



Rugeley Town Council

Minutes of the Finance and Management Committee held in the Council Chamber
at 7.30pm Wednesday 15th November 2023

COUNCILLORS: D Foceac D Gaye
K Hart R Hughes
G Kirkham N Stanley (Chair)

ALSO PRESENT: S Buxton – Town Clerk
M Matthews – Finance Officer

Ref	Minute	Action
68	Apologies Cllrs Cooney; Hodgson and Pyke	
69	Declaration of Personal & Prejudicial interest in any item on the agenda None received	
70	To receive any requests for dispensation None received	
71 71.1	Chair to close meeting for public session. No members of the public were present	
72	Chair to reopen the council meeting.	
73 73.1	Minutes To approve the Minutes of Finance and Management Committee held on Wednesday 18 th October 2023 <i>Proposed:- Cllr Hart; Seconded: Cllr Gaye</i> Agreed the minutes of the meeting held on 18th October 2023 be signed as a true and correct record	
74 74.1	Matters Arising None	

75 75.1	Payments Cllrs to consider approval of the payments received to 18 th October 2023. <i>Proposed:- Cllr Hart; Seconded: Cllr Gaye</i> Agreed that the list of payments dated 18th October 2023 be approved	
76 76.1 76.2 76.3	Income and Expenditure Reports Cllrs were in receipt of the income and expenditure reports for August, September and October 2023 Income and expenditure reports from the Rose Theatre are considered by the Rose and CEC meetings and don't come to F&M. <i>Proposed: Cllr Kirkham; Seconded: Cllr Foceac</i> Agreed that the Income and Expenditure reports for the Rose Theatre will be sent to F&M on a quarterly basis Microsoft Licences are currently billed monthly by Holker. It is cheaper to take out an annual licence <i>Proposed: Cllr Kirkham; Seconded: Cllr Hughes</i> Agree that an annual licence for Microsoft Licences be arranged Cllr Gaye abstained from the vote	
77 77.1	Bank Reconciliations Cllrs were in receipt of the bank reconciliations for August, September and October 2023 Lloyds is used for the money required to run the council and any surplus is moved to the CCLA account. <i>Proposed: Cllr Hughes; Seconded: Cllr Kirkham</i>	Attached
78 78.1 78.2 78.3	Electricity Responses from 3 contractors requesting them check wiring integrity and provide report had been received. A councillor provided another contractor for the clerk to contact. All the electricity and solar panels had been switched off and there had been no movement in the metre during the hour. Two electricians confirmed this Cllrs were in receipt of electricity cost information for two local theatres	
79	Items to be considered at the next meeting	
80 80.1	Date of Next Meeting The next meeting of the Finance and Management Committee will be Wednesday 20 th December 2023.	
81	Exclusion of the Public To move that the public be excluded because of the likely disclosure of exempt information as defined in Public Bodies (Admissions to Meetings) Act 1960 Section 2	

The meeting closed at 8.25pm

Signed:
Date:

