

# Rugeley Town Council

20 March 2024 (2023 - 2024)

## PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
460	Bar Purchases	27/01/2024		Current Bank A/c		Bar Supplies	W. E. Pointon & Sons Ltd	S	137.65	27.53	165.18
460	Bar Purchases	27/01/2024		Current Bank A/c		Bar Supplies	W. E. Pointon & Sons Ltd	Z	40.90		40.90
467	Bank Charges	12/02/2024		Current Bank A/c		Bank Charges	Lloyds Account	E	49.40		49.40
468	Electricity - TC	12/02/2024		Current Bank A/c		Electricity Bill	Engie Power Ltd	S	635.53	127.11	762.64
468	Electricity - RT	12/02/2024		Current Bank A/c		Electricity Bill	Engie Power Ltd	S	1,906.61	381.32	2,287.93
449	Photocopy Costs	20/02/2024		Current Bank A/c		Photocopier charges	Direct Copiers Service Ltd	S	204.75	40.95	245.70
472	Postage Costs	21/02/2024		Current Bank A/c		Postage Stamps	Post Office	E	320.00		320.00
473	Stationery / Supplies - RT	21/02/2024		Current Bank A/c		Transmitter Belt Clip	Ebay	Z	16.75		16.75
446	Bar Purchases	22/02/2024		Current Bank A/c		Bar Supplies	Molson Coors Brewing Co (	S	683.33	136.64	819.97
474	Stationery / Supplies - RT	22/02/2024		Current Bank A/c		Headset mic for theatre	Ebay	S	19.85	3.97	23.82
461	Consultant Fees	24/02/2024		Current Bank A/c		VAT Advice	KJC VAT Advice	Z	400.00		400.00
458	Stationery / Supplies - TC	26/02/2024		Current Bank A/c		Stationary Order	ESPO	S	71.05	14.21	85.26
459	Bar Purchases	26/02/2024		Current Bank A/c		Gas for beer	The Beer & Gas Man	S	15.00	3.00	18.00
457	Stationery / Supplies - TC	28/02/2024		Current Bank A/c		Office Cupboard	Office Boffins	S	203.95	40.79	244.74
456	Newsletter	28/02/2024		Current Bank A/c		Rugeley Record Newsletter	Benhill Press Ltd	Z	977.00		977.00
450	Stationery / Supplies - TC	29/02/2024		Current Bank A/c		Stationary Return	ESPO	S	-21.70	-4.34	-26.04
452	Shredding - TC	29/02/2024		Current Bank A/c		Confidential Shredding	Simply Shred Ltd	S	12.50	2.50	15.00
452	Shredding - RT	29/02/2024		Current Bank A/c		Confidential Shredding	Simply Shred Ltd	S	37.50	7.50	45.00
448	Payroll Administration	29/02/2024		Current Bank A/c		Payroll Services	Unico 3 Ltd	S	71.00	14.20	85.20
451	Waste Collection	29/02/2024		Current Bank A/c		Waste Collection	Coopers Waste Manageme	S	16.66	3.33	19.99
454	Telephone & Broadband - TC	29/02/2024		Current Bank A/c		Telephone and Broadband	Mainstream Digital Ltd	S	18.78	3.76	22.54
454	Telephone & Broadband - RT	29/02/2024		Current Bank A/c		Telephone and Broadband	Mainstream Digital Ltd	S	18.79	3.76	22.55
453	Window Cleaning	01/03/2024		Current Bank A/c		Window Cleaning	K Wood & Sons Window Cl	Z	25.00		25.00
455	IT & Website - TC	01/03/2024		Current Bank A/c		IT Services	Holker Network Solutions L	S	427.11	85.42	512.53
475	Stationery / Supplies - RT	05/03/2024		Current Bank A/c		Diesel for Waymax Van	MFG Rugeley Service Static	S	8.33	1.67	10.00
476	Stationery / Supplies - RT	05/03/2024		Current Bank A/c		Biscuits for SLCC Meeting	Morrisons	Z	14.21		14.21
477	Capital Expenditure - TC	05/03/2024		Current Bank A/c		Water Pump	Screwfix Direct Ltd	S	30.11	6.02	36.13
477	Capital Expenditure - RT	05/03/2024		Current Bank A/c		Water Pump	Screwfix Direct Ltd	S	30.12	6.02	36.14
479	Stationery / Supplies - RT	06/03/2024		Current Bank A/c		Antenna Ariel	Mic Shop Uk	S	23.42	4.68	28.10
444	Bar Purchases	07/03/2024		Current Bank A/c		Bar snacks	W. E. Pointon & Sons Ltd	S	90.15	18.03	108.18
444	Bar Purchases	07/03/2024		Current Bank A/c		Bar snacks	W. E. Pointon & Sons Ltd	Z	16.89		16.89
447	Water - TC	09/03/2024		Current Bank A/c		Water bill	Water Plus	Z	20.37		20.37
447	Water - RT	09/03/2024		Current Bank A/c		Water bill	Water Plus	Z	61.13		61.13
445	Bar Purchases	11/03/2024		Current Bank A/c		Gas for beer	The Beer & Gas Man	S	15.00	3.00	18.00

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Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
478	Bar Purchases	15/03/2024		Current Bank A/c		Bar Purchases	W. E. Pointon & Sons Ltd	S	59.33	11.87	71.20
478	Bar Purchases	15/03/2024		Current Bank A/c		Bar Purchases	W. E. Pointon & Sons Ltd	Z	1.00		1.00
443	Donations	18/03/2024		Current Bank A/c		Selection Box Refund	Mr Ian Hodgson	Z	147.00		147.00
466	Stationery / Supplies - TC	18/03/2024		Current Bank A/c		Stationary Order	ESPO	S	40.35	8.07	48.42
464	Staff Training - TC	19/03/2024		Current Bank A/c		Various training	Society of Local Council Cle	S	285.00	57.00	342.00
465	Staff Training - TC	20/03/2024		Current Bank A/c		Data Protection Workshop - 2 c	Staffordshire Parish Council	S	60.00	12.00	72.00
471	Stationery / Supplies - TC	20/03/2024		Current Bank A/c		Various amazon invoices	Amazon	S	108.60	21.72	130.32
470	Stationery / Supplies - RT	20/03/2024		Current Bank A/c		Rose Theatre Petty Cash Impre	Petty Cash - RT	Z	116.69		116.69
470	Stationery / Supplies - RT	20/03/2024		Current Bank A/c		Rose Theatre Petty Cash Impre	Petty Cash - RT	S	8.29	1.66	9.95
471	Stationery / Supplies - RT	20/03/2024		Current Bank A/c		Various amazon invoices	Amazon	S	9.65	1.93	11.58
469	Bar Purchases	20/03/2024		Current Bank A/c		Coffee bar petty cash imprest	Coffee Bar Petty Cash	Z	10.00		10.00
471	Bar Purchases	20/03/2024		Current Bank A/c		Various amazon invoices	Amazon	S	39.99	8.00	47.99
471	Bar Purchases	20/03/2024		Current Bank A/c		Various amazon invoices	Amazon	Z	28.00		28.00
<b>Total</b>									<b>7,511.04</b>	<b>1,053.32</b>	<b>8,564.36</b>