

Detailed Income & Expenditure by Budget Heading 28/02/2023

Month No: 11

Committee Report

| | Actual Last Year | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|--|------------------|---------------------|--------------------|-----------------------|-----------------------|-----------------|--------------|----------------------|
| <u>TOWN COUNCIL</u> | | | | | | | | |
| <u>101 Income - TC</u> | | | | | | | | |
| 1076 Precept | 303,634 | 315,502 | 315,502 | 0 | | | 100.0% | |
| 1080 Grants / Donations Received | 2,346 | 0 | 0 | 0 | | | 0.0% | |
| 1090 Bank Interest | 110 | 935 | 150 | (785) | | | 623.1% | |
| 1595 CIL Funds | 7,430 | 2,303 | 4,850 | 2,547 | | | 47.5% | 2,303 |
| Income - TC :- Income | 313,519 | 318,740 | 320,502 | 1,762 | | | 99.5% | 2,303 |
| Net Income | 313,519 | 318,740 | 320,502 | 1,762 | | | | |
| 6001 less Transfer to EMR | 7,430 | 2,303 | | | | | | |
| Movement to/(from) Gen Reserve | 306,089 | 316,437 | | | | | | |
| <u>103 Staff Costs - TC</u> | | | | | | | | |
| 1075 Coronavirus Sick Pay Scheme | 159 | 0 | 0 | 0 | | | 0.0% | |
| Staff Costs - TC :- Income | 159 | 0 | 0 | 0 | | | | 0 |
| 4000 Salaries | 62,021 | 68,621 | 74,404 | 5,783 | | 5,783 | 92.2% | |
| 4001 PAYE/NI | 17,049 | 19,642 | 21,460 | 1,818 | | 1,818 | 91.5% | |
| 4010 Pension | 24,525 | 27,198 | 29,477 | 2,279 | | 2,279 | 92.3% | |
| Staff Costs - TC :- Indirect Expenditure | 103,595 | 115,460 | 125,341 | 9,881 | 0 | 9,881 | 92.1% | 0 |
| Net Income over Expenditure | (103,436) | (115,460) | (125,341) | (9,881) | | | | |
| <u>107 Administration - TC</u> | | | | | | | | |
| 4020 Staff Training, Health&Safety | 492 | 321 | 700 | 379 | | 379 | 45.9% | |
| 4021 Councillor Training | 504 | 0 | 600 | 600 | | 600 | 0.0% | |
| 4025 Mileage | 26 | 85 | 200 | 115 | | 115 | 42.4% | |
| 4070 Chairman's Allowance | 386 | 500 | 500 | 0 | | 0 | 100.0% | |
| 4080 Stationery & Supplies | 582 | 1,047 | 1,222 | 175 | | 175 | 85.7% | |
| 4081 Postage Costs | 371 | 289 | 750 | 461 | | 461 | 38.5% | |
| 4082 Shredding Service | 433 | 367 | 550 | 183 | | 183 | 66.7% | |
| 4090 Printer & Photocopy Costs | 1,681 | 1,085 | 1,700 | 615 | | 615 | 63.8% | |
| 4095 Telephone & Broadband | 1,058 | 641 | 1,200 | 559 | | 559 | 53.5% | |
| 4100 Miscellaneous | 40 | 10 | 50 | 40 | | 40 | 19.2% | |
| 4101 Payroll Administration | 967 | 751 | 1,009 | 258 | | 258 | 74.4% | |
| 4102 Newsletter | 1,031 | 3,403 | 5,000 | 1,597 | | 1,597 | 68.1% | |
| 4120 IT & Website | 4,557 | 4,530 | 4,800 | 271 | | 271 | 94.4% | |
| 4125 RBS Software | 732 | 805 | 1,410 | 605 | | 605 | 57.1% | |
| 4130 External Audit | 1,200 | 0 | 1,230 | 1,230 | | 1,230 | 0.0% | |
| 4131 Internal Audit | 357 | 27 | 500 | 473 | | 473 | 5.4% | |

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| 4135 Advertising | 0 | 668 | 400 | (268) | | (268) | 167.0% | |
| 4150 Bank Charges | 605 | 767 | 970 | 203 | | 203 | 79.1% | |
| 4160 Capital Expenditure | 1,121 | 4,027 | 1,952 | (2,075) | | (2,075) | 206.3% | |
| 4170 Election Charges | 0 | 0 | 700 | 700 | | 700 | 0.0% | |
| 4200 Insurance | 3,777 | 3,898 | 3,950 | 52 | | 52 | 98.7% | |
| 4230 Public Relations | 0 | 170 | 231 | 61 | | 61 | 73.8% | |
| 4250 Membership & Subscriptions | 1,621 | 1,734 | 1,908 | 174 | | 174 | 90.9% | |
| 4515 Professional & Legal Fees | 0 | 1,595 | 508 | (1,087) | | (1,087) | 313.9% | |
| Administration - TC :- Indirect Expenditure | 21,541 | 26,719 | 32,040 | 5,321 | 0 | 5,321 | 83.4% | 0 |
| Net Expenditure | (21,541) | (26,719) | (32,040) | (5,321) | | | | |
| 114 Premises & Maintenance - TC | | | | | | | | |
| 4210 Repairs & Maintenance | 887 | 3,987 | 5,181 | 1,194 | | 1,194 | 77.0% | 3,208 |
| 4215 Intruder & Fire Alarms | 735 | 471 | 1,030 | 559 | | 559 | 45.8% | |
| 4240 Rates | 2,869 | 2,869 | 2,900 | 31 | | 31 | 98.9% | |
| 4260 Electricity | 3,752 | 4,583 | 5,692 | 1,109 | | 1,109 | 80.5% | |
| 4265 Water | 183 | 277 | 325 | 48 | | 48 | 85.2% | |
| Premises & Maintenance - TC :- Indirect Expenditure | 8,428 | 12,187 | 15,128 | 2,941 | 0 | 2,941 | 80.6% | 3,208 |
| Net Expenditure | (8,428) | (12,187) | (15,128) | (2,941) | | | | |
| 6000 plus Transfer from EMR | 0 | 3,208 | | | | | | |
| Movement to/(from) Gen Reserve | (8,428) | (8,979) | | | | | | |
| 121 Other Costs - TC | | | | | | | | |
| 4180 Grants | 4,000 | 3,999 | 4,000 | 1 | | 1 | 100.0% | |
| 4185 Neighbourhood Plan Costs | 210 | 0 | 5,000 | 5,000 | | 5,000 | 0.0% | |
| 4600 RM Write off | 135,423 | 0 | 0 | 0 | | 0 | 0.0% | |
| Other Costs - TC :- Indirect Expenditure | 139,633 | 3,999 | 9,000 | 5,001 | 0 | 5,001 | 44.4% | 0 |
| Net Expenditure | (139,633) | (3,999) | (9,000) | (5,001) | | | | |
| TOWN COUNCIL :- Income | 313,678 | 318,740 | 320,502 | 1,762 | | | 99.5% | |
| Expenditure | 273,197 | 158,366 | 181,509 | 23,143 | 0 | 23,143 | 87.2% | |
| Net Income over Expenditure | 40,481 | 160,374 | 138,993 | (21,381) | | | | |
| plus Transfer from EMR | 0 | 3,208 | | | | | | |
| less Transfer to EMR | 7,430 | 2,303 | | | | | | |
| Movement to/(from) Gen Reserve | 33,051 | 161,279 | | | | | | |

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|--|---------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|---------------|-------------------------|
| <u>COMMUNITY ENGAGEMENT</u> | | | | | | | | |
| <u>130 Community Engagement</u> | | | | | | | | |
| 1080 Grants / Donations Received | 999 | 685 | 1,000 | 315 | | | 68.5% | |
| 1095 Rugeley's Big Celebration | 20,000 | 599 | 0 | (599) | | | 0.0% | |
| 1110 Christmas Market Income | 1,849 | 1,730 | 2,000 | 270 | | | 86.5% | |
| 1115 Artisan Market Income | 2,372 | 4,777 | 4,750 | (27) | | | 100.6% | |
| Community Engagement :- Income | 25,221 | 7,790 | 7,750 | (40) | | | 100.5% | 0 |
| 4026 Big Celebration/Mindful Garden | 0 | 29,329 | 5,000 | (24,329) | | (24,329) | 586.6% | |
| 4050 Remembrance Events | 1,454 | 1,074 | 1,600 | 526 | | 526 | 67.1% | |
| 4060 Christmas Lights Costs | 34,632 | 49,245 | 52,900 | 3,655 | | 3,655 | 93.1% | |
| 4061 Christmas Events | 4,300 | 10,097 | 10,019 | (78) | | (78) | 100.8% | |
| 4065 Artisan Market Costs | 1,956 | 5,257 | 4,400 | (857) | | (857) | 119.5% | |
| 4190 Donations | 0 | 1,949 | 5,000 | 3,051 | | 3,051 | 39.0% | |
| 4196 Community Initiatives | 330 | 4,020 | 3,481 | (539) | | (539) | 115.5% | |
| Community Engagement :- Indirect Expenditure | 42,672 | 100,970 | 82,400 | (18,570) | 0 | (18,570) | 122.5% | 0 |
| Net Income over Expenditure | (17,451) | (93,180) | (74,650) | 18,530 | | | | |
| COMMUNITY ENGAGEMENT :- Income | 25,221 | 7,790 | 7,750 | (40) | | | 100.5% | |
| Expenditure | 42,672 | 100,970 | 82,400 | (18,570) | 0 | (18,570) | 122.5% | |
| Movement to/(from) Gen Reserve | (17,451) | (93,180) | | | | | | |

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| ROSE THEATRE | | | | | | | | |
| 201 Income - RT | | | | | | | | |
| 1080 Grants / Donations Received | 261 | 0 | 0 | 0 | | | 0.0% | |
| 1130 National Lottery Heritage Fund | (3,822) | 0 | 0 | 0 | | | 0.0% | |
| 1140 Arts Council Grant | 23,500 | 0 | 0 | 0 | | | 0.0% | |
| 1500 Bar Sales | 7,366 | 17,205 | 17,300 | 95 | | | 99.4% | |
| 1505 Coffee Bar Sales | 211 | 505 | 964 | 459 | | | 52.4% | |
| 1512 Pop up / Drive in Cinema | 372 | 1,596 | 1,650 | 54 | | | 96.7% | |
| 1515 Pantomime | 10,189 | 10,269 | 11,412 | 1,143 | | | 90.0% | |
| 1530 Commercial Hire | 19,655 | 30,442 | 30,257 | (185) | | | 100.6% | |
| 1540 Private Hire | 711 | 320 | 3,000 | 2,681 | | | 10.7% | |
| 1545 PRS Tariff | 0 | 391 | 0 | (391) | | | 0.0% | |
| 1550 Tech Hire | 2,565 | 4,950 | 3,500 | (1,450) | | | 141.4% | |
| 1551 Stage Ext/Mic/Projector Hire | 1,000 | 1,813 | 2,500 | 687 | | | 72.5% | |
| 1555 Ticket Sales | 0 | 21,489 | 2,500 | (18,989) | | | 859.6% | |
| 1560 Fringe Festival Fundraising | 188 | 0 | 188 | 188 | | | 0.0% | |
| Income - RT :- Income | 62,197 | 88,978 | 73,271 | (15,707) | | | 121.4% | 0 |
| Net Income | 62,197 | 88,978 | 73,271 | (15,707) | | | | |
| 203 Staff Costs - RT | | | | | | | | |
| 1075 Coronavirus Sick Pay Scheme | 130 | 0 | 0 | 0 | | | 0.0% | |
| 1085 Job Retention Scheme Grant | 10,426 | 0 | 0 | 0 | | | 0.0% | |
| Staff Costs - RT :- Income | 10,556 | 0 | 0 | 0 | | | | 0 |
| 4000 Salaries | 46,520 | 45,868 | 50,945 | 5,077 | 5,077 | 5,077 | 90.0% | |
| 4001 PAYE/NI | 11,379 | 13,255 | 14,303 | 1,048 | 1,048 | 1,048 | 92.7% | |
| 4005 Casual Wages & Retainer | 4,722 | 9,974 | 12,141 | 2,167 | 2,167 | 2,167 | 82.2% | |
| 4010 Pension | 17,821 | 17,694 | 19,652 | 1,958 | 1,958 | 1,958 | 90.0% | |
| Staff Costs - RT :- Indirect Expenditure | 80,443 | 86,792 | 97,041 | 10,249 | 0 | 10,249 | 89.4% | 0 |
| Net Income over Expenditure | (69,887) | (86,792) | (97,041) | (10,249) | | | | |
| 204 Administration - RT | | | | | | | | |
| 4020 Staff Training, Health&Safety | 454 | 135 | 550 | 415 | 415 | 415 | 24.5% | |
| 4080 Stationery & Supplies | 961 | 1,396 | 1,339 | (57) | (57) | (57) | 104.2% | |
| 4081 Postage Costs | 16 | 11 | 90 | 79 | 79 | 79 | 12.1% | |
| 4082 Shredding Service | 217 | 183 | 300 | 117 | 117 | 117 | 61.1% | |
| 4090 Printer & Photocopy Costs | 31 | 35 | 150 | 115 | 115 | 115 | 23.0% | |
| 4095 Telephone & Broadband | 1,062 | 594 | 1,300 | 706 | 706 | 706 | 45.7% | |

14:08

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| 4101 Payroll Administration | 75 | 75 | 89 | 14 | | 14 | 84.3% | |
| 4120 IT & Website | 282 | 312 | 440 | 128 | | 128 | 70.9% | |
| 4135 Advertising | 60 | 50 | 300 | 250 | | 250 | 16.7% | |
| 4160 Capital Expenditure | 0 | 1,845 | 0 | (1,845) | | (1,845) | 0.0% | |
| 4217 Window Cleaning | 300 | 225 | 350 | 125 | | 125 | 64.3% | |
| Administration - RT :- Indirect Expenditure | 3,458 | 4,861 | 4,908 | 47 | 0 | 47 | 99.0% | 0 |
| Net Expenditure | (3,458) | (4,861) | (4,908) | (47) | | | | |
| 212 Premises & Maintenance - RT | | | | | | | | |
| 4210 Repairs & Maintenance | 9,301 | 8,595 | 17,838 | 9,243 | | 9,243 | 48.2% | 3,208 |
| 4215 Intruder & Fire Alarms | 1,107 | 541 | 1,650 | 1,109 | | 1,109 | 32.8% | |
| 4216 Waste Collection | 1,673 | 2,042 | 2,300 | 258 | | 258 | 88.8% | |
| 4240 Rates | 8,608 | 8,608 | 8,650 | 42 | | 42 | 99.5% | |
| 4260 Electricity | 11,257 | 13,749 | 13,520 | (229) | | (229) | 101.7% | |
| 4265 Water | 550 | 830 | 980 | 150 | | 150 | 84.7% | |
| Premises & Maintenance - RT :- Indirect Expenditure | 32,495 | 34,365 | 44,938 | 10,573 | 0 | 10,573 | 76.5% | 3,208 |
| Net Expenditure | (32,495) | (34,365) | (44,938) | (10,573) | | | | |
| 6000 plus Transfer from EMR | 0 | 3,208 | | | | | | |
| Movement to/(from) Gen Reserve | (32,495) | (31,157) | | | | | | |
| 251 Other Costs - RT | | | | | | | | |
| 4510 Performance Mktg & Equipment | 736 | 0 | 0 | 0 | | 0 | 0.0% | |
| 4520 Bar Purchases | 3,487 | 7,264 | 4,944 | (2,320) | | (2,320) | 146.9% | |
| 4525 Catering & Refreshments | 309 | 1,976 | 480 | (1,496) | | (1,496) | 411.7% | |
| 4530 SumUp Transaction Fee | 70 | 129 | 160 | 31 | | 31 | 80.9% | |
| 4531 Pop up / Drive in Cinema | 7,742 | 1,030 | 1,500 | 470 | | 470 | 68.6% | |
| 4535 Pantomime | 9,027 | 9,024 | 10,608 | 1,584 | | 1,584 | 85.1% | |
| 4540 Stocktake | 125 | 0 | 260 | 260 | | 260 | 0.0% | |
| 4545 Tech Room | 287 | 34 | 557 | 523 | | 523 | 6.1% | |
| 4570 Marriage, Music, Premises Licence | 901 | 1,650 | 1,263 | (387) | | (387) | 130.6% | |
| 4575 Reimbursement of Ticket Sales | 0 | 19,140 | 0 | (19,140) | | (19,140) | 0.0% | |
| 4580 Rugeley Fringe Festival | 8,152 | 0 | 3,000 | 3,000 | | 3,000 | 0.0% | |
| 4585 Arts CnI Grant Expenditure | 23,761 | 0 | 0 | 0 | | 0 | 0.0% | |
| Other Costs - RT :- Indirect Expenditure | 54,597 | 40,247 | 22,772 | (17,475) | 0 | (17,475) | 176.7% | 0 |
| Net Expenditure | (54,597) | (40,247) | (22,772) | 17,475 | | | | |
| ROSE THEATRE :- Income | 72,752 | 88,978 | 73,271 | (15,707) | | | 121.4% | |
| Expenditure | 170,993 | 166,265 | 169,659 | 3,394 | 0 | 3,394 | 98.0% | |
| Net Income over Expenditure | (98,240) | (77,286) | (96,388) | (19,102) | | | | |
| plus Transfer from EMR | 0 | 3,208 | | | | | | |

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| Movement to/(from) Gen Reserve | (98,240) | (74,078) | | | | | | |
| Grand Totals:- Income | 411,652 | 415,508 | 401,523 | (13,985) | | | 103.5% | |
| Expenditure | 486,861 | 425,601 | 433,568 | 7,967 | 0 | 7,967 | 98.2% | |
| Net Income over Expenditure | (75,210) | (10,092) | (32,045) | (21,953) | | | | |
| plus Transfer from EMR | 0 | 6,416 | | | | | | |
| less Transfer to EMR | 7,430 | 2,303 | | | | | | |
| Movement to/(from) Gen Reserve | (82,640) | (5,980) | | | | | | |