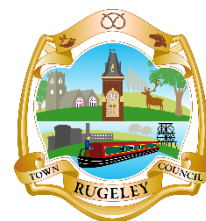


# ROSE THEATRE COMMITTEE

Town Clerk: Mrs Sue Buxton CiLCA  
E: clerk@rugeleytowncouncil.gov.uk



Councillors are summoned to the **Rose Theatre Committee** which will be held at the Council Chamber, Rugeley at **7.00pm on Wednesday 13<sup>th</sup> March 2024** at which the following business will be transacted.

The press and public are welcome to attend.

**Recording, including filming, audio-recording, taking photographs and using other social media platforms is permitted at council meetings which are open to the public – however, anyone wishing to do so must inform a member of staff prior to the meeting.**

*Sue Buxton*

Mrs S Buxton  
Town Clerk

## AGENDA

<b>106</b>	<b>Apologies</b> To receive any apologies (through the Clerk in accordance with Standing Orders)
<b>107</b>	<b>Declaration of Personal &amp; Prejudicial interest in any item on the agenda</b> (Note members should notify Monitoring officer within 28 days if not already declared)
<b>108</b>	<b>To receive any requests for dispensation</b>
<b>109</b> 109.1	<b>Chair to close meeting for public session.</b> Members of the public are invited to address the Council on any issue over which it has a power
<b>110</b>	<b>Chair to reopen the council meeting</b>
<b>111</b> 111.1	<b>Minutes</b> To consider approval of the Minutes of Rose Theatre Committee held on 14 <sup>th</sup> February 2024
<b>112</b>	<b>Matters Arising</b>
<b>113</b> 113.1	<b>Income and Expenditure</b> The income and expenditure reports for February 2024 are not available for this meeting due to the transfer of data from Rialtus to SCRIBE and the RFO's annual leave. January and February will be presented to the April meeting
<b>114</b> 114.1	<b>Theatre Managers Report</b> Cllrs to receive the Theatre managers report
<b>115</b> 115.1	<b>Development Managers Report</b> Cllrs to receive the Development Managers report
<b>116</b> 116.1	<b>Rose Theatre Business Plan re: Food Provision</b> Full council has suspended any further works on the installation of the pizza oven pending the following. Prepare a detailed Business Plan, for the development of food provision at the theatre including the pizza oven project and others planned, Report to include the rationale, installation requirements and costs, day to day operational costs, projected profits, food legislative requirements, staff training, staffing levels, wastage etc. To be prepared for the May or June meetings, with June probably being the preferred, to allow adequate time for the preparation of the report and the May meeting is the annual meeting of the council with additional business items

<b>117</b>	<b>Rose Theatre Operational Costs and Review</b> Full council has requested a review of the operational costs of the Theatre and requested the production of a report detailing the strategy for the theatre, costs, income and subsidy required. To be prepared for the May or June meetings, with June probably being the preferred, to allow adequate time for the preparation of the report and the May meeting is the annual meeting of the council with additional business items
<b>118</b> 118.1	<b>Items for Next Meeting</b> Any items to be included on the agenda for the next meeting. Rose Theatre Business Plan – May or June
<b>119</b> 119.1	<b>Date of Next meeting</b> Rose Theatre Committee will meet on Wednesday 10 <sup>th</sup> April 2024 at 7.00pm