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25<sup>th</sup> April 2023

Dear Kate,

**Rugeley Town Council – Internal Audit 2022/23**

I confirm that I have carried out an examination of your accounts and procedures, in line with the Practitioners Guide 2022 and in accordance with the requirements of the Accounts and Audit Regulations 2015.

I can state that I found no material errors, omissions or irregularities in your financial records and I have no significant concerns about your internal control procedures.

Please refer to the enclosed report for further details of the audit work covered. Items marked “Rec” denotes an issue recommended for action as it may affect the Internal Audit response on the AGAR (Annual Governance and Accounting Return).

I would also confirm that I am totally independent of your Council and have no contact with any Member, employee or supplier.

Yours sincerely,

*S Morris*

Mrs Sandra Morris ACMA