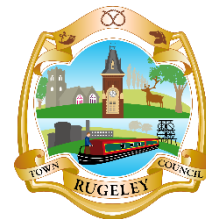


# Clerk's Report to Rugeley Town Council Finance & Management Committee



21<sup>st</sup> February 2024

## 139.8 – Bank signatories

With the resignations of Chris Green and Ian Hodgson, the council needs to consider replacing them as signatories on the various accounts. They are currently able to do the following:-

### Lloyds current account

C Green – sign cheques and full power on line user

### CCLA account

C Green – signatory and online user  
I Hodgson – signatory and online user

### Unity Trust account

C Green – signatory and online user

**F & M to make recommendation to full council to appoint other councillors to the authorisation roles detailed.**

## 140 – Electricity

The council is in receipt of two verbal statements to the effect that there is no problem with the integrity and the supply of electricity to the town council offices and Rose Theatre from Connect Midland and Engie. None of the three original suppliers contacted agreed to provide a written statement.

A quote has been received from a third supplier to undertake the inspection but the price of £480 did not indicate that a written report would be issued. This supplier – Desa has agreed to do the inspection and provide a report for £480. See below

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*Email from DESA – 27/1/23*

Just to confirm we will be conducting an electrical visual inspection and some testing of the main supplies

So on completion of the inspection we will issue a report on the findings

Thanks

Nick

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*Email from Desa Electrical received 15/1/24*

Thank you for all the information, we can arrange a booking to conduct a visual inspection of all the electrical equipments and main switch testing

Also we will do a load test on all the main consumer units

Costs for this size installation would be £480+vat

Thanks again

Nick / Desa Electrical

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*Letter from clerk sent 17/11/23 and resent 11/1/24*

Following our conversation this morning, I have taken photos of the various fuse boxes we have, I think I have them all. I've labelled them as to where they are.

I have been requested by the council to investigate the extremely high consumption of electricity we have, they have made the following requests:-

i To request an investigation be done, and written report provided, to check that there is no other party drawing off our electricity supply.

ii To request the provision of a smart meter for the whole of the town council property, and also sub meters that would allow the monitoring of the theatre separately to the offices.

I should be grateful if you could provide a written quote for carrying out the investigation and providing a report, along with the work required for installation of the sub meters under the smart meter, which I understand would be free, to allow the closer monitoring. If you could also given an indication of the timescale that you could complete this work too please.

I look forward to hearing from you, if you need any further information, please do not hesitate to contact me.

**F & M to decide if they wish to go ahead with this inspection of the electrics at a cost of £480.00**

## **141 – Small grant applications – 2023-2024**

The town council is in receipt of the following applications:-

<b>Ref</b>	<b>Applicant</b>	<b>£ sought</b>	<b>Details</b>
<b>A</b>	Rugeley & Armitage Camera Club	£800	New exhibition stands
<b>B</b>	Compassionate Communities UK	£1500	Celebrating Compassion Conference to be held in July 24 at Lea Hall
<b>C</b>	Charity for Provision of Allotments	£500	Contributions towards new fencing and complete replacement of the kissing gate
<b>D</b>	Lea Hall Brass Band	£415.46	To purchase additional logo waistcoats
<b>E</b>	Cannock Chase Shed financial info with app	£500.00	Help towards annual insurance
<b>F</b>	Chetwynd's Charity	£400.00	Contribution towards student grants
<b>G</b>	Katherine House Hospice	£500.00	To purchase supplies such as essential oils and towels
	<b>Total</b>	<b>£4615.46</b>	

Due to staff absence, I have not been able to collate this information onto a spreadsheet as suggested, but the full application details are attached

**F & M to consider which of the above grant applications they would like to support**

Source: Sue Buxton  
Town Clerk

February 2024