



Rugeley Town Council

Minutes of the Community Engagement Committee held in the Council Chamber
at 7.30pm Wednesday 13th December 2023

PRESENT: Councillors: P Ansell C Barkas
A Cooney C Green
C Hart (Vice Chair) I Hodgson (Chair)
O Lyons

ALSO PRESENT: A Mantle – Administration Officer
S Bird – Development and Theatre Director
Cllr G Kirkham

Min No	Item	Action
74 74.1	Apologies Cllrs Gaye and Sparkes	
75 75.1	Declaration of Personal & Prejudicial interest in any item on the agenda None	
76 76.1	To receive any requests for dispensation None	
77 77.1	Chair to open meeting for public session. No members of the public were in attendance	
78	Chair to reopen the council meeting The chair re-opened the meeting	
79 79.1	Minutes Minutes of the meeting held on 8 th November 2023 <i>Proposed: Cllr Hart; Seconded Cllr Green</i> Agreed that the minutes of the Community and Engagement	

Signed:
Date:

	Committee held on 8 th November 2023, be signed as a true and correct record	
80 81.1	Actions Arising from the Minutes It was suggested that we appeal for more volunteers to assist with the maintenance of the Mindfulness Garden <i>Proposed: Cllr Hart; Seconded Cllr Green</i> Agreed that volunteers be sought using various channels, such as website, facebook and newsletter.	
81 81.1	Charter Fair A sponsorship proposal document was tabled and Cllr Hodgson requested a few days for Cllrs to look at document before distribution. The Development Manager requested £115 for professional printing <i>Proposed: Cllr Cooney; Seconded Cllr Ansell</i> Agreed that £115 be allowed for professional printing of the sponsorship proposal	
82 82.1	Christmas Debrief A detailed debrief took place. Key points covered included:- <ul style="list-style-type: none"> - Congestion on Lower Brook Street - Lack of support from councillors - Confusion regarding road closure barriers - Fireworks – complaints re: noise - Pricing of fairground rides - Thanks to be expressed to staff family members for their support 	
83 83.1	Boardwalk and Duck Race Cllrs Cooney and Lyons provided an update	
84 84.1	Community Infrastructure Levy Discussion took place and deferred to January meeting once the Town Clerk has more information	Town Clerk - Jan mtg
84 84.1	Development Managers report Cllrs were in receipt of the Development Managers report	
85 85.1	Town Crier A discussion took place and a voluntary agreement with the Town Crier was agreed <i>Proposed: Cllr Green; Seconded Cllr Cooney</i> Agreed that a voluntary agreement would be drawn up for the Town Crier in Rugeley	Town Clerk – Jan mtg
85.2	A yearly expense budget was also proposed and asked the Clerk to draw one up for the next meeting <i>Proposed: Cllr Hodgson; Seconded Cllr Green</i> Agreed that an annual expense be set and the Town Clerk would prepare a draft for the January meeting	Town Clerk – Jan mtg

Signed:

Date:

86 86.1 86.2 86.3 86.4	Items for next meeting Boardwalk Duck race SOBS bench Charter Fair	
87 87.1	Date of Next meeting Community Engagement Committee next meeting will be Wednesday 17 th January 2024	

The meeting closed at 9.10pm

Signed:

Date: