



Rugeley Town Council

Minutes of the Rose Theatre Committee held in the Council Chamber
at 7:00 pm Wednesday 12th July 2023.



PRESENT: Councillors: A Cooney (Vice Chair) D Gaye
C Green K Hart
I Pyke (Chair)

ALSO PRESENT: S Bird – Development Manager
L Johnson – Theatre Manager
H Goodreid – Town Clerk
Cllr N Stanley

Min	Item	Action
24 24.1	Apologies All Councillors were in attendance.	
25 25.1	Declarations of Personal & Prejudicial interest Cllrs Cooney and Green declared an interest in item 33 and the element of the Dev Managers Report concerning electrical changes.	
26 26.1	To receive any requests for dispensation None were received.	
27 27.1	Chair to close the meeting for the public session. No members of public were in attendance.	
28	Chair to reopen meeting	
29 29.1	Minutes It was proposed to approve the minutes of the Rose Committee meeting held on 28 th June 2023. <i>Proposed: Cllr Green; Seconded: Cllr Hart</i> The minutes of the Rose Committee held 28th June 2023 were approved as a true record and signed.	
29.2	Cllr Green wished to stand down as Vice Chair and nominated Cllr Cooney to take over. <i>Proposed: Cllr Green; Seconded: Cllr Hart</i> The Motion was agreed	
30	Matters Arising	

Signed: [REDACTED]

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30.1	All matters were in agenda.	
31	Income and Expenditure	
31.1	<p>Cllrs received the report, and the item was noted.</p> <p>Questions were asked around:</p> <ul style="list-style-type: none"> • the tickets sales – this was repayment of receipts from ticket sales to individual hirers. • Line 421- Repairs and Maintenance was high – this included the deposit for the repairs to the flat roof • Line 4545 – This was high as head mics and control panel etc had been ordered. 	
32	Theatre Managers Report	
32.1	<p><u>Air Con</u> Works continued to repair this system.</p>	
32.2	<p><u>LED Lights</u> Quotes had been received to replace current lighting with LED lighting to reduce electricity costs. It was proposed that these quotes go to an Extraordinary Full Council meeting to be called for 19th July 2023 <i>Proposed: Cllr Gaye Secoded: Cllr Green</i> The motion was agreed</p>	To be place on Ex Full Council agenda 
32.3	<p><u>Ceiling Tiles</u> These had now been bought and were currently being placed.</p>	
33.4	<p><u>Brown Signs</u> Contact had been made with SCC Highways to remove the signs for parking at the Rose Theatre. It had been agreed that tape could be used to cover up the outdated signage and SCC had been requested to put additional signage in to direct users along Church Lane to the RTC parking spaces.</p> <p style="text-align: right;"><i>Sheet</i></p>	Theatre Manager to action 
34	Development Managers Report	
34.1	Cllrs had received the report which identified:	
34.2	<p><u>Increasing Revenue</u> Staff had held meetings to consider ways in which the daytime lettings of the theatre space could be increased.</p>	
34.3	<p><u>No Cost community classes.</u> The theatre was used twice a week by community groups who were not charged for the use of the theatre space. It was agreed that the LDD group which supported young people with profound learning and mobility challenges would continue to be offered the space free of charge. Cllr Green requested that the Theatre Manager look at the actual costs associated with hosting the group as sponsorship may be available from local businesses.</p>	Theatre Manager to action
34.4	<p>It was agreed that discussions should be held with the Art Class to see if agreement could be reached to charge for the space used. <i>Proposed: Cllr Green; Secoded: Cllr Hart</i> The motion was agreed</p>	

Signed: 

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34.5	<u>Cocktail machine</u> <u>Reconditioned Pizza Oven</u> <u>Coffee Machine</u> It was agreed that the Development Manager should continue to source grant funding for these items.	
35 35.1	Date of Next Meeting The next meeting was confirmed as Wednesday 13 th September 2023.	

The meeting closed at 7.35pm

Signed: 

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