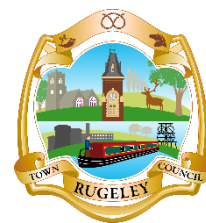


FINANCE & MANAGEMENT COMMITTEE

Town Clerk: Mrs Hilary Goodreid CiLCA PSLCC
E: clerk@rugeleytowncouncil.gov.uk



Public and Press are invited to **Finance and Management Committee** which will be held at the Council Chamber, Rugeley at **7.30pm on Wednesday 18th May 2022** at which the following business will be transacted.

Hilary Goodreid
Mrs H Goodreid
Town Clerk

AGENDA

15	Apologies To receive any apologies (through the Clerk in accordance with Standing Orders)
16	Declaration of Personal & Prejudicial interest in any item on the agenda <i>(Note members should notify Monitoring officer within 28 days if not already declared)</i>
17	To receive any requests for dispensation.
18 18.1	Election of Chair and Vice Chair Cllrs to elect the Chair and vice chair of the committee.
19 19.1	Chair to close meeting for public session. Members of the public are invited to address the Council on any issue over which it has a power. Owing to issues with holding the meeting in a Covid secure environment, members of the public wishing to speak must make their intent known to the Clerk BEFORE the day of the meeting so arrangements for their attendance can be made.
20	Chair to reopen the council meeting.
21 21.1	Minutes To approve the Minutes of Finance and Management Committee held on Wednesday 20 th April 2022. Attached.
22 22.1	Matters Arising Cllrs to consider updates on matters arising from the previous minutes where they are not on the agenda.
23 23.1	Payments Cllrs to consider approval of the payments received to 18 th May 2022. Attached
24 24.1	Income and Expenditure Reports Cllrs to receive the detailed income and expenditure reports for April 2022 should they be available.
25 25.1	Virements Cllrs to consider any end of year virements required. Attached

26 26.1	Bank Reconciliations Cllrs to receive and consider approving the bank reconciliations for April 2022. Attached
27 27.1	2021- 2022 Year End Document Cllrs to receive the Explanation of Significant Variances, Bank Reconciliation, Statutory Income & Expenditure Report and Balance Sheet as at 31 st March 2022. Attached
28 28.1	Annual Governance draft report and Internal Auditors Report Cllrs to consider the AGAR return for 2021/2022 and consider recommending to Full Council for approval. Attached
29 29.1	Bank Accounts Cllrs to consider the bank accounts currently held for the Town Council.
30 30.1	Date of Next meeting The next meeting of the Finance and Management Committee will next meet on Wednesday 15 th June 2022.