

Signed: [Redacted]



Rugeley Town Council

Minutes of Full Council Meeting held at the Rugeley Town Council Offices
7.30pm Wednesday 7th December 2022.

PRESENT:

Councillors:

P Ansell	M Davey
R Dipple	D Gaye
G Grant	C Green (Vice Chair)
I Gunner (arrived late)	I Hodgson
I Pyke	N Stanley (Chair)

Also Present: H Goodreid (Town Clerk)
4 Members of public

Min No	Item	Action
111 111.1	Apologies Apologies were received from Cllrs Cooney, Hughes, Lyons, Martin, Panter-Hood, Turner and Tait-Green.	
112 112.1	Declaration of Personal & Prejudicial interest None	
113 113.1	To receive requests for any dispensation None	
114 114.1	Chair to close meeting for public session A member of public raised the following points about the theft of funds: <ul style="list-style-type: none">• Why was the remaining debt written off?• Was an insurance claim made?• Who acted as RFO when the council was without a Clerk/RFO?• Requested a press release advertising change in procedures and answer points made.	
114.2	A member of public raised the following points about the solar panels discussion at item 119: <ul style="list-style-type: none">• Requests an independent energy report which would identify needs of TC and Theatre buildings• What savings could be achieved by installing insulation, savings from replacing current equipment with energy efficient equipment• Identify pattern of usage of power and relate to projections of solar energy productions, battery requirement	

	<ul style="list-style-type: none"> • What would be ongoing financial implications / life expectancy of panels. • What income from the installation of solar panels and associated maintenance / insurance etc. • Requests that this is presented as a 5-year business model. 	
115	Chair to reopen the council meeting	
116	To consider approving and signing council minutes	
116.1	Cllr Davey requested that the Chair be identified in list of Cllrs	
116.2	It was proposed to accept the minutes of the Full Council Meeting held on 2 nd November 2022 with the addition of the word Chair after Cllr Stanleys name. <i>Proposed: Cllr Dipple; Seconded: Cllr Ansell</i> The minutes were agreed.	
117	Actions Arising	
117.1	Cllr Davey requested that the minutes be more comprehensive.	
117.2	Item 105 – the Disciplinary and Grievance Procedures would be coming to January or February Full Council meeting.	Clerk to bring to future Full Council meeting
118	To note the minutes from the following council meetings:	
118.1	Rose Committee 19 th October 2022	
118.2	Community Engagement Committee 19 th October 2022	
118.3	Planning Committee 26 th October 2022	
118.4	Finance and Management Committee 26 th October 2022	
	These were noted.	
	The Chair took items 119 and 120 together	
119	Solar Panels	
119.1	Points raised by the member of public in the earlier session were valid and it was suggested that more exploration into the panels, costs and benefits needed to be explored. It was noted that the repair of the Landor Suite would need to be considered separately owing to the problems with leaks.	
119.2	It was proposed to go forward with investigations, get quotes / planning / timings / storage / feasibilities. <i>Proposed; Cllr Dipple; Seconded: Cllr Ansell</i> The motion was agreed	Clerk to obtain more detailed information.
120	Council Budget 2023/2024	
120.1	Cllrs were asked to note the 2 budget outlines. One identified projected costs without work on solar panels and one outlined costs with solar panels and roof work. More debate on this would occur in January Full Council and January F and M before going to vote in February 2023.	

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<p>121 121.1</p>	<p>Ward Boundary Changes in Cannock Chase It was confirmed that the overall boundary for Cannock Chase District Council does not change with these proposals and that is coterminous with Staffordshire County Council boundaries. However, the ward boundaries for Rugeley have suggested changes that removes the separate ward of Hagley.</p>	<p>Clerk to submit any comments raised by Cllrs by the February deadline.</p>
<p>121.2</p>	<p>The proposed changes were noted and Clerk was requested to submit Cllrs comments via the website.</p>	
<p>122 122.1</p>	<p>Cleaning of the War Memorial The Rugeley Branch of the British Legion had requested that the Town Council pay for cleaning of the war memorial in Anson Street. It was unclear who owned the memorial – CCDC assumed it was SCC as it was on highways land. The cost of cleaning was in the region of £1,900.</p>	
<p>122.2</p>	<p>It was proposed that the Town Council do nothing on this matter. <i>Proposed: Cllr Davey; Seconded: Cllr Dipple</i></p>	
<p>122.3</p>	<p>An amendment was proposed that we offer to contribute a yet to be confirmed amount of money to the work, but do not take on any responsibility for the project or the memorial. <i>Proposed: Cllr Green; Seconded: Cllr Hodgson</i> This amended motion was agreed.</p>	
<p>123 123.1</p>	<p>Publication of Councillor Contact Details It was proposed that Rugeley Town Council allows its councillors to choose which of their individual contact details shall be published on the councils website. <i>Proposed: Cllr Davey; Seconded: Cllr Gunner</i> The motion was agreed</p>	<p>Clerk to advise all Councillors</p>
<p>124 124.1</p>	<p>Hearing Loop in Chamber It was proposed that the Clerk contact the local company which quoted and get them to come out to the building to give a more comprehensive evaluation of what would be required for the Hearing Loop. <i>Proposed; Cllr Green, Seconded: Cllr Gaye</i> The motion was agreed.</p>	<p>Clerk to follow up.</p>
<p>125 125.1</p>	<p>Campaign to protect Rural England (CPRE) It was proposed that the Council explore the cost to the council of membership and identify what benefits (over and above those from Staffordshire Parish Councils Association having CPRE on its board) the council would get. <i>Proposed: Cllr Ansell; Seconded: Cllr Dipple</i> The motion was agreed</p>	<p>Clerk to follow up.</p>
<p>126 126.1</p>	<p>Chairs and Vice Chairs Report Cllrs Green advised that he had been due to attend the Lichfield Mayors Shimmer and Sparkle event on 19th November. Owing to illness Cllrs Lyons and Hughes had attended as replacements.</p>	

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126.2	Cllr Stanley had attended the Christmas Light Switch On but owing to illness had delegated the Development Manager to do the Countdown.	
126.3	Cllr Stanley had been due to attend the pantomime and welcome guests from local care and residential homes and our Ukrainian refugees and their host families. Owing to illness he had been unable to attend.	
126.4	Cllr Grant expressed thanks to staff and Cllrs involved in getting a Christmas Tree at Eaton Lodge island.	
127	Exclusion of Public	
127.1	The public were excluded from the meeting because of the likely disclosure of exempt information as defined in Public Bodies (Admissions to Meetings) Act 1960 Section 2.	
128	Staffing Matters	
128.1	It was proposed that the Administrative Officer post be moved from a fixed scale point salary (SCP 10) to scale range SCP 10 - 12. Movement on this scale range would be subject to satisfactory performance and review. <i>Proposed: Cllr Dipple; Seconded: Cllr Green</i> The motion was agreed	
128.2	It was proposed that the Development Manager post be increased from 25 hours per week to 30 hours per week. The additional hours would be used to develop and promote the Rose Theatre. <i>Proposed: Cllr Dipple; Seconded; Cllr Pyke</i> The motion was agreed	
129	Date of Next Meeting	
129.1	The date of the next meeting was confirmed as being 4 th January 2023. Councillors were asked to note that before this meeting, there would be a presentation by officers of CCDC on 'Cannock Chase Can' and the possibilities of creating a 'Rugeley Can' which could feed in to it. For this reason there would be a pre meeting at 6.45pm on the 4 th January in the Council Chamber.	

The meeting finished at 8.57pm.

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