

Detailed Income & Expenditure by Budget Heading 30/06/2023

Month No: 3

Committee Report

| | Actual Last Year | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|--|---------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|--------------|-------------------------|
| <u>TOWN COUNCIL</u> | | | | | | | | |
| <u>101 Income - TC</u> | | | | | | | | |
| 1076 Precept | 315,502 | 158,697 | 317,393 | 158,697 | | | 50.0% | |
| 1090 Bank Interest | 2,683 | 889 | 2,500 | 1,611 | | | 35.6% | |
| 1595 CIL Funds | 2,303 | 0 | 2,500 | 2,500 | | | 0.0% | |
| Income - TC :- Income | 320,488 | 159,586 | 322,393 | 162,807 | | | 49.5% | 0 |
| Net Income | 320,488 | 159,586 | 322,393 | 162,807 | | | | |
| 6001 less Transfer to EMR | 2,303 | 0 | | | | | | |
| Movement to/(from) Gen Reserve | 318,185 | 159,586 | | | | | | |
| <u>103 Staff Costs - TC</u> | | | | | | | | |
| 4000 Salaries | 75,077 | 18,316 | 81,885 | 63,569 | | 63,569 | 22.4% | |
| 4001 PAYE/NI | 21,453 | 4,869 | 23,457 | 18,588 | | 18,588 | 20.8% | |
| 4010 Pension | 29,769 | 6,720 | 31,400 | 24,680 | | 24,680 | 21.4% | |
| Staff Costs - TC :- Indirect Expenditure | 126,298 | 29,906 | 136,742 | 106,836 | 0 | 106,836 | 21.9% | 0 |
| Net Expenditure | (126,298) | (29,906) | (136,742) | (106,836) | | | | |
| <u>107 Administration - TC</u> | | | | | | | | |
| 4020 Staff Training, Health&Safety | 321 | 135 | 600 | 465 | | 465 | 22.5% | |
| 4021 Councillor Training | 0 | 0 | 500 | 500 | | 500 | 0.0% | |
| 4025 Mileage | 98 | 67 | 150 | 83 | | 83 | 44.9% | |
| 4070 Chairman's Allowance | 500 | 500 | 500 | 0 | | 0 | 100.0% | |
| 4080 Stationery & Supplies | 1,073 | 262 | 1,200 | 938 | | 938 | 21.9% | |
| 4081 Postage Costs | 289 | 3 | 500 | 497 | | 497 | 0.6% | |
| 4082 Shredding Service | 433 | 67 | 500 | 433 | | 433 | 13.3% | |
| 4090 Printer & Photocopy Costs | 1,290 | 300 | 1,400 | 1,100 | | 1,100 | 21.4% | |
| 4095 Telephone & Broadband | 728 | 135 | 900 | 765 | | 765 | 15.0% | |
| 4100 Miscellaneous | 16 | 9 | 50 | 41 | | 41 | 18.2% | |
| 4101 Payroll Administration | 887 | 217 | 1,000 | 783 | | 783 | 21.7% | |
| 4102 Newsletter | 3,403 | 0 | 5,200 | 5,200 | | 5,200 | 0.0% | |
| 4120 IT & Website | 4,919 | 1,543 | 5,100 | 3,557 | | 3,557 | 30.2% | |
| 4125 RBS Software | 805 | 715 | 950 | 235 | | 235 | 75.2% | |
| 4130 External Audit | 1,000 | (1,000) | 1,100 | 2,100 | | 2,100 | (90.9%) | |
| 4131 Internal Audit | 402 | (88) | 500 | 588 | | 588 | (17.6%) | |
| 4135 Advertising | 668 | 0 | 700 | 700 | | 700 | 0.0% | |
| 4150 Bank Charges | 840 | 193 | 970 | 777 | | 777 | 19.9% | |
| 4160 Capital Expenditure | 4,027 | 0 | 3,413 | 3,413 | | 3,413 | 0.0% | |

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| 4170 Election Charges | 0 | 0 | 500 | 500 | | 500 | 0.0% | |
| 4200 Insurance | 3,898 | 3,944 | 3,800 | (144) | | (144) | 103.8% | |
| 4230 Public Relations | 200 | 5 | 231 | 226 | | 226 | 2.3% | |
| 4250 Membership & Subscriptions | 1,734 | 1,451 | 1,858 | 407 | | 407 | 78.1% | |
| 4515 Professional & Legal Fees | 1,595 | 0 | 1,700 | 1,700 | | 1,700 | 0.0% | |
| Administration - TC :- Indirect Expenditure | 29,126 | 8,458 | 33,322 | 24,864 | 0 | 24,864 | 25.4% | 0 |
| Net Expenditure | (29,126) | (8,458) | (33,322) | (24,864) | | | | |
| 114 Premises & Maintenance - TC | | | | | | | | |
| 4210 Repairs & Maintenance | 3,987 | 23 | 5,549 | 5,526 | | 5,526 | 0.4% | |
| 4215 Intruder & Fire Alarms | 516 | 1,539 | 1,539 | 0 | | 0 | 100.0% | |
| 4240 Rates | 2,869 | 589 | 2,000 | 1,411 | | 1,411 | 29.5% | |
| 4260 Electricity | 6,734 | 2,329 | 7,700 | 5,371 | | 5,371 | 30.3% | |
| 4265 Water | 298 | 24 | 725 | 701 | | 701 | 3.3% | |
| Premises & Maintenance - TC :- Indirect Expenditure | 14,405 | 4,504 | 17,513 | 13,009 | 0 | 13,009 | 25.7% | 0 |
| Net Expenditure | (14,405) | (4,504) | (17,513) | (13,009) | | | | |
| 6000 plus Transfer from EMR | 3,208 | 0 | | | | | | |
| Movement to/(from) Gen Reserve | (11,197) | (4,504) | | | | | | |
| 121 Other Costs - TC | | | | | | | | |
| 4180 Grants | 3,999 | 0 | 4,000 | 4,000 | | 4,000 | 0.0% | |
| 4185 Neighbourhood Plan Costs | 0 | 0 | 85 | 85 | | 85 | 0.0% | |
| Other Costs - TC :- Indirect Expenditure | 3,999 | 0 | 4,085 | 4,085 | 0 | 4,085 | 0.0% | 0 |
| Net Expenditure | (3,999) | 0 | (4,085) | (4,085) | | | | |
| TOWN COUNCIL :- Income | 320,488 | 159,586 | 322,393 | 162,807 | | | 49.5% | |
| Expenditure | 173,828 | 42,868 | 191,662 | 148,794 | 0 | 148,794 | 22.4% | |
| Net Income over Expenditure | 146,660 | 116,718 | 130,731 | 14,013 | | | | |
| plus Transfer from EMR | 3,208 | 0 | | | | | | |
| less Transfer to EMR | 2,303 | 0 | | | | | | |
| Movement to/(from) Gen Reserve | 147,565 | 116,718 | | | | | | |

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| <u>COMMUNITY ENGAGEMENT</u> | | | | | | | | |
| <u>130 Community Engagement</u> | | | | | | | | |
| 1080 Grants / Donations Received | 685 | 118 | 1,000 | 882 | | | 11.8% | |
| 1095 Rugeley's Big Celebration | 599 | 0 | 0 | 0 | | | 0.0% | |
| 1110 Christmas Market Income | 1,730 | 0 | 1,750 | 1,750 | | | 0.0% | |
| 1115 Artisan Market Income | 5,229 | 1,128 | 5,000 | 3,872 | | | 22.6% | |
| Community Engagement :- Income | 8,243 | 1,246 | 7,750 | 6,504 | | | 16.1% | 0 |
| 4026 Big Celebration/Mindful Garden | 29,329 | 0 | 0 | 0 | | 0 | 0.0% | |
| 4030 Charter Fair | 0 | 2,824 | 3,000 | 176 | | 176 | 94.1% | |
| 4045 King's Coronation Event | 0 | 8,471 | 8,000 | (471) | | (471) | 105.9% | |
| 4050 Remembrance Events | 1,074 | 0 | 1,100 | 1,100 | | 1,100 | 0.0% | |
| 4060 Christmas Lights Costs | 50,408 | 0 | 50,000 | 50,000 | | 50,000 | 0.0% | |
| 4061 Christmas Events | 10,097 | 0 | 10,100 | 10,100 | | 10,100 | 0.0% | |
| 4065 Artisan Market Costs | 5,652 | 1,140 | 5,000 | 3,861 | | 3,861 | 22.8% | |
| 4190 Donations | 6,029 | 0 | 0 | 0 | | 0 | 0.0% | |
| 4196 Community Initiatives | 1,182 | 34 | 2,450 | 2,416 | | 2,416 | 1.4% | |
| Community Engagement :- Indirect Expenditure | 103,770 | 12,469 | 79,650 | 67,181 | 0 | 67,181 | 15.7% | 0 |
| Net Income over Expenditure | (95,528) | (11,223) | (71,900) | (60,677) | | | | |
| 6000 plus Transfer from EMR | 18,000 | 0 | | | | | | |
| Movement to/(from) Gen Reserve | (77,528) | (11,223) | | | | | | |
| <hr/> | | | | | | | | |
| COMMUNITY ENGAGEMENT :- Income | 8,243 | 1,246 | 7,750 | 6,504 | | | 16.1% | |
| Expenditure | 103,770 | 12,469 | 79,650 | 67,181 | 0 | 67,181 | 15.7% | |
| Net Income over Expenditure | (95,528) | (11,223) | (71,900) | (60,677) | | | | |
| plus Transfer from EMR | 18,000 | 0 | | | | | | |
| Movement to/(from) Gen Reserve | (77,528) | (11,223) | | | | | | |

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| <u>ROSE THEATRE</u> | | | | | | | | |
| <u>201 Income - RT</u> | | | | | | | | |
| 1080 Grants / Donations Received | 0 | 1 | 0 | (1) | | | 0.0% | |
| 1500 Bar Sales | 19,080 | 4,663 | 17,704 | 13,041 | | | 26.3% | |
| 1505 Coffee Bar Sales | 554 | 152 | 560 | 408 | | | 27.1% | |
| 1512 Pop up / Drive in Cinema | 1,872 | 1,321 | 1,750 | 429 | | | 75.5% | |
| 1515 Pantomime | 10,269 | 0 | 11,500 | 11,500 | | | 0.0% | |
| 1530 Commercial Hire | 31,239 | 14,960 | 36,257 | 21,297 | | | 41.3% | |
| 1540 Private Hire | 225 | 225 | 2,000 | 1,775 | | | 11.3% | |
| 1545 PRS Tariff | 723 | 0 | 1,000 | 1,000 | | | 0.0% | |
| 1550 Tech Hire | 5,205 | 3,215 | 6,200 | 2,985 | | | 51.9% | |
| 1551 Stage Ext/Mic/Projector Hire | 2,063 | 833 | 3,300 | 2,467 | | | 25.3% | |
| 1555 Ticket Sales | 21,489 | 2,373 | 27,000 | 24,627 | | | 8.8% | |
| 1560 Fringe Festival Fundraising | 0 | 0 | 188 | 188 | | | 0.0% | |
| Income - RT :- Income | 92,718 | 27,743 | 107,459 | 79,716 | | | 25.8% | 0 |
| Net Income | 92,718 | 27,743 | 107,459 | 79,716 | | | | |
| <u>203 Staff Costs - RT</u> | | | | | | | | |
| 4000 Salaries | 50,067 | 12,599 | 52,121 | 39,522 | | 39,522 | 24.2% | |
| 4001 PAYE/NI | 14,299 | 3,451 | 14,950 | 11,499 | | 11,499 | 23.1% | |
| 4005 Casual Wages & Retainer | 10,345 | 2,690 | 12,200 | 9,510 | | 9,510 | 22.0% | |
| 4010 Pension | 19,303 | 4,673 | 19,527 | 14,854 | | 14,854 | 23.9% | |
| Staff Costs - RT :- Indirect Expenditure | 94,014 | 23,413 | 98,798 | 75,385 | 0 | 75,385 | 23.7% | 0 |
| Net Expenditure | (94,014) | (23,413) | (98,798) | (75,385) | | | | |
| <u>204 Administration - RT</u> | | | | | | | | |
| 4020 Staff Training, Health&Safety | 135 | 0 | 460 | 460 | | 460 | 0.0% | |
| 4080 Stationery & Supplies | 1,467 | 254 | 1,535 | 1,281 | | 1,281 | 16.6% | |
| 4081 Postage Costs | 11 | 0 | 90 | 90 | | 90 | 0.0% | |
| 4082 Shredding Service | 217 | 33 | 300 | 267 | | 267 | 11.1% | |
| 4090 Printer & Photocopy Costs | 35 | 27 | 150 | 123 | | 123 | 17.8% | |
| 4095 Telephone & Broadband | 681 | 135 | 1,000 | 865 | | 865 | 13.5% | |
| 4101 Payroll Administration | 75 | 75 | 89 | 14 | | 14 | 84.3% | |
| 4120 IT & Website | 312 | 66 | 400 | 334 | | 334 | 16.6% | |
| 4135 Advertising | 50 | 0 | 200 | 200 | | 200 | 0.0% | |
| 4160 Capital Expenditure | 2,009 | 0 | 550 | 550 | | 550 | 0.0% | |
| 4217 Window Cleaning | 275 | 25 | 330 | 305 | | 305 | 7.6% | |
| Administration - RT :- Indirect Expenditure | 5,266 | 616 | 5,104 | 4,488 | 0 | 4,488 | 12.1% | 0 |
| Net Expenditure | (5,266) | (616) | (5,104) | (4,488) | | | | |

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| <u>212 Premises & Maintenance - RT</u> | | | | | | | | |
| 4210 Repairs & Maintenance | 12,996 | 31,812 | 18,880 | (12,932) | | (12,932) | 168.5% | |
| 4215 Intruder & Fire Alarms | 541 | 518 | 2,650 | 2,132 | | 2,132 | 19.5% | |
| 4216 Waste Collection | 2,085 | 651 | 3,300 | 2,649 | | 2,649 | 19.7% | |
| 4240 Rates | 8,608 | 1,768 | 6,000 | 4,232 | | 4,232 | 29.5% | |
| 4260 Electricity | 20,202 | 6,988 | 23,200 | 16,212 | | 16,212 | 30.1% | |
| 4265 Water | 895 | 72 | 1,845 | 1,773 | | 1,773 | 3.9% | |
| Premises & Maintenance - RT :- Indirect Expenditure | 45,327 | 41,808 | 55,875 | 14,067 | 0 | 14,067 | 74.8% | 0 |
| Net Expenditure | (45,327) | (41,808) | (55,875) | (14,067) | | | | |
| 6000 plus Transfer from EMR | 3,208 | 0 | | | | | | |
| Movement to/(from) Gen Reserve | (42,119) | (41,808) | | | | | | |
| <u>251 Other Costs - RT</u> | | | | | | | | |
| 4520 Bar Purchases | 7,594 | 1,557 | 7,500 | 5,943 | | 5,943 | 20.8% | |
| 4525 Catering & Refreshments | 1,892 | 91 | 1,500 | 1,409 | | 1,409 | 6.1% | |
| 4530 SumUp Transaction Fee | 214 | 61 | 0 | (61) | | (61) | 0.0% | |
| 4531 Pop up Cinema | 1,219 | 194 | 1,560 | 1,366 | | 1,366 | 12.4% | |
| 4535 Pantomime | 9,024 | 0 | 11,032 | 11,032 | | 11,032 | 0.0% | |
| 4540 Stocktake | 270 | 0 | 293 | 293 | | 293 | 0.0% | |
| 4545 Tech Room | 34 | 325 | 307 | (18) | | (18) | 105.9% | |
| 4570 Marriage,Music,PremisesLicence | 1,550 | 433 | 1,564 | 1,131 | | 1,131 | 27.7% | |
| 4575 Reimbursement of Ticket Sales | 19,190 | 2,749 | 25,000 | 22,252 | | 22,252 | 11.0% | |
| 4580 Rugeley Fringe Festival | 0 | 0 | 3,000 | 3,000 | | 3,000 | 0.0% | |
| 4585 Arts Cnl Grant Expenditure | 153 | 90 | 0 | (90) | | (90) | 0.0% | |
| Other Costs - RT :- Indirect Expenditure | 41,138 | 5,500 | 51,756 | 46,256 | 0 | 46,256 | 10.6% | 0 |
| Net Expenditure | (41,138) | (5,500) | (51,756) | (46,256) | | | | |
| ROSE THEATRE :- Income | 92,718 | 27,743 | 107,459 | 79,716 | | | 25.8% | |
| Expenditure | 185,745 | 71,336 | 211,533 | 140,197 | 0 | 140,197 | 33.7% | |
| Net Income over Expenditure | (93,027) | (43,593) | (104,074) | (60,481) | | | | |
| plus Transfer from EMR | 3,208 | 0 | | | | | | |
| Movement to/(from) Gen Reserve | (89,819) | (43,593) | | | | | | |
| Grand Totals:- Income | 421,449 | 188,575 | 437,602 | 249,027 | | | 43.1% | |
| Expenditure | 463,343 | 126,673 | 482,845 | 356,172 | 0 | 356,172 | 26.2% | |
| Net Income over Expenditure | (41,895) | 61,902 | (45,243) | (107,145) | | | | |
| plus Transfer from EMR | 24,416 | 0 | | | | | | |
| less Transfer to EMR | 2,303 | 0 | | | | | | |
| Movement to/(from) Gen Reserve | (19,782) | 61,902 | | | | | | |