

RUGELEY TOWN COUNCIL

Town Clerk: Mrs Sue Buxton CiLCA
E: clerk@rugeleytowncouncil.gov.uk



Councillors are summoned to a **Full Council Meeting** of Rugeley Town Council which will be held at the Council Chamber, Rugeley at **7.30pm on Wednesday 3rd April 2024**, when the following business will be transacted.

Paul Russell, a prospective Internal Auditor for the council will be attending the meeting.

Recording, including filming, audio-recording, taking photographs and using other social media platforms is permitted at council meetings which are open to the public – however, anyone wishing to do so must inform a member of staff prior to the meeting.

The press and public are invited to attend the meeting.

Sue Buxton

Mrs S Buxton CiLCA
Town Clerk

AGENDA

238	Apologies
239	Declaration of personal & prejudicial interest in any item on the agenda
240	To receive any requests for dispensation
241	Internal Auditor Presentation
242	Cannock Chase District Council Listed Buildings Presentation
243	Rose Theatre Car Park Management
244	Chair to close meeting for public session Members of the public are invited to address the Council on any issue over which it has a power
245	Chair to reopen meeting
246	To consider approving and signing the council minutes – 6th March 2024
247	Matters arising
248	To note the minutes from the following committee meetings:-
248.1	Rose Committee – 14 th February 2024
248.2	Community Engagement Committee – 21 st February 2024
	Planning Committee – minutes have not been approved
248.4	Finance and Management Committee – 28 th February 2024
249	Election of Chair
250	Finance
250.1	- electricity – update from working party
250.2	- Solar – request from member of the public
251	Chair and Vice Chair reports

252	Annual Parish Assembly and A Connected Community Event – 16/5/24
253	St George’s Day
254	D Day – 80th anniversary
255	Charter Fair Reminder of date – 8 th /9 th June – as many volunteers as possible needed
256	Pedestrianisation and vehicular access
257	Car parking
258	Boardwalk
259	Dog waste facilities and owner responsibilities
260	Recording of Meetings
261	Items for future meetings:- <ul style="list-style-type: none"> - Appointment to Committees - May - Annual Governance and Accountability Return – May - Council Policies – reminder to members and review dates - May - New councillor induction - May - Standing Orders – May - Artisan Market – Cllr Drop in – May - Recruitment and Selection Policy - May - Motions from Annual Assembly - June - Rose Theatre Business Plan for Food Provision – June - Rose Theatre Operational Review - June - Email monitoring
262	Date of next meeting The next meeting of the town council will be on Wednesday 8 th May, 2024 – <i>please note this is a second Wednesday</i>
263	Exclusion of the Public To move that the public be excluded because of the likely disclosure of exempt information as defined in Public Bodies (Admissions to Meetings) Act 1960 Section 2
CONFIDENTIAL BUSINESS	
264	Apologies
265	Declaration of personal & prejudicial interest in any item on the agenda
266	To receive any requests for dispensation
267	To consider approving and signing the confidential council minutes:- 6 th March 2024
268	To note the minutes from the following committee meeting:- Finance and Management Confidential – 21 st February 2024
269	Clear the air meeting
270	Payments to family members