

Signed: [REDACTED]



# Rugeley Town Council

Minutes of Annual Meeting of Rugeley Town Council held at the Rugeley Town Council  
Offices 7.00pm Wednesday 4<sup>th</sup> May 2022.

PRESENT:

Councillors:

P Ansell	A Cooney
D Gaye	G Grant
C Green	I Gunner
I Hodgson	N Mahon
C Panter-Hood	I Pyke
N Stanley	K Tait-Green
G Turner	

Also Present:

H Goodreid (Town Clerk)

Min No	Item	Action
<b>1</b>	<b>Election of Chair</b>	
1.1	Two nominations were received for the position of Chair.	
1.2	Neil Stanley <i>Proposed: Cllr Dipple; Seconded: Cllr Hodgson</i>	
1.3	Niamh Mahon <i>Proposed: Cllr Gaye; Seconded: Cllr Tait-Green</i>	
1.4	<b>A vote was taken and at 9:4 it was agreed that Cllr Stanley be elected as Chair of the Council for 2022/2023</b>	
1.5	The Chair took the meeting and thanked the outgoing Chair, Cllr Mahon, for all of her hard work over the past 12 months.	
<b>2</b>	<b>Election of Vice Chair</b>	
2.1	Two nominations were received for the position of Vice Chair.	
2.2	Chris Green <i>Proposed: Cllr Dipple; Seconded: Cllr Hodgson</i>	
2.3	Niamh Mahon <i>Proposed: Cllr Mahon; Seconded: Cllr Gaye</i>	
2.4	<b>A vote was taken and at 8:4 it was agreed that Cllr Green be elected as Vice Chair of the Council for 2022/2023</b>	

<p><b>3</b> 3.1</p>	<p><b>Apologies</b> Apologies were received from Cllrs Dipple, Hughes, Lyons and Martin.</p>					
<p><b>4</b> 4.1</p>	<p><b>To note the minutes from the Annual Meeting held 12<sup>th</sup> May 2021 which had been signed at Full Council on 2<sup>nd</sup> June 2021.</b> The minutes were noted.</p>					
<p><b>5</b> 5.1</p>	<p><b>To elect members to Committees and Working Groups</b> Cllrs had all been given forms to nominate themselves to the standing committees. The following membership was agreed:</p> <table border="0"> <tr> <td style="vertical-align: top;"> <p><u>Rose Committee</u> Ansell Cooney Gaye Green Gunner Mahon Pyke Stanley Tait-Green 9/9</p> </td> <td style="vertical-align: top;"> <p><u>Community Engagement</u> Ansell Cooney Green Gunner Hodgson Lyons Martin 7/9</p> </td> </tr> <tr> <td style="vertical-align: top;"> <p><u>Planning Committee</u> Gaye Grant Green Hodgson Martin Tait-Green 6/9</p> </td> <td style="vertical-align: top;"> <p><u>Finance and Management</u> Cooney Dipple Gaye Grant Hodgson Hughes Martin Pyke Stanley 9/9</p> </td> </tr> </table> <p><u>Staffing Panel</u> Would be called as and when required</p> <p><u>Neighbourhood Plan Steering Group *</u> Gaye Gunner Lyons Mahon Martin Pyke *Cllrs to confirm they are happy to carry on with this group.</p> <p><u>Community Transport Group</u> Cooney Grant Gunner Martin</p>	<p><u>Rose Committee</u> Ansell Cooney Gaye Green Gunner Mahon Pyke Stanley Tait-Green 9/9</p>	<p><u>Community Engagement</u> Ansell Cooney Green Gunner Hodgson Lyons Martin 7/9</p>	<p><u>Planning Committee</u> Gaye Grant Green Hodgson Martin Tait-Green 6/9</p>	<p><u>Finance and Management</u> Cooney Dipple Gaye Grant Hodgson Hughes Martin Pyke Stanley 9/9</p>	
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	<p><u>Hagley Field Working Group</u> Gunner Hughes Mahon Pyke</p>	
<b>6</b>	<b>To Elect representatives on Outside Bodies</b>	
6.1	Cllrs consider the representatives to the outside bodies and it was agreed to the following but Cllrs not in attendance would confirm with the Clerk if they wished to continue:	
6.2	<p><u>The Old Chancel</u> Lyons Mahon</p>	
6.3	<p><u>Staffordshire Parish Council Association</u> <u>Ansell</u> Turner</p>	
6.4	<p><u>School Governors</u> No requests had been received from the schools. Town Clerk to write to schools to ask if they wanted a Town Council representative.</p>	
6.5	<p><u>Cannock Chase Standards Committee</u> Gaye</p>	
6.6	<p><u>Healthwatch Advisory Public Boards Meeting</u> Martin</p>	
6.7	<p><u>National Association of Local Councils</u> Ansell</p>	
6.8	<p><u>Mental Health Representative</u> Lyons Green (sub)</p>	
<b>7</b>	<b>Chairs Allowance</b>	
7.1	<p>It was proposed that the Chairs Allowance stand at £500 for 2022/2023. <i>Proposed: Cllr Gaye; Seconded: Cllr Cooney</i> <b>The Motion was carried.</b></p>	
<b>8</b>	<b>Standing Orders</b>	
8.1	<p>It was proposed to approve the Standing Orders <i>Proposed: Cllr Ansell; Seconded: Cllr Panter-Hood</i> <b>The Motion was carried</b></p>	
<b>9</b>	<b>Financial Regulations</b>	
9.1	<p>It was proposed to approve the Financial Regulations <i>Proposed: Cllr Ansell; Seconded: Cllr Panter-Hood</i> <b>The Motion was carried</b></p>	

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<p><b>10</b> 10.1 10.2 10.3 10.4</p>	<p><b>Risk Assessment</b> It was proposed to approve the amended Risk Assessment. Cllrs noted that there still needed to be an update on item 6.2 re use of the Theatre as an evacuation station. <i>Proposed: Cllr Cooney; Seconded: Cllr Grant</i> <b>The Motion was carried.</b></p>	
<p><b>11</b> 11.1</p>	<p><b>Banking and Investment Strategy</b> Cllrs considered the Banking and Investment Strategy. Cllrs were advised that Finance and Management Committee were looking again at this strategy and the number/type of accounts to be held and would bring a recommendation before Full Council later in the year. This was noted.</p>	<p>To go to F and M and then to Full Council</p>
<p><b>12</b> 12.1</p>	<p><b>Date of Council Meetings for 2022/2023</b> Cllrs confirmed the dates of the council and committee meetings for the coming year and it was agreed to move the September and October round of meetings one by 1 week.</p>	

The meeting finished at 7.25pm.

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