close meeting for public session</b> No members of public were in attendance.	
<b>97</b>	<b>Chair to reopen the council meeting</b>	
<b>98</b> 98.1	<b>To consider approving and signing council minutes</b> It was proposed to accept the minutes of the Full Council Meeting held on 4 <sup>th</sup> October 2022. <i>Proposed: Cllr Dipple; Seconded: Cllr Cooney</i> <b>The minutes were agreed.</b>	
<b>99</b> 99.1	<b>Actions Arising</b> Cllrs were advised that we are waiting for quotes for the hearing loop solution in the Council Chamber.	

<p><b>100</b> 100.1 100.2 100.3 100.4 100.5</p>	<p><b>To note the minutes from the following council meetings:</b> Rose Committee 13 July 2022 Extraordinary Rose Committee 20 July 2022 Community Engagement Committee 13 July 2022 Planning Committee 20 July 2022 Finance and Management Committee 28 September 2022</p> <p>These were noted.</p>	
<p><b>101</b> 101.1  101.2</p>	<p><b>Town Centre Matters</b> Cllrs received a report which gave answers to the various questions raised around delivery drivers through the town centre etc. Points were raised in the meeting around if barriers were going to be installed and opportunity to encourage businesses to change their address to show deliveries to rear of premises.</p> <p>It was noted that Staffs County Council were not in favour of barriers as they require maintenance and repairs, and they are struggling to repair the concrete bollards around town. Police won't prosecute the delivery van drivers as they do not have the staff. Police were also against gates / barriers as this impeded emergency access into town. It was noted that SCC are actively looking at applying for powers for the enforcement of moving traffic offences.</p>	
<p><b>102</b> 102.1</p>	<p><b>Chase Pride</b> Cllrs noted the email from Chase Pride which advised that it is unlikely that the event would come to Rugeley as location and logistics were problematic. The 2023 event was being planned for Hednesford.</p>	
<p><b>103</b> 103.1  103.2</p>	<p><b>Warm Bank / Big Knit</b> Cllrs considered a report to promote the Rose Theatre as a Warm Hub on a Wednesday. It was proposed that this would include the following:</p> <ul style="list-style-type: none"> <li>• Free teas and coffees</li> <li>• Afternoon teas at a cost of £3.50 per head</li> <li>• Knitting groups</li> <li>• Films in the theatre for older residents and those with or caring for someone with dementia</li> <li>• Possible Citizens Advice advisor</li> </ul> <p><i>Proposed: Cllr Cooney; Seconded: Cllr Ansell</i> <b>The motion was agreed</b></p>	<p>Theatre Manager and Development Manager to develop this</p>
<p><b>104</b> 104.1</p>	<p><b>Rugeley Rifle Club request for Funding</b> Cllrs received a report on a recent request for funding from this group. It was agreed to contact the group and suggest that they made an application for grant aid through the normal routes and their application would be reviewed against all others in January 2023.</p>	<p>Town Clerk to contact organisation.</p>

Signed:



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<p><b>105</b> 105.1</p>	<p><b>Disciplinary and Grievance Procedure</b> It was proposed that the Town Clerk keep the suggested changes but reorganise the policy so that the elements of Grievance and Disciplinary are clearly separated. <i>Proposed: Cllr Stanley; Seconded: Cllr Ansell</i> <b>The motion was agreed</b></p>	<p>Policy to come back to December Full Council meeting</p>		
<p><b>106</b> 106.1</p> <p>106.2</p>	<p><b>Financial Regulations</b> Cllrs were asked to accept the changes to the Financial Regulations with the omission of the words 'or Committee' from section 5.5(c). A named vote was asked for. <i>Proposed: Cllr Davey; Seconded: Cllr Gaye</i></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p><i>FOR</i> Cllr Davey Cllr Gaye Cllr Martin</p> </td> <td style="width: 50%; vertical-align: top;"> <p><i>AGAINST</i> Cllr Ansell Cllr Cooney Cllr Dipple Cllr Grant Cllr Panter-Hood Cllr Stanley Cllr Tait-Green Cllr Turner</p> </td> </tr> </table> <p>Cllrs proposed to accept the changes to the Financial Regulations as written. <i>Proposed: Cllr Cooney; Seconded; Cllr Ansell</i> <b>The motion was accepted</b></p>	<p><i>FOR</i> Cllr Davey Cllr Gaye Cllr Martin</p>	<p><i>AGAINST</i> Cllr Ansell Cllr Cooney Cllr Dipple Cllr Grant Cllr Panter-Hood Cllr Stanley Cllr Tait-Green Cllr Turner</p>	<p>Town Clerk to place amended Financial Regs on the website</p>
<p><i>FOR</i> Cllr Davey Cllr Gaye Cllr Martin</p>	<p><i>AGAINST</i> Cllr Ansell Cllr Cooney Cllr Dipple Cllr Grant Cllr Panter-Hood Cllr Stanley Cllr Tait-Green Cllr Turner</p>			
<p><b>107</b> 107.1</p>	<p><b>Chairs and Vice Chairs Report</b> There had been no events this month.</p>			
<p><b>108</b> 108.1</p>	<p><b>Exclusion of Public</b> The public were excluded from the meeting because of the likely disclosure of exempt information as defined in Public Bodies (Admissions to Meetings) Act 1960 Section 2.</p>			
<p><b>109</b> 109.1</p> <p>109.2</p>	<p><b>Staffing Matters</b> It was proposed to accept the Town Clerk job description as amended by the Staffing Panel. It was further proposed that an advert be placed in with Indeed, SLCC, SPCA, Facebook and the website as soon as possible. <i>Proposed: Cllr Dipple; Seconded: Cllr Panter-Hood</i> <b>The motion was agreed</b></p> <p>It was proposed that the Town Clerk bring back a more detailed staffing report to the December Full Council. It was further proposed to remove the retainer payment for the theatre technician. <i>Proposed: Cllr Cooney; Seconded; Cllr Dipple</i> <b>The motion was agreed</b></p>			
<p><b>110</b> 110.1</p>	<p><b>Date of Next Meeting</b> The date of the next meeting was confirmed as being 7<sup>th</sup> December 2022</p>			

The meeting finished at 8.30pm.

Signed:



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