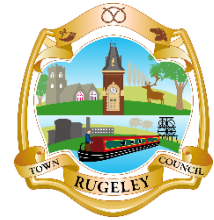


Theatre Manager's Report to Rose Committee

10th April 2024



Stock Taker Recommendations.

We have been recommended a price increase on all bar products.

Sumup Machine

At March's meeting councillor Miller said sum up charges were 6.2% this is correct and works out at 2p per transaction so I would like to recommend we add 5p on top off the stock taker recommendations on all products, so it covers our sum up charge.

Pantomime update.

I was asked at March's Rose meeting for a profit report on our pantomime unfortunately this will have to be deferred until May due to our finance officer being very busy with end of year audit.

Leaking Roof

Late last year the roof of the Landor Suite was replaced but unfortunately over the Christmas period more leaks began to appear. At first it was thought the leaks were on the flat roof, however the roofing company were unable to find the source.

Last week I took responsibility for that and after arranging another visit from the roofing company they have found the issue. The leak is not on the new roof - it is in fact coming from the plant room roof which is on top off the new roof.

After an inspection and taking videos of the area we now know where the problem originates. Luckily, the plant room roof is made from less costly felt and I have obtained 3 quotes to get this work carried out as soon as possible as water is still coming into the theatre and damaging ceiling tiles causing a health and safety issue for staff and visitors.

Quotes to be given at the Rose Meeting due to still waiting on quotes to come in.

Laurie Johnson-Coles

3/4/24