

Procedure surrounding development of initiatives

1. Members are encouraged to come forward with ideas for potential projects, events and promotions for the benefit of local residents and businesses.
2. These may be theoretical ideas or it may be that Members have undertaken an element of research to develop a proposal to bring to the council / committees for consideration. The Member is involved with the development of the idea prior to it coming to council for consideration.
3. Ideas for potential projects, events and promotions may also be brought forward by the Councils' Officers.
4. In all cases the Councils' Officers will carry out further examination of those ideas and will where necessary/appropriate liaise with other interested parties and potential partners.
5. When that work is complete the Clerk/RFO/Development Manager will bring to the Council/Committee a written report detailing the potential project, event, activity.
6. The report will set out the advantages and disadvantages and the financial implications together with the recommendations.
7. The report will be issued with the Council/Committee agenda, three clear days before the meeting. In that way Members will be able to consider the recommendations.
8. Fully informed and considered decisions will then be made by Members at the Council/Committee meeting. Members are reminded that they should not predetermine their decision prior to considering the report and the debate at the meeting.
9. If it is considered appropriate, the Council/Committee may appoint a Sub-Committee or working party of named Councillors to take the proposals forward and report back on progress. This should include the Councillor who originally had the idea unless there is any prejudicial or personal interest.