



# Rugeley Town Council

Minutes of the Community Engagement Committee held in the Council Chamber  
at 7.30pm Wednesday 19<sup>th</sup> October 2022.

PRESENT: Councillors: P. Ansell A Cooney  
I Hodgson (Chair) O Lyons

ALSO PRESENT: H Goodreid – Town Clerk  
S Bird – Development Manager

Min No	Item	Action
<b>49</b> 49.1	<b>Apologies</b> Apologies were received from Cllrs Green, Gunner and Martin.	
<b>50</b> 50.1	<b>Declarations of Interest</b> None	
<b>51</b> 51.1	<b>To receive any requests for dispensation</b> None	
<b>52</b> 52.1	<b>Chair to close the meeting for the public session.</b> No members of the public were in attendance and no questions had been submitted.	
<b>53</b>	<b>Chair to reopen meeting</b>	
<b>54</b> 54.1	<b>Minutes</b> The Minutes of the Community Engagement Committee held on 13 <sup>th</sup> July 2022 were approved as a true and accurate record. <i>Proposed: Cllr Hodgson; Seconded: Cllr Lyons</i> <b>It was agreed that the minutes of the meeting held on 13<sup>th</sup> July 2022 be approved.</b>	
<b>55</b> 55.1	<b>Actions Arising from the Minutes</b>	

Signed:

Date: 19<sup>th</sup> October 2022

	<p>It was disappointing to note the very low number of questionnaires being returned regarding what the public would like to see in future for community events. We have had a return rate of only 0.14% which, given that 11,500 questionnaires had been sent out to every home in Rugeley, is very disappointing. It was agreed that we put it out on Facebook again and ask for comments to be emailed into the council. The Town Clerk was asked to contact Dave Podmore re the setting up of a Charter Fair group.</p>	
<p><b>56</b> 56.1</p>	<p><b>Income and Expenditure Report</b> The Income and Expenditure Report for September was noted. It was proposed that a gift of flowers be sent to Brett Boulton who was recovering following serious accident as he had been key to getting the Mindfulness Garden developed. The funding would be spent using the General Power of Competence from the Community Initiatives budget. <i>Proposed: Cllr Cooney; Seconded: Cllr Ansell</i> <b>It was agreed that no more than £50 be spend on flowers to be sent to Brett Boulton.</b></p>	<p>Town Clerk to arrange flowers</p>
<p><b>57</b> 57.1  57.2</p>	<p><b>Annual Budget for 2023/2024</b> Cllrs considered the programme of events for 2023. It was felt that the Coronation event should focus on low cost, traditional and environmentally friendly activities in line with the thinking from the King. Cllrs also considered a Coronation Garden in Anson Street/Market Square which would be discussed at Item 58.  It was agreed to consider future events and required funding and come back to the next meeting.</p>	<p>To be placed on next months agenda</p>
<p><b>58</b> 58.1</p>	<p><b>Floral Display in Anson Street</b> Following on from the success of the Mindfulness Garden, Cllrs considered a Coronation Garden to link the existing planters in Market Square and/or new planters in Anson Street linked to the War Memorial. This would offer those sitting by the war memorial to reflect. The space available was an issue immediately adjacent to the war memorial – could we look at circular seating around the trees in Anson Street? It was understood that funding may be available to purchase concrete Table Tennis tables in town as well. Staff would investigate the possibilities and opportunities for funding for these ideas.</p>	<p>Staff to look at costs and viability of ideas and report back</p>
<p><b>59</b> 59.1  59.2</p>	<p><b>Development Managers Report</b> Cllrs had received the Development Managers report.  <u>Artisan Market</u> Listening to concerns of stall holders after the August Market, the stalls had been reconfigured to be back-to-back on Upper Brook Street, some in Mindfulness Garden and some back-to-back with those. This had been more favourably received. It was felt that markets had a better feel when entertainments were laid on.</p>	

59.2.1	<p>It was proposed that £600 be found from Community Initiatives budget to pay for entertainments at the Artisan Markets for November, December and March.  <i>Proposed: Cllr Cooney; Seconded: Cllr Ansell</i>  <b>The motion was agreed.</b></p>	Development Manger to book events at next 3 AM's
59.3	<p><u>Remembrance Parade</u>  Cllrs noted the work already undertaken. There were concerns about the cost of installing the poppies on the lampposts and the waterfall on the clock tower – two quotes had been received.</p>	
59.3.1	<p>It was proposed that up to £300 be spent on C Mantle to put up and remove the poppies on the lampposts around the town and local shopping areas. It was further proposed that Estate Signs be engaged to put up the poppy waterfall on the clock tower on the understanding that the Christmas lighting contractors would take it down when they put up the lighting display.  <i>proposed: Cllr Cooney; Seconded: Cllr Hodgson</i>  <b>The motion was agreed.</b></p>	Contractors to be engaged
59.4	<p><u>Wedding Fair</u>  The Wedding Fair would now take place on a Sunday in Spring at the Rose Theatre.</p>	
59.5	<p><u>Theatre Upgrade</u>  Cllrs noted the comments</p>	
59.6	<p><u>Newsletter Questionnaire</u>  This had been discussed at Item 55.</p>	
59.7	<p><u>Christmas Trees</u>  Two trees had been reserved – one for the town centre and one for Eaton Lodge. Town Clerk to sort permissions with SCC Highways re Eaton Lodge. The trees would cost £1,150 + VAT.</p>	Town Clerk to liaise with Highways re Eaton Lodge
59.8	<p><u>Christmas Light Extravaganza</u>  Work was well underway on the preparations. There would be a charge of £325 for the road closure order to allow the fireworks to take place. Town Clerk to see if police would be able to do this at a reduced cost but if not, it was agreed that it was an unavoidable cost. Development Manager was asked to approach Lea Hall to see if they would be taking on the small trees at the Miners Island.</p>	Town Clerk to pursue the cost of the road closure.  Dev Man to link with Lee Hall re small trees
59.8.1	<p>The arrangements for the market would be focussed on stalls in Market Square and Lower Brook Street. The Town Council would provide a tea tent like that provided at the Jubilee. We already had 45 stalls booked for the market.</p>	
59.8.2	<p>It was proposed that a proper stage be placed in Market Square to allow for cover for the schools choirs / Churches Together / other</p>	

59.8.3	<p>entertainment for the day. This would cost £900 + VAT and would come from the Community initiatives budget.  <i>Proposed: Cllr Cooney; Seconded: Cllr Lyons</i>  <b>The motion was agreed</b></p> <p>Cllrs considered changing timings of events to allow people to get back for the World Cup England match. It was agreed that timings would stay the same, but we speak with pubs and publicise if they would be showing the match that evening.</p>	Dev Man to book stage
59.8.4	<p>Cllrs considered asking the local kickboxing world champions to turn on the Christmas Lights this year and possibly do a demonstration on the stage.</p>	Cllr Cooney and Dev Man to contact.
<b>60</b> 60.1	<p><b>Date of Next Meeting</b>  Community Engagement Committee would be held on Wednesday 8<sup>th</sup> November 2022 at 7.30pm.</p>	

The meeting closed at 9.05pm