

# Clerk's Report to Rugeley Town Council Finance & Management Committee



**20<sup>th</sup> March 2024**

## **161.4 – Water leak test**

The water authority has advised that we turn off the water for two hours, to identify if we have a leak. Our difficulty is that no one in the council staff knows where the meter is. Do any of the members know where this can be found?

***F&M committee to let the clerk know if they have any information on the whereabouts of the water meter.***

## **161.4 - Bank Signatories**

With the resignation of Neil Stanley, we now have spaces for signatories on the following accounts:-

Lloyds – online – full approver  
CCLA – online and signatory  
Unity Trust – online and signatory

***F&M Committee to decide if they wish to make a recommendation to full council to replace him at this time, or wait until we have a full complement of councillors in May/June?***

## **161.5 – Christmas Chocolates**

Ian Hodgson went out and purchased 350 Cadbury selection boxes for Santa at the Christmas lights switch on, as Amazon had not been able to supply. The cost was £352.54. There were some left and these were then bought by Paul Sparkes for £147.00. to be used at an event he was running the next week. Ian Hodgson has not claimed reimbursement for the purchase, and doesn't intend to, so the proceeds from the sale of £147.00 need to be repaid to Ian Hodgson

***F&M Committee to confirm the payment to Ian Hodgson, for selection boxes sold on***

## **161.6 – Christmas Tree**

Ian Hodgson and Chris Green have made a donation of £30.00 to have the Christmas tree removed

### **161.7 – LDD Room Hire**

The LDD group meet in the changing rooms at the theatre on a Monday evening. It is a group for young adults with additional needs and provides an opportunity for them to get out the house, be cared for and undertake an activity for an evening. They pay £4 per session, and there are normally 4 attendees. The money is used to buy resources, pay the travel expenses and an allowance to the leader.

To the end of March 2024, the room hire of £10.50 per week/£42.00 per month has been paid by Chris Green. What arrangements are to be made to meet the room hire costs from 1<sup>st</sup> April?

*F&M Committee to consider the room hire costs of the LDD group?*

### **161.8 – Application from Church of the Good Shepherd from CiL monies**

At the last meeting a grant application had been submitted, but they had not submitted the additional information of either set of accounts or business plan. This was requested again after the last meeting, but to date has not been received.

*F & M committee, to consider the application and what should happen next*