

**Bank Reconciliation Statement as at 31/01/2023  
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Bank 80428963	31/01/2023	1	172,942.22 £
Unity Trust Bank 20424336	31/01/2023	45	84,854.10 £
			<u>257,796.32</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			257,796.32
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			257,796.32
		<b>Balance per Cash Book is :-</b>	<b>257,796.32</b>
		<b>Difference is :-</b>	<b>0.00</b>

Rugeley Town Council  
Administration Office  
Rugeley Town Council  
Rugeley  
WS15 2AA

**Your Account**

**Sort Code**  
**Account Number**

**BUSINESS EXTRA**

01 January 2023 to 31 January 2023

<b>Money In</b>	£17,983.35	<b>Balance on 01 January 2023</b>	£437,790.47
<b>Money Out</b>	£282,831.60	<b>Balance on 31 January 2023</b>	£172,942.22

**Your Transactions**

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
03 Jan 23	COOPERS WASTE MAN COO1578895	DD		172.31 /	437,618.16
05 Jan 23	GRENKELEASING LIM 1410012689	DD		106.80 /	437,511.36
05 Jan 23	GRENKELEASING LIM 1410012689	DD		114.55 /	437,396.81
05 Jan 23	000802	PAY		170.21 /	437,226.60
05 Jan 23	000801	PAY		89.74 /	437,136.86
05 Jan 23	000803	PAY		36.25 /	437,100.61
05 Jan 23	K POTTER 10532	FPI	104.12 /		437,204.73
06 Jan 23	WEIGHT WATCHERS UK UN	BGC	136.00 /		437,340.73
13 Jan 23	CHURCHFIELD CE PRI SCAT	BGC	755.00 /		438,095.73
13 Jan 23	MCBC UK LIMITED 0003050818	DD		439.33 /	437,656.40
13 Jan 23	CREATIVE PERFORMAN 10537	FPI	306.00 /		437,962.40
13 Jan 23	CREATIVE PFRFORMAN PRS 10530	FPI	26.03 /		437,988.43
13 Jan 23	HILARY GOODREID	FPO		1,598.00 /	436,390.43
13 Jan 23	E RAY T/A SOCATOTS 10536	FPI	442.00 /		436,832.43
16 Jan 23	MAINSTREAM DIGITAL AA21624143	DD		95.01 /	436,737.42
17 Jan 23	SCC COUNTY FUND STAFFSCC	BGC	88.50 /		436,825.92

(Continued on next page)

BUSINESS EXTRA

Sort Code  
Account Number

## Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
17 Jan 23	SERVICE CHARGES REF : 386897323	PAY		86.88 ✓	436,739.04
18 Jan 23	HMRC PAYE/NIC CUMB	BP		3,014.39 ✓	433,724.65
18 Jan 23	MR MARTIN PARTON	BP			
18 Jan 23	MRS K DECKX	BP			
18 Jan 23	MISS L HARRIS	BP			
18 Jan 23	MS LAURIE JOHNSON	BP	Staff Salaries	11,876.20 ✓	
18 Jan 23	KATE ROBERTS	BP			
18 Jan 23	HILARY GOODREID	BP			
18 Jan 23	GEMMA SQUIRE	BP			
18 Jan 23	LGPS PENSION FUND	BP			4,120.17 ✓
18 Jan 23	MS S BIRD	BP			
18 Jan 23	MRS A MANTLE	BP			
18 Jan 23	JONATHON WYLIE	BP			
18 Jan 23	MR JORDAN KRAUSE	BP			417,728.28
18 Jan 23	OPUS ENERGY LTD 1043282	DD		3,305.28 ✓	414,423.00
20 Jan 23	CANNOCK CHASE DIST 01 101057606	DD		1,148.00 ✓	413,275.00
20 Jan 23	HSBC AS DEPOSITARY CLIENT	FPO		250,000.00 ✓	163,275.00
20 Jan 23	000804	PAY		91.39 ✓	163,183.61
20 Jan 23	000805	PAY		34.66 ✓	163,148.95
23 Jan 23	WATER PLUS 0983028141	DD		35.24 ✓	163,113.71
23 Jan 23	500225	DEP	460.56 ✓		163,574.27
24 Jan 23	NICOLA MORRIS 10547	FPI	30.00 ✓		163,604.27

(Continued on next page)

**BUSINESS EXTRA**

**Sort Code**  
**Account Number**

**Your Transactions**

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
24 Jan 23	L ALTER INVOICE 10545	FPI	57.00 ✓		163,661.27
25 Jan 23	RIALTAS BUSINESS S	FPO		141.61 ✓	163,519.66
25 Jan 23	LBS ACCOUNTANTS	FPO		90.00 ✓	163,429.66
25 Jan 23	KEVAN WOOD	FPO		50.00 ✓	163,379.66
25 Jan 23	BIRCH HOSTING	FPO		6.99 ✓	163,372.67
25 Jan 23	CRAIG MORRIS HOSPI	FPO		162.00 ✓	163,210.67
25 Jan 23	BLUEPRINT DESIGNS	FPO		58.72 ✓	163,151.95
25 Jan 23	SLCC ENTERPRISES L	FPO		144.00 ✓	163,007.95
25 Jan 23	AMAZON PAYMENT UK	FPO		97.27 ✓	162,910.68
25 Jan 23	AVT COMMUNICATION	FPO		1,620.00 ✓	161,290.68
25 Jan 23	CANNOCK CHASE COUN	FPO		180.00 ✓	161,110.68
25 Jan 23	B W BELCHER & SON	FPO		180.00 ✓	160,930.68
25 Jan 23	CONNECT MIDLANDS L	FPO		85.00 ✓	160,845.68
25 Jan 23	HEPS LIMITED	FPO		39.30 ✓	160,806.38
27 Jan 23	MR DARREN HILL	FPO		135.00 ✓	160,671.38
27 Jan 23	SUMUP PAYMENTS ACC	FPI	104.41 ✓		160,775.79
27 Jan 23	NON STOP KIDS ENTE INV0473	FPI	362.00 ✓		161,137.79
30 Jan 23	SHIRLEY RK 10524	FPI	153.00 ✓		161,290.79
30 Jan 23	SHIRLEY RK 10534	FPI	204.00 ✓		161,494.79
30 Jan 23	JAMES R R OCTOBER 27TH	FPI	30.00 ✓		161,524.79
30 Jan 23	GOCARDLESS HOLKERIT-	DD		465.60 ✓	161,059.19
30 Jan 23	L ALTER INVOICE 10551	FPI	4.00 ✓		161,063.19

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**BUSINESS EXTRA**

**Sort Code**  
**Account Number**

**Your Transactions**

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
30 Jan 23	SUMUP PAYMENTS ACC	FPI	397.52 ✓		161,460.71
31 Jan 23	HMRC VAT 785716680	BGC	12,087.21 ✓		173,547.92
31 Jan 23	LICHFIELD CATHEDRA LCS AUTOPAY	FPI	1,879.00 ✓		175,426.92
31 Jan 23	CANNOCK CHASE SHED	FPO		395.00 ✓	175,031.92
31 Jan 23	CHARITY FOR PROVIS	FPO		395.00 ✓	174,636.92
31 Jan 23	CHETWYND'S CHARITY	FPO		316.00 ✓	174,320.92
31 Jan 23	HAGLEY BOWLS CLUB	FPO		498.00 ✓	173,822.92
31 Jan 23	SUPPORT STAFFORDSH	FPO		395.00 ✓	173,427.92
31 Jan 23	PRO AUDIO VISUAL	FPO		842.70 ✓	172,585.22
31 Jan 23	HELLOFLOUR HELLOFLOUR	FPI	70.00 ✓		172,655.22
31 Jan 23	SUMUP PAYMENTS ACC	FPI	287.00 ✓		172,942.22 <sup>6</sup>

**Transaction types**

<b>BGC</b> Bank Giro Credit	<b>BP</b> Bill Payments	<b>CHG</b> Charge	<b>CHQ</b> Cheque
<b>COR</b> Correction	<b>CPT</b> Cashpoint	<b>DD</b> Direct Debit	<b>DEB</b> Debit Card
<b>DEP</b> Deposit	<b>FEE</b> Fixed Service	<b>FPI</b> Faster Payment In	<b>FPO</b> Faster Payment Out
<b>MPI</b> Mobile Payment In	<b>MPO</b> Mobile Payment Out	<b>PAY</b> Payment	<b>SO</b> Standing Order
<b>TFR</b> Transfer			

# Your Account Statement



Mrs Hilary Goodreid  
Rugeley Town Council  
Rugeley Rose Theatre  
Taylors Lane  
Rugeley  
WS15 2AA

Unity Trust Bank  
PO Box 7193,  
Planetary Road,  
Willenhall,  
WV1 9DG

0345 140 1000

**Date:** 31/01/2023

**Account Name:** Rugeley Town Council

**Swift Code (BIC):** NWBKGB2L

**IBAN Number:** GB93NWBK60023571418024

**Sort Code:** 608301

**Account Number:** 20424336

Your arranged overdraft limit is £0.00

## Contact Us

 Call us: **0345 140 1000**

 Email us: **us@unity.co.uk**

 Visit us: **unity.co.uk**

## Fraud Reminder

Unity Trust Bank will NEVER ask you to share passwords or PINs. If you receive a suspicious call, please hang up and contact our dedicated fraud number, freephone 0808 196 8420 or email [fraud@unity.co.uk](mailto:fraud@unity.co.uk).



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: [FSCS.org.uk](https://www.fscs.org.uk) or refer to our FSCS Information Sheet and Exclusions List at [unity.co.uk/fscs](https://www.unity.co.uk/fscs)

## Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/12/2022		Balance brought forward	£0.00	£0.00	£84,819.10
31/01/2023	Credit	JANE HOOPER UK	£0.00	£35.00	£84,854.10

Bank with us.  
Bank on us.

Page number 6

Statement number 045

**Bank Reconciliation Statement as at 31/01/2023  
for Cashbook 2 - Deposit A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
CCLA Public Sector DepositFund	31/01/2023	1	275,165.79
			<u>275,165.79</u> 6
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			275,165.79
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			275,165.79
		<b>Balance per Cash Book is :-</b>	<b>275,165.79</b>
		<b>Difference is :-</b>	<b>0.00</b>

**STATEMENT**

Mrs H J Goodreid  
Rugeley Town Council  
Red Rose Theatre  
Taylors Lane  
RUGELEY  
Staffordshire  
WS15 2AA

CLIENT: RUGELEY TOWN COUNCIL  
ACCOUNT NAME: Savings Account  
ACCOUNT NUMBER: 0145980001PC

Statement at 31 January 2023

Date	Description	Value of shares sold £	Value of shares bought £	Balance of shares held £	Share Class
01/01/23	Brought Forward			25,100.98	
03/01/23	Dividend reinvested		64.81	25,165.79	4
19/01/23	Bought		250,000.00	275,165.79	4
31/01/23	Carried Forward			275,165.79	4

Statement of Dividends paid during the month to 31 January 2023

Date	Receiving Account	Amount Paid £
03-01-23	Dividend reinvested	64.81

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**Bank Reconciliation Statement as at 31/01/2023  
for Cashbook 3 - Petty Cash - TC**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash - Town Council	31/01/2023	1	100.00
			<hr/> 100.00
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			100.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			100.00
		<b>Balance per Cash Book is :-</b>	<b>100.00</b>
		<b>Difference is :-</b>	<b>0.00</b>

## Receipts for Month 10

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		100.00					100.00	
	Banked: 05/01/2023	89.74						
000801	Current Bank A/c	89.74			200		89.74	TC Petty Cash Top up
<b>Total Receipts for Month</b>		89.74	0.00	0.00			89.74	
<b>Cashbook Totals</b>		<u>189.74</u>	<u>0.00</u>	<u>0.00</u>			<u>189.74</u>	

## Payments for Month 10

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
05/01/2023	Town Council Petty Cash	000801	89.74		5.90	4061	130	3.33	Paint brush for Santa's Grotto
						4061	130	-5.56	Change from cash for Wood&Glue
						4061	130	5.62	Paint brush for Santa's Grotto
						4061	130	19.50	MDF for Santa's Grotto
						4061	130	38.00	Church Xmas Tree Festival
						4061	130	2.50	Rope for Xmas Tree
						4061	130	6.90	Polystyrene Sheet for Grotto
						4061	130	4.58	Petrol for the Generator
						4061	130	2.74	Cleaning Supplies - Xmas Event
						4080	107	2.49	Toilet Rolls
						4080	107	3.74	Dustpan
<b>Total Payments for Month</b>			89.74	0.00	5.90			83.84	
<b>Balance Carried Fwd</b>			100.00	€					
<b>Cashbook Totals</b>			189.74	0.00	5.90			183.84	

**Bank Reconciliation Statement as at 31/01/2023  
for Cashbook 4 - Petty Cash - RT**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash - Rose Theatre	31/01/2023	1	200.00 £
			<u>200.00</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			200.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			200.00
		<b>Balance per Cash Book is :-</b>	<b>200.00</b>
		<b>Difference is :-</b>	<b>0.00</b>

## Receipts for Month 10

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	<b>Balance Brought Fwd :</b>	<b>200.00</b>					<b>200.00</b>	
	Banked: 05/01/2023	170.21						
000802	Current Bank A/c	170.21			200		170.21	RT Petty Cash Top up
	Banked: 20/01/2023	91.39						
000804	Current Bank A/c	91.39			200		91.39	Petty Cash Top up - Imprest
<b>Total Receipts for Month</b>		261.60	0.00	0.00			261.60	
<b>Cashbook Totals</b>		<u>461.60</u>	<u>0.00</u>	<u>0.00</u>			<u>461.60</u>	

## Payments for Month 10

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
05/01/2023	Rose Theatre Petty Cash	000802	170.21		24.65	4210	212	6.67	Wilko Exterior Kit
						4080	204	15.82	Amazon Till Rolls
						4080	204	2.92	Wilko Washing Tablets
						4520	251	4.35	Lemons & Raspberries for Bar
						4210	212	15.41	Argos TV Bracket
						4080	204	1.71	Cleaning Supplies
						4525	251	2.69	Catering Supplies
						4080	204	17.50	Batteries for Head Mics
						4080	204	22.90	Tesco Cleaning Products
						4080	204	14.92	Morrisons Cleaning Products
						4081	204	10.88	Post Office Stamps
						4525	251	3.75	Catering Supplies
						4210	212	2.00	Wilko TV Bracket Fixings
						4080	204	6.62	Amazon Card Machine Rolls
						4080	204	17.42	Tesco Cleaning Supplies
13/01/2023	Rose Theatre Petty Cash	000804	91.39		14.24	4210	212	5.00	Replacement Set of Door Keys
						4080	204	10.67	Morrisons - Cleaning Supplies
						4080	204	5.42	Argos - A4 Copy Paper
						4080	204	18.89	Home Bargains CleaningSupplies
						4525	251	5.60	Home Bargains CateringSupplies
						4520	251	28.32	Morrisons - Bar Supplies
						4520	251	3.25	One Stop - Bar Supplies
<b>Total Payments for Month</b>			261.60	0.00	38.89			222.71	
<b>Balance Carried Fwd</b>			200.00	0.00					
<b>Cashbook Totals</b>			461.60	0.00	38.89			422.71	

**Bank Reconciliation Statement as at 31/01/2023  
for Cashbook 5 - Petty Cash - Coffee Bar**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash - Coffee Bar	31/01/2023	1	50.00 <sup>ℓ</sup>
			<hr/> 50.00
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			50.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			50.00
		<b>Balance per Cash Book is :-</b>	<b>50.00</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Receipts for Month 10****Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
<b>Balance Brought Fwd :</b>		<b>50.00</b>					<b>50.00</b>	
	Banked: 05/01/2023	<b>36.25</b>						
000803	Current Bank A/c	36.25			200		36.25	Coffee Bar Petty Cash Top up
	Banked: 20/01/2023	<b>34.66</b>						
000805	Current Bank A/c	34.66			200		34.66	Petty Cash Top up - Imprest
<b>Total Receipts for Month</b>		<b>70.91</b>	<b>0.00</b>	<b>0.00</b>			<b>70.91</b>	
<b>Cashbook Totals</b>		<b>120.91</b>	<b>0.00</b>	<b>0.00</b>			<b>120.91</b>	



## Payments for Month 10

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
05/01/2023	Coffee Bar Petty Cash	000803	36.25			4525	251	36.25	Milk
19/01/2023	Coffee Bar Petty Cash	000806	34.66			4525	251	6.60	Morrisons - Milk
						4525	251	8.00	Morrisons - Milk
						4525	251	20.06	Milk, Tea, Coffee & Sweetener
19/01/2023	Coffee Bar Petty Cash	000806	-34.66			4525	251	-34.66	Reversal of Duplicate Entry
20/01/2023	Coffee Bar Petty Cash	000805	34.66			4525	251	8.00	Morrisons - Milk
						4525	251	6.60	Morrisons - Milk
						4525	251	20.06	Milk, Tea, Coffee & Sugar
<b>Total Payments for Month</b>			70.91	0.00	0.00			70.91	
<b>Balance Carried Fwd</b>			50.00						
<b>Cashbook Totals</b>			120.91	0.00	0.00			120.91	