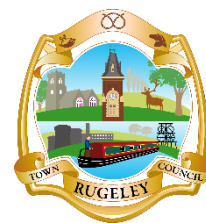


FINANCE & MANAGEMENT COMMITTEE

Town Clerk: Mrs Hilary Goodreid CiLCA PSLCC
E: clerk@rugeleytowncouncil.gov.uk



Public and Press are invited to **Finance and Management Committee** which will be held at the Council Chamber, Rugeley at **7.30pm on Wednesday 19th April 2023** at which the following business will be transacted.

Hilary Goodreid

Mrs H Goodreid
Town Clerk

AGENDA

1	Apologies To receive any apologies (through the Clerk in accordance with Standing Orders)
2	Declaration of Personal & Prejudicial interest in any item on the agenda <i>(Note members should notify Monitoring officer within 28 days if not already declared)</i>
3	To receive any requests for dispensation.
4 4.1	Chair to close meeting for public session. Members of the public are invited to address the Council on any issue over which it has a power.
5	Chair to reopen the council meeting.
6 6.1	Minutes To approve the Minutes of Finance and Management Committee held on Wednesday 15 th March 2023. Attached.
7 7.1	Matters Arising Cllrs to consider updates on matters arising from the previous minutes where they are not on the agenda.
8 8.1	Payments Cllrs to consider approval of the payments received to 19 th April 2023.
9 9.1	Income and Expenditure Reports Cllrs to receive the detailed income and expenditure reports for March 2023. Attached
10 10.1	Bank Reconciliations Cllrs to receive and consider approving the bank reconciliations for March 2023. Attached
11 11.1	Virements and Budget Balancing Cllrs to agree any virements or movements of funds required to balance budgets at the end of the financial year as agreed at Full Council April 2023. Attached
12 12.1	Annual Governance and Accountability Report Cllrs to receive the draft AGAR for consideration prior to it going to Full Council in May 2023.
13 13.1	Town Council Alarm System Cllrs to consider the attached report re the costs associated with repairs to the alarm system. Attached

14 14.1	Arrangements for paying bills / salaries. Cllrs to be verbally updated on activity around arrangements for paying bills and salaries post 4 th May 2023.
15 15.1	Exclusion of the Public The public to be excluded because of the likely disclosure of exempt information as defined in Public Bodies (Admissions to Meetings) Act 1960 Section 2
16 16.1	Staffing Matters Cllrs to receive an update on staff appraisals and implications for staffing budgets.
17 17.1	Date of Next Meeting The next meeting of the Finance and Management Committee will be called once councillors are agreed.