

Item 114
Laptop and Monitor Screen

Background

In 2017 the Town Council purchased a laptop to allow for staff to work from home when required. Since then, the processing power of the laptop is not sufficient for current needs. As a stop gap, the Town Clerk has been using their own laptop to work from home and facilitate the zoom meetings / live streaming. With the Town Clerk due to leave in May 2023, the Town Council the current laptop will no longer be available to use.

The Development Manager has been using monitor screens which have been donated by local businesses. One of these screens is now longer working and a replacement monitor is required. The current monitor is only a 21 inch screen but the work being undertaken on the screen would benefit from being done on a larger screen.

Proposal

We have received the following two quotes:

Company A	HP 255 G9 (15.6") - AMD Ryzen 5, 8 GB Total RAM - 256 GB SSD	536.75
Company B	HP 255 G8 15.6" Ryzen 5 8GB 256GB Vega 8 Laptop	455.00 inc VAT
Company A	ViewSonic 60.5 cm (23.8") Full HD LED LCD Monitor	116.77
Company B	ViewSonic VA2406-H 24-inch 1080p Full HD Monitor with SuperClear VA Panel, Anti-Glare/Matte, HDMI, VGA, for Business or Home use	104.99 inc VAT
Company A	Installation and configuration - Includes: Updates / Patches / Asset Tag / AV & 365 Install / Domain inclusion	150.00
Company A	HP Care Pack - Extended 4 Year Warranty - 9-5 Next Day Business - On-site - Parts & Labour	70.31
Company A	Total Package including shipping at £15	888.83
Company B & Company A	Total Package including VAT	780.29

For Consideration

Cllrs are asked to consider purchasing a laptop and monitor screen with associated labour costs.