

Item 61
GDPR

Background

The Town Council has various responsibilities regarding the retention of personal information for staff, councillors and members of public.

The Council has several documents which relate to personal data security including:

Freedom of Information Data Schedule

Data Registration Certificate

Risk Assessment

Information Security Incident Policy

Information Protection Policy

Records Management

For Consideration

Cllrs to consider the distribution of information pertaining to individual members of Staff.

Cllrs to consider security of information from their email addresses be it personal email or rugeleytowncouncil.gov.uk email.