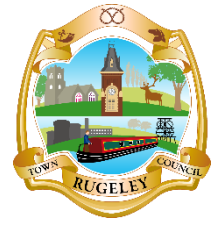


FINANCE & MANAGEMENT COMMITTEE

Town Clerk: Mrs Sue Buxton CiLCA
E: clerk@rugeleytowncouncil.gov.uk



Councillors are summoned to **Finance and Management Committee** which will be held at the Council Chamber, Rugeley at **7.30pm on Wednesday 21st February** at which the following business will be transacted.

The press and public are welcome to attend.

Sue Buxton

Mrs S Buxton
Town Clerk

AGENDA

127	Election vice chair To elect a new vice chair following the resignation of the vice chair	
128	Apologies To receive any apologies (through the Clerk in accordance with Standing Orders)	
129	Declaration of Personal & Prejudicial interest in any item on the agenda <i>(Note members should notify Monitoring officer within 28 days if not already declared)</i>	
130	To receive any requests for dispensation	
131 131.1	Chair to close meeting for public session. Members of the public are invited to address the Council on any issue over which it has a power	
132	Chair to reopen the council meeting.	
133 133.1	Minutes To approve the Minutes of Finance and Management Committee held on Wednesday 24 th January 2024	Attached
134 134.1	Matters Arising Cllrs to consider updates on matters arising from the previous minutes where they are not on the agenda	
135 135.1	Payments Cllrs to consider approval of the payments received to 20 th December 2023	To follow
136 136.1	Income and Expenditure Reports To be provided in March – see item 139.5 - SCRIBE	

137 137.1	Bank Statements Cllrs to receive and consider the bank reconciliations for January 2024	RFO report																											
138 138.1 138.2 138.3 138.4 138.5 138.6 138.7 138.8 138.9	Finance Report Precept update Budget timetable Theatre ticket sales VAT SCRIBE Cost centres Bank accounts Bank signatories Internal audit	RFO report Clerk's report RFO report																											
139 139.1	Electricity Inspection of electricity supply/installation to check wiring integrity and provide written report.	Clerk's report																											
140 140.0	Small Grant Applications – 2023-2024 To consider the following grant applications	Attached																											
	<table border="1"> <thead> <tr> <th>Applicant</th> <th>£ sought</th> <th>Details</th> </tr> </thead> <tbody> <tr> <td>Rugeley & Armitage Camera Club</td> <td>£800</td> <td>New exhibition stands</td> </tr> <tr> <td>Compassionate Communities UK</td> <td>£1500</td> <td>Celebrating Compassion Conference to be held in July 24 at Lea Hall</td> </tr> <tr> <td>Charity for Provision of Allotments</td> <td>£500</td> <td>Contributions towards new fencing and complete replacement of the kissing gate</td> </tr> <tr> <td>Lea Hall Brass Band</td> <td>£415.46</td> <td>To purchase additional logo waistcoats</td> </tr> <tr> <td>Cannock Chase Shed financial info with app</td> <td>£500.00</td> <td>Help towards annual insurance</td> </tr> <tr> <td>Chetwynd's Charity</td> <td>£400.00</td> <td>Contribution towards student grants</td> </tr> <tr> <td>Katherine House Hospice</td> <td>£500.00</td> <td>To purchase supplies such as essential oils and towels</td> </tr> <tr> <td>Total</td> <td>£4615.46</td> <td></td> </tr> </tbody> </table>		Applicant	£ sought	Details	Rugeley & Armitage Camera Club	£800	New exhibition stands	Compassionate Communities UK	£1500	Celebrating Compassion Conference to be held in July 24 at Lea Hall	Charity for Provision of Allotments	£500	Contributions towards new fencing and complete replacement of the kissing gate	Lea Hall Brass Band	£415.46	To purchase additional logo waistcoats	Cannock Chase Shed financial info with app	£500.00	Help towards annual insurance	Chetwynd's Charity	£400.00	Contribution towards student grants	Katherine House Hospice	£500.00	To purchase supplies such as essential oils and towels	Total	£4615.46	
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140.2	Consider application from the Church of the Good Shepherd Could this be CIL?																												
141	Items to be considered at the next meeting Payroll contract																												
142 142.1	Date of Next Meeting The next meeting of the Finance and Management Committee will be Wednesday 20 th March 2024																												

143	Exclusion of the Public To move that the public be excluded because of the likely disclosure of exempt information as defined in Public Bodies (Admissions to Meetings) Act 1960 Section 2	
144	Apologies To receive any apologies (through the Clerk in accordance with Standing Orders)	
145	Declaration of Personal & Prejudicial interest in any item on the agenda <i>(Note members should notify Monitoring officer within 28 days if not already declared)</i>	
146	To receive any requests for dispensation.	
147	Minutes To approve the confidential minutes of the Finance and Management Committee held on Wednesday 24 th January 2024	Attached
148	Payment to family members	Clerk's report