

## **Rugeley Town Council**

Minutes of the Finance and Management Committee held in the Council Chamber at 7.30pm Wednesday 15<sup>th</sup> February 2023.

COUNCILLORS: A Cooney R. Dipple

D Gaye G Grant I Hodgson (Vice Chair) I Pyke

N Stanley (Chair)

ALSO PRESENT: H Goodreid – Town Clerk

K Roberts – Responsible Financial Officer

Min No	Item	Action
129	Apologies	
129.1	Apologies were received from Cllrs Hughes and Martin.	
130	Declarations of Interest	
130.1	Cllr Dipple is friends with Fine Flowers who were on the payments list.	
<b>131</b> 131.1	To receive any requests for dispensation  None	
132	Chair to close meeting for public session	
132.1	No members of the public were in attendance.	
133	Chair reopened the Meeting	
134	Minutes	
134.1	The minutes of the Finance and Management Committee held on 18 <sup>th</sup>	
	January 2023 were approved.	
	Proposed: Cllr Grant; Seconded: Cllr Cooney	
	The minutes were accepted as a true and correct record.	
135	Matters Arising	
135.1	None	

<b>136</b> 136.1	Payments It was proposed that all payments recorded to 15 <sup>th</sup> February 2023 and on the creditors list be approved.  Proposed: Cllr Hodgson; Seconded; Cllr Dipple The payments were approved and signed and are attached to the minutes.	Reports attached to the minutes.
<b>137</b> 137.1	Income and Expenditure Report The Income and Expenditure reports for January 2023 were proposed for approval.  Proposed: Cllr Cooney; Seconded: Cllr Dipple It was agreed to approve the income and expenditure reports for December 2022.	Reports attached to the minutes.
<b>138</b> 138.1	Bank Reconciliations It was proposed that the Bank Reconciliations for January 2023 be approved.  Proposed: Cllr Dipple; Seconded: Cllr Gaye It was agreed to approve the Bank Reconciliations for January 2023.	Reports attached to the minutes.
<b>139</b> 139.1	Debit Card  Cllrs considered the spend limits to be placed on the debit card. It was proposed that this should be £500 as this was the limit of emergency spending for the Town Clerk.  Proposed: Cllr Hodgson; Seconded: Cllr Cooney  The motion was agreed	RFO to amend the spend limits on the debit card.
<b>140</b> 140.1	Insurance Councillors considered the quote from Zurich and the response from BHIB Insurance. It was proposed to accept the Zurich quote for 3 years which will cost £3,943.50 per year and end 31 March 2026.  Proposed: Cllr Cooney; Seconded: Cllr Gaye The motion was agreed.	RFO to process
<b>141</b> 141.1	<b>Date of Next Meeting</b> The date of the next meeting is Wednesday 15 <sup>th</sup> March 2023.	

There being no further matters the meeting concluded at 7:40pm

Date: 15<sup>th</sup> March 2023