



Rugeley Town Council

Minutes of the Rose Theatre Committee held in the Council Chamber
at 7:10 pm Wednesday 14th February 2024

PRESENT: Councillors: A Cooney (Chair) D Gaye
K Hart A Miller

ALSO PRESENT: S Buxton Town Clerk
S Bird – Development Manager
L Johnson-Coles – Theatre Manager
Cllr Clark
1 member of the public

94	Apologies To receive the apologies for Cllrs Gibson and Pyke Agreed to accept the apologies of Cllrs Gibson and Pyke for the reasons submitted	
95	Declaration of Personal & Prejudicial interest in any item on the agenda None	
96	To receive any requests for dispensation None	
97 97.1	Chair to close meeting for public session. No members of the public wished to speak	
98	Chair to reopen the council meeting The chair resumed the meeting	
99 99.1	Minutes of the last meeting <i>Proposed: Cllr Hart; Seconded: Cllr Gaye</i> Agreed that the minutes of the Rose Theatre Committee on 17 th January, be approved	
100	Matters Arising None	
101 101.1	Income and Expenditure	

Signed

Date:

13.3.24

	The income and expenditure reports for January 2024 are not available for this meeting due to the transfer of data from Rialtus to SCRIBE. They will be prepared for the March meeting	
102	Theatre Managers Report	
102.1	Cllrs were in receipt of the Theatre Manager's report An in depth discussion on the use and hire of microphones by hirers took place <i>Proposed: Cllr Hart; Seconded: Cllr Miller</i> Agreed that individual hirers will make a choice as to whether they wish to bring their own microphones or whether they want to hire the RTC ones <i>Proposed: Cllr Miller; Seconded: Cllr Hart</i>	
102.2	Agreed that if hirers bring in their own microphones but use our PA and sound system, that a charge of £30 per hire be introduced One of the technicians has offered to take the sound board away to try and sort out where the fault lies and he has loaned us a sound board in the interim <i>Proposed: Cllr Gaye; Seconded: Cllr Hart</i> Agreed that the technician be allowed to take the sound board away to try to identify where the fault lies	
102.3	The hiring rates for the theatre going forward were discussed and in for how long the rates would be honoured for existing bookings <i>Proposed: Cllr Miller; Seconded: Cllr Hart</i> Agreed that for existing bookings, the charges quoted would be honoured until the end of December <i>Proposed: Cllr Hart; Seconded: Cllr Miller</i> Agreed that the theatre charges will be reviewed annually in December for implementation in January	
102.4	Table Cloths – these are currently hired out at £27 and the Theatre Manager is proposing £40 per hire. This includes the staff washing, drying and ironing the cloths. The use of a laundry would be looked into for the next meeting Whole venue hire – to date this includes one free technician. The Theatre Manager would like to recommend charging for the technician <i>Proposed: Cllr Hart; Seconded: Cllr Gaye</i> Agreed that all technician hours should be paid for with immediate effect	
103	Development Managers Report	
103.1	This is an item for the CEC Committee	
104	Items for Next Meeting	
104.1	- Table cloths	
104.2	- Heating	
105	Date of Next meeting	
105.1	Agreed that the Rose Theatre Committee will meet on Wednesday 13 th March 2024 at 7.00pm	

There being no other business the chair closed the meeting at 7.28pm3

Signed 

Date: 13.3.24