

## **Artisan Market**

As part of our budget allocation for the Jubilee Event, we have purchased large garden games which we will also have for use at the Artisan Market to encourage people to stay around town for longer.

We have been notified of an incremental increase in costs from Sketts to cover their increased fuel costs. Whilst this was expected, we are proposing to keep the market stall costs to traders the same.

Considering the number of 'toil' hours being incurred by Council staff, it is proposed to have a minimal number of staff at the normal Artisan Markets moving forwards as we have identified that the requirement for staff is important early on during the day but less so as the day progresses. Should additional activities be laid on at the markets staff would cover these.

### *Recommendation*

Cllrs are asked to consider a maximum of one member of staff at any time at the Artisan Markets unless we are running additional activities.

## **Generator/Power**

Whilst proceeding with the installation of external power sockets at C Residential and Blueprint, and any additional premises that we can get approval from, it has become apparent that Market Square - where we most require power for our large events, a generator is still required.

Although a solar generator is preferable, the only options available for our outage would not be portable.

We therefore are looking to proceed with a fuel powered, portable option.

### *Recommendation*

Councillors to consider purchase of a RTC portable generator with good eco rating. Cost approval of £1,700 previously granted.

## **Community Jubilee Celebrations Proposed Activities**

### **Artisan Market (4<sup>th</sup> June 2022)**

We have 20 stalls booked for the Jubilee Artisan Market currently, with a few more enquiries pending. All bookings have now paid.

### **Elmore Park Fun Zone**

We are struggling to find outdoor food vendors for the Jubilee, with all our contacts being booked at other events. We have 2 ice cream vans secured one for Elmore and one for the Town Centre, but we are appealing for any additional vendors asap if Councillors have any contacts.

### **Deck Chair**

The worlds largest promotional deckchair has now been delivered and is in the Council Offices. We have subsequently ordered steps and a trolley!

### **Street Parties**

We are all confirmed with our furniture requirements for the day.

### **Bunting**

Bunting has now been erected around the town and is looking lovely.

### **Staffing**

We have a list of Councillors who have offered to help at the Jubilee, but more would be most welcome. ***Attached is a staffing planning sheet for the day with gaps where we need support. This will be sent to all Councillors so that they can sign up where necessary.*** We also have several young people on stand-by for the day, including two of our Ukrainian young people who we will pay minimum wage.

### **Fancy Dress**

To encourage fancy dress on the day and a party atmosphere, we will be offering small prizes for chocolate lollipops and Jubilee coins (already supplied and funded by the High Street Fund) to those that come and show off their outfit at the tea tent on the day.

### **Ukrainian Visitors**

Many thanks to Cllr Stanley for his support with communications with the host families for our Ukrainian guests. As Cllrs will have seen, we have had a huge number of donations from the community. We are no longer taking donations. Our first families visited us last week, - who were wonderful and very humbled by the generosity from

Item 21

Development Managers Report

the Rugeley community. More are due to arrive over the coming weeks. Once they are all settled, we will be holding a Welcome Event at The Rose Theatre, where we will have all of the donations for them to choose from, give them the opportunity to meet each other and their host families, along with a specialist job search agency, community groups and English classes.

We would also like to open the theatre lounge once a week for them to drop in and have a cup of tea and meet with each other.