

Significant Variances

Explanation of Significant Variances of more than 15% and Compensating Variances

Rugeley Town Council

	2021/22	2022/23	Variances	
	£	£	£	
Box 3	Decrease of £2,071 in 2022/23 by 1.9%			
<i>Total other receipts</i>	289	0	-289	Coronavirus Statutory Sick Pay claimed in 2021/22
	57,532	1,284	-56,248	Decrease in Grants and Donations received in 2022/23
	110	2,683	2,573	Increase in Bank Interest & Dividends received due to investing with CCLA
	4,221	6,959	2,738	Increase in Income from Market Stall Hire due to holding more Markets
	-3,822	0	3,822	Heritage Grant received in 2020/21 underspend returned
	7,577	19,634	12,057	Increase in Income from Bar Sales
	372	1,872	1,500	Increase in Income from the sale of Pop up Cinema Tickets
	10,189	10,269	80	Small increase in Income from Pantomime Ticket Sales
	23,932	38,732	14,800	Increase in Income from Room, Technicians and Equipment Hire
	0	723	723	Music Royalties were received from Hirers following Theatre Events
	0	21,489	21,489	Income from Ticket Sales from Theatre Events was received in 2022/23
	188	0	-188	Donations for the Fringe Festival were received in 2021/22
	7,430	2,303	-5,127	Decrease in CIL Monies received
	108,018	105,947	-2,071	
Box 4	Increase of £36,274 in 2022/23 by 19.7%			
<i>Staff costs</i>	108,541	125,144	16,603	Increase in Salaries due to increase in Hours worked & Pay rises
	28,428	35,752	7,324	Increase in PAYE/NI
	42,346	49,071	6,725	Increase in Pension Contributions
	4,722	10,345	5,623	Increase in Casual Wages due to an increase in Events in the Theatre
	184,038	220,312	36,274	
Box 6	Decrease of £59,791 in 2022/23 by 19.7%			
<i>All other payments</i>	1,450	456	-994	Decrease in Training & Display Screen Equipment Costs
	0	29,329	29,329	Mindfulness Garden & Queens Jubilee Event Costs in 2022/23
	1,784	2,256	472	Increase in Community Engagement Costs
	38,932	60,505	21,573	Increase in Costs for Christmas Illuminations & Events
	1,956	5,652	3,696	More Artisan Markets held in 2022/23
	386	500	114	Increase in Chairman's Allowance Expenditure
	8,933	10,628	1,695	Increase in General Admin Costs
	2,120	1,409	-711	Decrease in Telephone & Broadband Costs
	1,042	962	-80	Decrease in Payroll Admin Costs
	1,031	3,403	2,372	More Newsletters Printed and Delivered in 2022/23
	4,839	5,111	272	IT & Website Costs increased in 2022/23
	785	3,006	2,222	Increase in purchases of IT Equipment plus Hearing Induction Loop System
	281	624	343	Increase in purchases of Office Furniture
	0	716	716	Generator & Heavy Duty Trolley Purchased in 2022/23
	55	1,809	1,754	Increase in purchases of assets for the Theatre
	210	0	-210	No Neighbourhood Plan Expenses incurred in 2022/23
	4,000	1,999	-2,001	Decrease in Small Grant Awards in 2022/23
	0	8,029	8,029	Support for Ukrainians and Donations in 2022/23
	3,777	3,898	121	Small Increase in Insurance Costs in 2022/23
	14,003	20,400	6,397	Increase in Repairs & Maintenance Costs due to Roof Repairs
	27,220	39,606	12,386	Increase in Rates & Utilities Costs
	736	0	-736	Film Making Equipment purchased for Online Performances in 2021/22
	0	1,595	1,595	Professional & Legal Fees incurred in 2022/23
	5,179	11,554	6,375	Increase in Theatre Costs including purchases for the Bar
	7,742	1,219	-6,523	Decrease in Pop Up/Drive in Cinema Costs
	9,027	9,024	-3	Slight decrease in Pantomime Costs
	0	19,190	19,190	89% of Ticket Sales received in 2022/23 was paid to Event Organisers
	8,152	0	-8,152	No Costs for Rugeley Fringe Festival were incurred in 2022/23
	23,761	153	-23,608	Most of the Arts Council Grant Expenditure was in 2021/22
	135,423	0	-135,423	Fraudulent Transactions during 2017 & 2018 were written off in 2021/22
	302,823	243,032	-59,791	

Explanation of Significant Variances of more than 15% and Compensating Variances

Rugeley Town Council

	2021/22	2022/23	Variances	
	£	£	£	
Box 7	Decrease of £44,386 in 2022/23 by 8.2%			
Balances carried forward	416,475	346,668		General Fund Balance b/f
	411,652	421,449		Plus Income
	-486,861	-463,343		Less Expenditure
	5,403	-67,887		Transfer to/from Earmarked Reserves
	346,668	236,886	-109,782	General Fund Balance c/f
Earmarked Reserves	30,000	0	-30,000	Car Parking Subsidy
	24,195	24,195	0	Election Fund
	15,000	0	-15,000	Contingency Fund
	40,233	40,233	0	USL Removal
	46,000	39,584	-6,416	Renovation/Renewals
	31,248	13,248	-18,000	Community Projects
	8,126	10,429	2,303	CIL
	0	65,000	65,000	Landor Suite New Roof
	0	70,000	70,000	Solar Panels & Battery
	194,802	262,690	67,887	Earmarked Reserves Opening & Closing Balances
	541,471	499,576	-41,895	Decrease in Reserves due to Year End Net Income over Expenditure
Box 9	Increase of £7,299 in 2022/23 by 3%			
Total fixed assets		915		Diamond Jubilee Bench
		495		Outside Deckchair
		99		Heavy Duty Trolley
		268		Bookcase & x3 Cabinets
		223		Shelving Units x3
		617		Generator
		123		Outdoor Games - Giant Dominoes & Tumble Tower & Giant Connect 4
		64		Artificial Plants x3
		182		22" FHD Philips Monitor x2
		133		Heavy Duty Shelving Units
		400		WiFi Booster Kit x2
		107		Hot Water Boiler/Urns x2
		108		Henry Vacuum Cleaner
		98		Convector Heaters x3 + Fan Heater
		120		Dell Optiplex 7040 PC (for advertising on a screen)
		772		HP 255 G9 AMD Ryzen 5 Laptop & 4yr Warranty
		117		23.8" Full HD LED LCD Monitor
		67		Dr. Q HI-04 Video Projector & Screen
		1,350		Hearing Induction Loop System
		1,332		EKX-12P 12" 2-Way Speakers x2
		100		Landor Suite Curtains
		7,688		Acquisition of Assets 2022/23
		-390		Disposal of x2 Burco Boilers in 2022/23
		236,595		Value of Fixed Assets b/f as at 01/04/2022
		243,894		Value of Fixed Assets c/f as at 31/03/2023
Box 10	0	0	0	Not Applicable
Total Borrowing				

Boxes 2, 3, 4 & 6 explanation

Rugeley Town Council 2022/23

Income and Expenditure Account for Year Ended 31st March 2023

31st March 2022		31st March 2023
	Operating Income	
313,519	Income - TC	320,488
159	Staff Costs - TC	0
25,221	Community Engagement	8,243
62,197	Income - RT	92,718
10,556	Staff Costs - RT	0
<u>411,652</u>	Total Income	<u>421,449</u>
	Running Costs	
103,595	Staff Costs - TC	126,298 - Box 4
21,541	Administration - TC	29,126 - Box 6
8,428	Premises & Maintenance - TC	14,405 - Box 6
139,633	Other Costs - TC	3,999 - Box 6
42,672	Community Engagement	103,770 - Box 6
80,443	Staff Costs - RT	94,014 - Box 4
3,458	Administration - RT	5,266 - Box 6
32,495	Premises & Maintenance - RT	45,327 - Box 6
54,597	Other Costs - RT	41,138 - Box 6
<u>486,861</u>	Total Expenditure	<u>463,343</u>
	General Fund Analysis	
416,475	Opening Balance	346,668
411,652	Plus : Income for Year	421,449
<u>828,126</u>		<u>768,117</u>
486,861	Less : Expenditure for Year	463,343
<u>341,265</u>		<u>304,774</u>
(5,403)	Transfers TO / FROM Reserves	67,887
<u>346,668</u>	Closing Balance	<u>236,886</u>

Boxes 2 + 3

see sig. var. page 2.



Your account statement

Issue date: 31 March 2023

Write to us at: PO Box 1000, Andover, BX1 1LT

Call us on: 0345 072 5555 (from UK)
+44 1733 347338 (from Overseas)

Visit us online: www.lloydsbank.com

Your branch: QUEEN SQ WLVRHMPTN

Sort code: Account number:

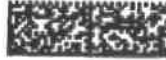
BIC:

IBAN:

J31D41D1246MBA0000008017001005 346 B 000

RUGELEY TOWN COUNCIL

ADMINISTRATION OFFICE
RUGELEY TOWN COUNCIL
RUGELEY
STAFFORDSHIRE
WS15 2AA



BUSINESS EXTRA

RUGELEY TOWN COUNCIL

Account summary

Balance On 01 Mar 2023	£145,955.81
Total Paid In	£4,828.90
Total Paid Out	£41,486.64
Balance On 31 Mar 2023	£109,298.07

Account activity

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
01 Mar 23		STATEMENT OPENING BALANCE			145,955.81
02 Mar 23	FPI	BRIDGWATER M 10568 02MAR23 11:32	30.00		145,985.81
03 Mar 23	FPI	CHASE GRAMMA 10578 401610 40 03MAR23 07:15	114.00		146,099.81
03 Mar 23	DEP	500230	575.15		146,674.96
03 Mar 23	DEP	500229	596.00		147,270.96
03 Mar 23	DEP	500229	30.00		147,300.96
03 Mar 23	FPI	CREATIVE PFRFORMAN 10577 30000000: 03MAR23 12:29	255.00		147,555.96
06 Mar 23	BGC	SCC COUNTY FUND STAFFSCC	82.30		147,638.26
06 Mar 23	DD	PERSONNEL HYGIENE		320.94	147,317.32
06 Mar 23	FPI	SHIRLEY RK 10371 10 06MAR23 20:35	51.00		147,368.32
06 Mar 23	FPI	SHIRLEY RK 10554 10 06MAR23 20:36	204.00		147,572.32
07 Mar 23	PAY	000806		62.75	147,509.57
09 Mar 23	BGC	SCC COUNTY FUND STAFFSCC	72.70		147,582.27
13 Mar 23	BGC	SCC COUNTY FUND STAFFSCC	105.40		147,687.67
14 Mar 23	DD	MAINSTREAM DIGITAL		127.24	147,560.43
15 Mar 23	BP	HMRC PAYE/NIC CUMB		2,854.76	144,705.67
15 Mar 23	BP	MR MARTIN PARTON			
15 Mar 23	BP	MRS K DECKX			
15 Mar 23	BP	MISS L HARRIS			
15 Mar 23	BP	MS LAURIE JOHNSON			
15 Mar 23	BP	KATE ROBERTS			
15 Mar 23	BP	HILARY GOODREID			
15 Mar 23	BP	GEMMA SQUIRE			
15 Mar 23	BP	LGPS PENSION FUND		4,179.60	

Your Account activity is continued overleaf

PLD10MK3100000

MS1D410AUK DS1D410AUK

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Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
15 Mar 23	BP	MS S BIRD			
15 Mar 23	BP	MRS A MANTLE			
15 Mar 23	BP	MR JORDAN KRAUSE			
16 Mar 23	FPO	LBS ACCOUNTANTS 60000000 10 16MAR23 11:42		82.80	129,500.43 129,417.63
16 Mar 23	FPO	KEVAN WOOD 10000000 COUNCIL 16MAR23 11:42		25.00	129,392.63
16 Mar 23	FPO	VISION ICT 30000000 MAR23		348.00	129,044.63
16 Mar 23	FPO	FILMBANK DISTRIBUT RUGELEY COUNCIL 10 16MAR23 11:42		199.20	128,845.43
16 Mar 23	FPO	SECURICAN LTD 10000000 COUNCIL 10 16MAR23 11:42		1,242.12	127,603.31
16 Mar 23	FPO	ACTIN TIME LTD 60000000 16MAR23 11:42		180.00	127,423.31
16 Mar 23	FPO	STAFFORDSHIRE PARI 50000000 RUGELEY COUNCIL 16MAR23 11:42		1,331.06	126,092.25
16 Mar 23	FPO	INSPIRING HEALTHY 10000000 INVOICE 10 16MAR23 11:42		2,760.00	123,332.25
16 Mar 23	FPO	THE STALL HIRE COM 50000000 RUGELEY COUNCIL 16MAR23 11:42		455.00	122,877.25
16 Mar 23	FPO	ZURICH TOWN AND PA 40000000 16MAR23 11:42		3,943.50	118,933.75
16 Mar 23	FPO	AMAZON PAYMENT UK 30000000 RUGELEY TOWN CNCL 16MAR23 11:42		15.93	118,917.82
16 Mar 23	FPO	NATURAL AIR UK LTD 10000000 INVOICE 10 16MAR23 11:42		5,097.37	113,820.45
16 Mar 23	FPO	LICHFIELD DRAIN SO 50000000 INVOICE 16MAR23 11:42		102.00	113,718.45
16 Mar 23	PAY	000807		188.07	113,530.38
16 Mar 23	PAY	000808		49.36	113,481.02
17 Mar 23	BGC	SCC COUNTY FUND STAFFSCC	71.40		113,552.42
17 Mar 23	BGC	WEIGHT WATCHERS UK UN	306.00		113,858.42
20 Mar 23	FPI	CLARKE PA 10571 PAULA CLARKE 18MAR23 21:25	78.00		113,936.42
20 Mar 23	DD	DIRECT COPIERS		245.70	113,690.72
20 Mar 23	DD	OPUS ENERGY LTD		4,789.09	108,901.63
20 Mar 23	PAY	SERVICE CHARGES REF : 391615254		54.91	108,846.72
21 Mar 23	DD	WATER PLUS		40.75	108,805.97
21 Mar 23	FPI	GOSLING R C 10583 10 21MAR23 14:33	81.38		108,887.35
24 Mar 23	DD	MCBC UK LIMITED		1,173.73	107,713.62
24 Mar 23	DEB	WWW.REGISTRY-TRUST CD 7614		6.00	107,707.62
27 Mar 23	FPI	SUMUP PAYMENTS ACC PID267358-SUMUP QGOMVGOWPD8LX2D5WR 27MAR23 19:50	93.44		107,801.06
28 Mar 23	DD	GOCARDLESS HOLKERIT-7MYZFRV94		467.40	107,333.66
28 Mar 23	FPI	THEATRICKS STAGE SC 10587 THEATRICKS 28MAR23 12:20	1,405.00		108,738.66
29 Mar 23	CPT	LNK MORRISONS RUGE CD 7614 29MAR23		100.00	108,638.66
30 Mar 23	FPI	SUMUP PAYMENTS ACC PID269000-SUMUP XZ1J23RL37GD9NP9R4 30MAR23 19:21	292.94		108,931.60
31 Mar 23	BGC	SOUTH STAFFS COLLE SOUTH STAFFS COLLE	55.66		108,987.26
31 Mar 23	FPI	SUMUP PAYMENTS ACC PID269561-SUMUP XZ1J23RLP0GZQNP9R4 31MAR23 16:59	329.53		109,316.79
31 Mar 23	DEB	TESCO PAY AT PUMP CD 7614		18.72	109,298.07
31 Mar 23		STATEMENT CLOSING BALANCE	4,828.90	41,486.64	109,298.07

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Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mrs Hilary Goodreid
Rugeley Town Council
Rugeley Rose Theatre
Taylors Lane
Rugeley
WS15 2AA

Date: 31/03/2023

Account Name: Rugeley Town Council

Swift Code (BIC):

IBAN Number:

Sort Code:

Account Number:

Your arranged overdraft limit is £0.00

Contact Us

 Call us: 0345 140 1000

 Email us: us@unity.co.uk

 Visit us: unity.co.uk

Fraud Reminder

Unity Trust Bank will NEVER ask you to share passwords or PINs. If you receive a suspicious call, please hang up and contact our dedicated fraud number, freephone 0808 196 8420 or email fraud@unity.co.uk.



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
04/03/2023		Balance brought forward	£0.00	£0.00	£85,359.10
07/03/2023	Credit	Aston E L	£0.00	£5.00 /	£85,364.10
14/03/2023	Credit	NICK THE FISH MAN	£0.00	£20.00 /	£85,384.10
16/03/2023	Credit	HelloFlour	£0.00	£35.00 /	£85,419.10

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Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered Office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124. Cells may be monitored and recorded for training, quality and security purposes. © 1 Unity Trust Bank. All Rights Reserved

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Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
22/03/2023	Credit	HARLEY AJ	£0.00	£35.00 /	£85,454.10
23/03/2023	Credit	A Shaw	£0.00	£35.00 /	£85,489.10
23/03/2023	Credit	CHASE AND BROMLEY	£0.00	£70.00 /	£85,559.10
24/03/2023	Credit	PARSONS D	£0.00	£35.00 /	£85,594.10
24/03/2023	Credit	MR.F.A MRS.R.GOO	£0.00	£35.00 /	£85,629.10
27/03/2023	Credit	Sally Fairhurst	£0.00	£35.00 /	£85,664.10
27/03/2023	Credit	JANE HOOPER UK	£0.00	£35.00 /	£85,699.10
27/03/2023	Credit	S Rollason	£0.00	£35.00 /	£85,734.10
28/03/2023	Credit	H Kamran	£0.00	£35.00 /	£85,769.10
28/03/2023	Credit	V Julian	£0.00	£35.00 /	£85,804.10
29/03/2023	Credit	Aston E L	£0.00	£35.00 /	£85,839.10
29/03/2023	Credit	MAGUIRETATLOW AKA	£0.00	£35.00 /	£85,874.10
30/03/2023	Credit	NICK THE FISH MAN	£0.00	£20.00 /	£85,894.10
31/03/2023	Fee	Service Charge	£18.00 /	£0.00	£85,876.10

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**For Businesses.
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Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.
Unity Trust Bank is entered in the Financial Services Register under number 204670.
Registered Office: Four Brindleyplace, Birmingham, B1 2JB.
Registered in England and Wales no. 1713124.
Calls may be monitored and recorded for training, quality and security purposes.
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STATEMENT

Mrs H J Goodreid
Rugeley Town Council
Red Rose Theatre
Taylors Lane
RUGELEY
Staffordshire
WS15 2AA

CLIENT: RUGELEY TOWN COUNCIL
ACCOUNT NAME: Savings Account
ACCOUNT NUMBER:

Statement at 31 March 2023

Date	Description	Value of shares sold £	Value of shares bought £	Balance of shares held £	Share Class
01/03/23	Brought Forward			275,555.90	
01/03/23	Dividend reinvested		813.38	276,369.28	4
31/03/23	Carried Forward			276,369.28	4

Statement of Dividends paid during the month to 31 March 2023

Date	Receiving Account	Amount Paid £
01-03-23	Dividend reinvested	813.38



26/04/2023

Rugeley Town Council 2022/23

13:32

Balance Sheet as at 31st March 2023

31st March 2022

31st March 2023

31st March 2022		31st March 2023	
	Current Assets		
2,675	Debtors	3,785	
3,826	VAT Control A/c	4,657	
8,865	Prepayments & Accrued Income	9,335	
17,005	RM Debtor	17,005	
2,379	Stock	3,171	
428,886	Current Bank A/c	195,174	
84,914	Deposit A/c	276,369	
100	Petty Cash - TC	100	
200	Petty Cash - RT	200	
50	Petty Cash - Coffee Bar	50	
650	Floats	650	
549,552		510,497	
	549,552 Total Assets		510,497
	Current Liabilities		
1,409	Creditors	1,518	
5,533	Accruals	7,884	
1,139	Receipts in Advance	1,519	
8,081		10,921	
	541,471 Total Assets Less Current Liabilities		499,576
	Represented By		
346,668	General Reserves		236,886
30,000	EMR - Car Parking Subsidy		0
24,195	EMR - Election Fund		24,195
15,000	EMR - Contingency Fund		0
40,233	EMR - USL Removal		40,233
46,000	EMR - Renovations & Renewals		39,584
31,248	EMR - Community Projects		13,248
8,126	EMR - CIL		10,429
0	EMR - Landor Suite New Roof		65,000
0	EMR - Solar Panels & Battery		70,000
541,471			499,576

Box 8: Total value of cash & short term investment

Rugeley Town Council 2022/23

Bank - Cash and Investment Reconciliation as at 31 March 2023

<u>Confirmed Bank & Investment Balances</u>		
<u>Bank Statement Balances</u>		
31/03/2023	Lloyds Bank	109,298.07
31/03/2023	Unity Trust Bank	85,876.10
31/03/2023	CCLA Public Sector DepositFund	276,369.28
31/03/2023	Petty Cash - Town Council	100.00
31/03/2023	Petty Cash - Rose Theatre	200.00
31/03/2023	Petty Cash - Coffee Bar	50.00
		471,893.45
<u>Other Cash & Bank Balances</u>		
		650.00
		472,543.45
<u>Receipts not on Bank Statement</u>		
		0.00
<u>Closing Balance</u>		
		472,543.45
<u>All Cash & Bank Accounts</u>		
1	Current Bank A/c	195,174.17
2	Deposit A/c	276,369.28
3	Petty Cash - TC	100.00
4	Petty Cash - RT	200.00
5	Petty Cash - Coffee Bar	50.00
	Other Cash & Bank Balances	650.00
	Total Cash & Bank Balances	472,543.45

Differences bet. Boxes 7 & 8 explained

Rugeley Town Council 2022/23

Supporting Reserves Reconciliation for ANNUAL RETURN 31 March 2023

Explains the difference between boxes 7 & 8 on the Annual Return

<u>Code</u>	<u>Description</u>	<u>Last Year £</u>	<u>This Year £</u>
	Total Reserves	541,470.70	499,575.93
100	Debtors	2,675.27	3,785.44
105	VAT Control A/c	3,826.22	4,656.97
110	Prepayments & Accrued Income	8,865.48	9,334.68
120	RM Debtor	17,005.48	17,005.48
150	Stock	2,379.19	3,171.23
	Less Total Debtors	34,751.64	37,953.80
500	Creditors	1,408.90	1,518.44
510	Accruals	5,533.25	7,883.88
520	Receipts in Advance	1,139.00	1,519.00
	Plus Total Creditors	8,081.15	10,921.32
	Equals Total Cash and Bank Accounts	514,800.21	472,543.45
200	Current Bank A/c	428,886.36	195,174.17
210	Deposit A/c	84,913.85	276,369.28
250	Petty Cash - TC	100.00	100.00
251	Petty Cash - RT	200.00	200.00
252	Petty Cash - Coffee Bar	50.00	50.00
260	Floats	650.00	650.00
	Total Cash and Bank Accounts	514,800.21	472,543.45

Rugeley Town Council Asset Register as at 31.03.23**TOWN COUNCIL**

Entrance Porch	£ 2,778.59	
Corridor	£ 249.95	
Clerk & Admin Officer's Room	£ 4,194.37	
Clerk's Storeroom	£ 6,079.32	
Council Chamber	£ 15,977.90	
Finance Officer's Room	£ 1,905.71	
Development Manager's Room	£ 1,762.70	
Sundry items for the Town Council	£ 46,292.02	
Assets for Rugeley Town Council		£ 79,240.56

ROSE THEATRE

Theatre Porch	£ 1,321.48	
Theatre Manager's Office	£ 4,151.49	
Theatre & Landor Suite	£ 27,393.42	
Bar & Kitchen	£ 9,170.08	
Theatre Comms Room	£ 36,065.82	
Theatre Storerooms	£ 6,636.77	
Sundry items for Rose Theatre	£ 79,914.04	
Assets for Rose Theatre		£ 164,653.10

TOTAL**£ 243,893.66**

Box 9: Assets - acquisitions
+ disposals.

Asset Register Acquisitions and Disposals 2022-23

Balance brought forward from previous year				236,595.18
Location	Asset	Date Paid	Amount	
Acquisitions				
Town Centre	Diamond Jubilee Bench	Mar-22	£	915.00
Storeroom	Outsize Deckchair	Apr-22	£	495.00
Storeroom	Heavy Duty Trolley	Jun-22	£	98.99
Development Manager's Office	Bookcase & 3 Cabinets	Jun-22	£	267.92
Storeroom	Shelving Units x3	Jun-22	£	222.91
Storeroom	Generator	Jun-22	£	616.66
Storeroom	Outdoor Games - Giant Dominoes & Tumble Tower	Jun-22	£	56.65
Storeroom	Outdoor Games - Giant Connect 4	Jun-22	£	66.66
Theatre	Artificial Plants x3	Jun-22	£	63.86
Clerk's Office	22" FHD Philips Monitor	Jul-22	£	90.83
Development Manager's Office	22" FHD Philips Monitor	Jul-22	£	90.83
Clerk's Storeroom	Heavy Duty Shelving Units	Aug-22	£	61.07
Sundry items for the Town Council	Heavy Duty Shelving Units	Aug-22	£	71.64
Council Chamber	WiFi Booster Kit	Sep-22	£	199.99
Theatre	Hot Water Boiler/Urn	Oct-22	£	53.32
Council Corridor	Hot Water Boiler/Urn	Oct-22	£	53.32
Theatre	Henry Vacuum Cleaner	Oct-22	£	108.32
Theatre	WiFi Booster Kit	Oct-22	£	199.99
Theatre	Convector Heaters x2	Oct-22	£	53.34
Theatre	Challenge Upright Fan Heater	Nov-22	£	18.33
Theatre	Dell Optiplex 7040 PC (for advertising on a screen)	Nov-22	£	119.99
Theatre	Convector Heater	Dec-22	£	26.67
Clerk's Storeroom	HP 255 G9 AMD Ryzen 5 Laptop & 4yr Warranty	Jan-23	£	772.06
Development Manager's Office	23.8" Full HD LED LCD Monitor	Jan-23	£	116.77
Clerk's Storeroom	Dr. Q HI-04 Video Projector & Screen	Jan-23	£	66.66
Council Chamber/RFO Office	Hearing Induction Loop System	Jan-23	£	1,350.00
Theatre	EKX-12P 12" 2-Way Speakers x2	Jan-23	£	1,331.67
Theatre	Landor Suite Curtains	Mar-23	£	100.00
Disposals				
ROSE THEATRE	Burco Boiler		-£	149.99
BAR & KITCHEN	Burco Boiler		-£	239.98
Total Acquisitions and Disposals				£ 7,298.48
TOTAL ASSET REGISTER BALANCE				£ 243,893.66

Explanation of Debtors

31/03/2023

Rugeley Town Council 2022/23

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SALES LEDGER 1 UNPAID INVOICES BY DATE

User: KATE

Invoice Date	Invoice No	A/c Code	A/c Name	Net Value	VAT	Invoice Total	Balance
04/07/2022	10438	KB001	J KEELING	95.00	0.00	95.00	95.00
16/11/2022	10499	KU001	KEELE UNIVERSITY	161.50	0.00	161.50	161.50
16/11/2022	10500	KU001	KEELE UNIVERSITY	76.00	0.00	76.00	76.00
24/11/2022	10511	SJRC001	ST JOSEPHS	900.00	0.00	900.00	900.00
29/11/2022	10519	SSC001	S STAFFS COLLEGE	939.00	25.00	964.00	964.00
12/01/2023	10542	FC001	FOSTER CARERS	65.50	1.20	66.70	66.70
07/02/2023	10556	MPNHS001	MIDLANDS NHS	476.00	0.00	476.00	476.00
09/02/2023	10559	KOT001	KING OF TUNES	30.00	0.00	30.00	30.00
09/02/2023	Payment 433-3	SCC001	STAFFORDSHIRE CC	0.00	0.00	0.00	-2.00
16/02/2023	Payment 432-2	COO01	COONEY	0.00	0.00	0.00	-1.00
22/02/2023	10567	BWE001	EQUANS	68.50	0.40	68.90	68.90
02/03/2023	10574	RS001	SLIMMING WORLD	204.00	0.00	204.00	204.00
02/03/2023	10575	RMTc	RMTc	105.00	0.00	105.00	105.00
03/03/2023	10579	EYDC001	EXPRESS YOU DANCE	30.00	0.00	30.00	30.00
15/03/2023	10580	FC001	FOSTER CARERS	100.50	1.40	101.90	101.90
15/03/2023	10582	RMTc	RMTc	24.22	0.00	24.22	24.22
15/03/2023	10584	GCC001	GREYCAT CO	96.31	0.00	96.31	96.31
15/03/2023	10585	FMT001	FLEETWD MAC TRIBUTE	75.01	0.00	75.01	75.01
20/03/2023	10586	FC001	FOSTER CARERS	164.50	4.00	168.50	168.50
27/03/2023	10588	FC001	FOSTER CARERS	72.50	2.60	75.10	75.10
28/03/2023	10589	FC001	FOSTER CARERS	68.50	1.80	70.30	70.30
TOTAL INVOICES				3,752.04	36.40	3,788.44	3,785.44

Council Name Rugeley Town Council

Supplementary documentation
not required in AGRAR but useful
to understand figures.

PrePayments & Accrued Income Reversing Journals - Debit 110 and Credit Income/Expenditure Code

A Pre-Payment is where you have paid for a service in this financial year but are due to receive the service in the next financial year. This could be a deposit or membership fees.

The amount to be Pre-Paid is the net figure or the amount debited from the Nominal Code.

Nominal Code	Cost Centre	2022-23 Expenditure paid in Advance Description	Net Figure (No VAT)
Prepayments			
Paid Sep 2021			
4570	251	SCC 3Yr Venue Marriage Licence £1,500 (£500 p a)	£ 500.00
Paid Feb 2023			
4216	212	PHS Group 11/12M (Total £267.45)	£ 245.16
4065	130	CCDC Street Trading Licence: Apr&May Artisan Mkt	£ 60.00
Paid Mch 2023			
4120	107	Vision ICT Website Support May 23 - Apr 24	£ 225.00
4120	107	Vision ICT Biennial Domain Renewal May 23 - Apr 25	£ 65.00
4215	114	Securican Annual Agmt	£ 517.55
4215	212	Securican Annual Agmt	£ 517.55
4101	107	ActIn Time Renewal	£ 75.00
4101	204	ActIn Time Renewal	£ 75.00
4250	107	SPCA & NALC Annual Subscription	£ 1,331.03
4200	107	Zurich Insurance Annual Policy	£ 3,943.50
4045	130	Wood for King's Coronation Event	£ 100.00
4045	130	Amazon - King's Coronation DVDs, Buckets & Spades	£ 28.57
Accrued Income			
1500	201	SumUp - Bar Sales 29/03/2023	£ 10.67
4530	251	SumUp - Card Transaction Fees	-£ 0.22
1500	201	SumUp - Bar Sales 31/03/2023	£ 223.08
4530	251	SumUp - Card Transaction Fees	-£ 4.51
1500	201	Cash Bar Sales	£ 148.25
1500	201	Cash Bar Sales	£ 339.13
1090	101	CCLA Dividend Reinvested 01.04.23	£ 934.92
			£ 9,334.68

Signed

Kate Roberts



London Collection and Compliance Centre

London Collection and Compliance Centre

Contact Details - Phone: 0300 123 9252 Email: LCCCcollectionUnit@Justice.gov.uk

Post: PO Box 75667 London WC1A 9QD AP 31712

RUGELY TOWN COUNCIL
TAYLORS LANE
RUGELY
WS15 2AA

Division: 077
Account number: 210884930 CG
Creditor number: 21088501D CG

Compensation

The compensation to be paid by **Miss REBECCA SARA MASON** has been transferred to this court for collection. The amount is shown below.

Payments

Compensation is only paid to you when the money has been paid into the court by the offender. It may be paid by the offender in instalments or in a lump sum. The court will send on to you any money paid at least monthly.

The money that you have been awarded will be sent to you from HMCTS bank account into your own. DO NOT accept any payment directly from the offender.

Please fill in the attached BACS notification form and return it to the address printed on it. This will help the court to send your money quickly and easily. Please be assured that the details you provide on the form are strictly confidential.

Although compensation is paid before any other penalty, there may be other people who could be paid before you or at the same time.

Enquiries

If you have any enquiries you may contact the court using the details given at the top of this letter. Please quote the account number above.

Please keep this document for future reference regarding payment.

Date: 21 June 2021

Designated Officer

Orders

Date Imposed	Offence	Amount Imposed	Balance Outstanding
		£	£
21 June 2021	Fraud by abuse of position - Fraud Act 2006	17,005.48	17,005.48

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Rugeley Town Council 2022/23

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PURCHASE LEDGER 1 UNPAID INVOICES BY DATE

User: KATE

Invoice Date	Invoice No	A/c Code	A/c Name	Net Value	VAT	Invoice Total	Balance
25/01/2023	2353	PAV001	PRO AUDIO VISUAL	2,809.00	561.80	3,370.80	2,528.10
25/01/2023	2353 YE ADJ	PAV001	PRO AUDIO VISUAL	-2,809.00	-561.80	-3,370.80	-3,370.80
28/02/2023	17042	CR001	COOPERS	1.53	0.31	1.84	1.84
02/03/2023	17446	CR001	COOPERS	143.33	28.67	172.00	172.00
02/03/2023	57073	SS001	SIMPLY SHRED	50.00	10.00	60.00	60.00
18/03/2023	GB3LEKZABEI	AM001	AMAZON	25.78	5.16	30.94	30.94
21/03/2023	92049417	IHL001	INSP HEALTHLY LIFE	1,320.00	0.00	1,320.00	1,320.00
24/03/2023	3185	KWS001	K WOOD	25.00	0.00	25.00	25.00
27/03/2023	2650	CMHS001	CRAIG MORRIS	135.00	27.00	162.00	162.00
27/03/2023	88523	BGM001	THE BEER GAS MAN	15.00	3.00	18.00	18.00
29/03/2023	GB3OYENABEI	AM001	AMAZON	137.44	27.50	164.94	164.94
30/03/2023	3716/2023	POIN001	POINTONS	109.19	18.47	127.66	127.66
30/03/2023	41867	GG001	GOODGUARD	45.00	9.00	54.00	54.00
30/03/2023	57415	SS001	SIMPLY SHRED	50.00	10.00	60.00	60.00
31/03/2023	11343	LBS001	LBS ACCOUNTANTS	67.00	13.40	80.40	80.40
31/03/2023	18435	CR001	COOPERS	4.08	0.82	4.90	4.90
31/03/2023	1083584	WW	MAINSTREAM	2.95	0.59	3.54	3.54
31/03/2023	1083946	WW	MAINSTREAM	31.63	6.33	37.96	37.96
31/03/2023	1083947	WW	MAINSTREAM	31.63	6.33	37.96	37.96
TOTAL INVOICES				2,194.56	166.58	2,361.14	1,518.44

Council Name Rugeley Town Council

Accruals Reversing Journals - Credit 510 and Debit Expenditure Code

An Accrual is where a service has been provided but the invoice not received.
 Invoices dated after 31st march for prior financial year, enter reversing journals crediting 510 accruals
 The amount to be accrued is the Net Figure, or the amount to be paid to the supplier less VAT.

Nominal Code	Cost Centre	2021-22 Expenditure paid after YE Description	Net Figure (No VAT)
4260	114	Opus Energy - Inv to 2.04.2023	£ 1,159.45
4260	212	Opus Energy - Inv to 2.04.2023	£ 3,478.33
4131	107	Internal Audit	£ 375.00
4130	107	External Audit	£ 1,000.00
4060	130	Npower Ltd - 2022 Xmas Lights Correction as Invoice Received	£ 1,163.02
4230	107	G Kirkham - Annual Assembly Meeting Room Hire	£ 30.00
4570	250	PPL PRS Music Royalties	£ 400.00
4160	204	P Clarke - Landor Suite Curtains	£ 100.00
4025	107	Mileage HG £6.39 & KR £7.20	£ 13.59
4265	114	Waterplus	£ 11.38
4265	212	Waterplus	£ 34.14
4210	212	RT Petty Cash - Wilko Shelf Brackets & Fixings	£ 23.96
4080	204	RT Petty Cash - Home Bargains Cleaning Supplies	£ 31.59
4520	251	RT Petty Cash - Bar Supplies	£ 12.63
4525	251	Coffee Bar Petty Cash Supplies	£ 50.79
		TOTAL	£ 7,883.88

Signed  _____

RFO

Council Name Rugeley Town Council

Receipts in Advance Reversing Journals - Credit 520 and Debit Income Code

A Receipt in advance is where you have received monies for an activity being held in the next Financial Year.

The amount accounted for is the Net amount of the monies received in this financial year which reflect an activity in the next financial year.

Nominal Code	Cost Centre	Description	Net Figure (No VAT)	Invoice Number
1530	201	Deposit June 2023	£ 30.00	10456
1530	201	Show Deposit April 2023	£ 30.00	10458
1530	201	Event Deposit October 2023	£ 30.00	10498
1530	201	Room Hire April 2023	£ 68.00	10536
1530	201	Show Deposit October 2023	£ 30.00	10539
1530	201	Show Deposit October 2023	£ 15.00	10560
1530	201	Show Deposit October 2023	£ 15.00	10562
1530	201	Show Deposit October 2023	£ 30.00	10565
1530	201	Show Deposit September 2023	£ 30.00	10566
1530	201	Room Hire Deposit March 2024	£ 30.00	10568
1530	201	Show Deposit May 2023	£ 30.00	10569
1530	201	Show Deposit July 2023	£ 30.00	10572
1530	201	Room Hire April & May 2023	£ 340.00	10556
1530	201	Show Deposit November 2023	£ 30.00	10559
1530	201	Show Deposit November 2023	£ 30.00	10579
1530	201	Room Hire April 2023	£ 105.00	10590
1530	201	Room Hire April 2023	£ 204.00	10591
1530	201	Room Hire April 2023	£ 136.00	10592
1530	201	Room Hire April & May 2023	£ 306.00	10593
		TOTAL	£ 1,519.00	

Signed  _____

RFO